BOARD OF SELECTMEN AGENDA  
February 6, 2020 – 7:00 P.M.  
Sandwich Town Hall – 130 Main Street

1. Convene Open Session in Auditorium
2. Pledge of Allegiance
3. Review & Approval of Minutes – 1/9/20, 1/30/20
4. Public Forum (15 Minutes)
5. Town Manager Report
6. Correspondence / Statements / Announcements / Future Items / Follow-up (10 Minutes)
7. Staff Meeting  
   Habitat for Humanity’s Proposed Local Initiative Program Projects at 167 Cotuit Road & 1 Nauset Street – Beth Wade  
   Green Communities Program – Department of Energy Resources Lisa Sullivan & Assistant Town Planner Leanne Drake  
   School Department FY’21 Budget Overview – Superintendent of Schools Dr. Pamela Gould
8. Old Business  
   • FY’21 Budget & Special Town Meeting Update  
   • Other Matters Not Reasonably Anticipated by the Chairman
9. New Business  
   • Recommended Appointment to Historic District Committee, Alternate – Michael Sullivan  
   • Report on Any Approved Vendor & Payroll Warrants  
   • Other Matters Not Reasonably Anticipated by the Chairman
10. Public Forum (15 Minutes)
11. Closing Remarks
12. Adjournment

NEXT MEETING: Thursday, February 13, 2020, 7:00 P.M., Town Hall
Heather,

Not a problem— I know you have a lot on your plate. That said, it will certainly be nice to catch up sometime.

Ralph and Dave Mason have been VERY helpful through the process so far, and I believe keeping Bud apprised of the project.

I would like to shoot for the February 6th date, if possible (only as I am away just prior to the 1/23 date). I will work to get the LIP done and to you well in advance, at least 10 days prior. And then let’s chat. I will also provide the draft support letter and draft appraisal waiver letter as well.

Merry Christmas and/or Happy Holidays - to all! We so appreciate this opportunity.

Best, Beth

Beth
Beth Hardy Wade, Director of Land Acquisition & Project Development
Habitat for Humanity of Cape Cod
411 Main St. (6A), Yarmouth Port, MA 02675
Phone - 508 362 3559 x24
Fax - 508 362 3569
land@habitatcapecod.org
Building homes, changing lives, preserving community.
www.habitatcapecod.org

Hi Beth!

So sorry for the delay in response and wish I could have joined you and Paula, that would have been both productive ...and fun! I am copying Kathy Coggeshall who can help us coordinate materials and the meeting schedule and I will brief Bud Dunham. The last scheduled meeting in January is currently the 23rd and we generally meet every other week with a meeting on February 6th. We can work toward one of those dates, I’d be happy to have conversation with you and will coordinate with Ralph on the packet materials but I would think you’d have the LIP application, a map of parcels a week prior to the meeting if possible and Ralph and I will work on having motions for the Board. I would welcome a model support letter!
Look forward to seeing you soon!

Heather

From: Beth Wade [mailto:Land@habitatcapecod.org]
Sent: Monday, December 16, 2019 6:03 PM
To: hharpertownofsandwich.net
Subject: {EXTERNAL} RE: Habitat Sandwich

Hi Heather,

Just wanted to send a quick update to that below. I had good meetings with Paula, Ralph and Dave Mason this morning. From their standpoint the project is good to go to the next step.

I would like to schedule an appearance before the Board of Selectmen at the end of January, early February if possible. I will have the LIP all set by then (and can send the week prior for advance review).

The appearance would be 1. To endorse the LIP application; 2. To agree to include a support letter in the application (I can provide a draft); and 3. To agree to a waiver of appraisal for the two lots, and signature to a letter requesting the same to DHCD. I just did this with Chatham. And for Sandwich the two lots are to be donated and we can use the tax assessments to determine value for the purpose of the proforma.

Thanks for your guidance on this. Best, Beth

Beth
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From: Beth Wade
Sent: Wednesday, December 11, 2019 5:27 PM
To: hharpertownofsandwich.net
Subject: Habitat Sandwich

Heather,

I hope all is well and you are enjoying your new job!

I am reaching out to make you aware of the project I have been working on in Sandwich. I have been in touch with Ralph Vitacco and he has guided the process so far. Today, I checked in with him and asked if he had updated you – he said he had not, but I could. In a nutshell, we are hoping to do a “scattered” site project of three homes – we would take the two lots through ZBA at the same time—to provide 2 of 3 units for local preference. So far, DHCD seems supportive. DHCD LIP Director Alana Murphy has all my preliminary materials --- and I will see her next week at a site in Chatham and we will discuss further.
I plan to work on the LIP for submission sometime in January or February and will be looking for Town and Partner and signatures and support letters. There is also the matter of nitrogen credits from Evsun to Nauset St. that will have to be voted on by the Board of Selectmen. Lots of moving parts, and details. I have kept Paula Schnepf abreast of the progress and will be meeting with her at the Riverview Café on Monday (12/16) at 9 a.m. and then shooting over to meet Ralph at 10 a.m. I just wanted you to know I was buzzing around and this was in the works.

I am happy to chat further at any time. You are certainly welcome to join with Paula and I at the café…but I know you are busy and this is short notice.

Have a great night. Best, Beth

Beth
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HABITAT FOR HUMANITY of CAPE COD
in partnership with the
TOWN OF SANDWICH
Scatter-Site Community Housing
(167 Cotuit Road & 1 Nauset Street)
Local Initiative Program Application
Habitat for Humanity of Cape Cod partners with families in need of an affordable home to build one of their own; fostering stability, self reliance and a strong sense of community.

Habitat - Mission
• Sweat Equity: a partnership with our families. Households work 250/500 hours
• Community Engagement: in partnership with a town and its citizens

Habitat - Foundations
• Tools: education and support

• Home Ownership at affordable prices - $141,250 or $158,750 and with affordable Mortgages

• Affordability in perpetuity – protected with a deed rider; affordable to households earning at/below 65% of AMI (subsequent sales at 80% or below AMI)

Habitat - Foundations
• Total of 3 single family homes

• Two 2-bedroom homes each on its own lot at 167 Cotuit Road

• One 3-bedroom home at 1 Nauset Street

• Requesting that 2 of 3 be local preference

Habitat - Homes
Proposed Cotuit Road - 2 Bedroom

FRONT ELEVATION
1/4" = 1'

PROPOSED 2 BEDROOM RANCH FOR:
HABITAT FOR HUMANITY OF CAPE COD

<table>
<thead>
<tr>
<th>R.</th>
<th>Sandwich</th>
<th>SCALE: 1/4&quot; = 1' OR NOTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>ON</td>
<td>Cotuit Road</td>
<td>DATE PRINTED: SHEET # 1</td>
</tr>
</tbody>
</table>

DRAWN BY: DRAFT/F-ALTER
What's Next?
- February 2020 – Board of Selectmen – LIP Application
  - DHCD sends 30-day notice to Town to allow comment
  - DHCD performs a site visit, project analysis
  - DHCD issues a Project Eligibility Letter (PEL required for ZBA application)

- April/May 2020 – Application under MGL Ch 40B to ZBA and hearing

- August 2020 – Habitat closes on Cotuit Road and Nauset Street Properties
  - Record Comprehensive Permit, Site plans, Deed with Regulatory Agreement.

- Applications for funding (CPC, FHLBB, etc.) and fundraising toward infrastructure and construction.
• Infrastructure: Fall 2021/Winter 2022.

• Wall raisings in September or August 2022

• CO and sales in August or September 2023

• Delays can occur, and construction schedules can change, but this is our current plan.

“Build” - Timelines
The Whole is Greater than the Sum of its Parts

Habitat for Humanity
HABITAT FOR HUMANITY of CAPE COD

Thank you!
February 6, 2020
Alana Murphy, Deputy Associate Director
Local Initiative Program
Department of Housing & Community Development
100 Cambridge Street, Suite 300
Boston, MA  02114

RE: Waiver of Appraisal for Sandwich Scatter Site Project

Dear Ms. Murphy,

As the Chief Executive Officer of the Town of Sandwich, I am requesting that DHCD waive the Appraisal requirement for Habitat for Humanity of Cape Cod’s, Sandwich Scatter Site Community Housing Project as allowed in Section IV “Responsibilities of the Subsidizing Agency” Section B, “Allowable Development Costs”, 1 - Land Valuation page IV-4 in DHCD’s publication, “GUIDELINES (Updated December 2014) G.L. C.40B COMPREHENSIVE PERMIT PROJECTS SUBSIDIZED HOUSING INVENTORY”:

“Upon written request of the Chief Executive Officer, the Subsidizing Agency may waive the appraisal requirement for proposed Projects of 20 units or less provided that the Developer submits satisfactory evidence, such as local tax assessment, limited appraisal, or opinion of value from a licensed real estate broker, that reasonably supports the acquisition cost. The purpose of such a waiver is to relieve the cost burden for smaller developments that are sponsored or supported by the local community where the reasonableness of the acquisition cost is not at issue.”

On successful navigation of our ZBA, the land for this project will be donated by its owners to Habitat for Humanity of Cape Cod, Inc. and therefore there will be no acquisition cost.

Sincerely,

George “Bud” Dunham, Town Manager
January 29, 2020

Dear Neighbor of 167 Cotuit Road:

As you may have already heard, Habitat for Humanity of Cape Cod will be gifted the lot at 167 Cotuit Road by Ms. Ann Swaim and Mr. Andrew Degraw for the purpose of building two 2-bedroom homes. We plan to coordinate this build with another one-home build on a second donated lot at 1 Nauset Street.

Habitat is now entering the permitting phase, and we are reaching out to our neighbors as we prepare to submit our Local Initiative Project application to the Department of Housing and Community Development in Boston.

These homes will be sold affordably to our income qualified buyers, and the homes will be deed restricted and affordable in perpetuity. In terms of timing, we hope to be permitted by mid-summer 2020; wall raisings (start of home construction) in August or September 2022; and sales to the new owners sometime in the summer of 2023.

_A little bit about our community builds_: Habitat for Humanity of Cape Cod uses its tried-and-true “sweat-equity” model to build affordable homes. Under this model our selected purchaser-families partner with Habitat and typically devote 250 to 500 hours building their homes alongside community volunteers. Habitat works closely with our buyers, not just through a rigorous application process, but throughout construction, providing significant homebuyer education including preparation for closing, budget counseling, and workshops in caring for their home and landscaping. This time-proven process promotes homeowners who are well educated on building and maintenance—and fosters a true sense of community.

Habitat also partners with our communities. We strive to make our homes welcome in a neighborhood and to be good neighbors. Habitat works to create a collaborative spirit where a whole community can be actively involved in helping to address the affordable housing crisis.

We look forward to a successful community build in Sandwich. And we will endeavor to keep our neighbors involved and up to date on our plans. You will receive official notification to the formal public permitting process (ZBA) projected for March or April and will be invited to attend or provide comment.

We have attached proposed site and home plans. Please call or e-mail if you have any questions or comments. I am more than happy to discuss the project by phone, or in person.

Respectfully,

Elizabeth (Beth) Hardy Wade
Director Land Acquisition and Project Development
land@habitatcapecod.org
<table>
<thead>
<tr>
<th>Required Signatures for the Comprehensive Permit Project Application</th>
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<tbody>
<tr>
<td>Chief Executive Official of Municipality:</td>
</tr>
<tr>
<td>Signature: ____________________________</td>
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<tr>
<td>Print Name: <strong>David Sampson, Chair BOS</strong></td>
</tr>
<tr>
<td>Date: _________________</td>
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</tbody>
</table>
On Town Letterhead

Date of letter

Ms. Alana Murphy, Deputy Associate Director
Local Initiative Program
Department of Housing and Community Development
100 Cambridge Street, Suite 300
Boston, MA  02114

RE: Habitat for Humanity, Local Initiative Program application for Sandwich Scatter Site
Community Housing Project

Dear Ms. Murphy,

Please be advised that at the insert the Date of meeting of the Sandwich Board of Selectmen,
the Board voted unanimously to support the Habitat for Humanity of Cape Cod Local Initiative
Program (LIP) application for three affordable homes to be built at 167 Cotuit Road (2 homes)
and 1 Nauset Street (1 home).

With only 3.8% of our housing stock listed on the Department of Housing and Community
Development (DHCD) Subsidized Housing Inventory (SHI), Sandwich is eager to embrace all
quality endeavors to create affordable housing.

Habitat for Humanity has worked cooperatively with the Town of Sandwich from
the conception of this project. And we look forward to working with the organization on its first
project here since 1996. Insert comments around other Sandwich work in affordable housing
and/or this project. XXXXXX is an example of our support of this project, and general
commitment to affordable housing initiatives.

Sincerely

Chairman, Sandwich Board of Selectmen
January 29, 2020

Dear Neighbor of 1 Nauset Street:

As you may have already heard, Habitat for Humanity of Cape Cod will be gifted the lot at 1 Nauset Street by Ms. Ann Swaim for the purpose of building a 3-bedroom home. We plan to coordinate this build with another two-home build on a second donated lot at 167 Cotuit Road.

Habitat is now entering the permitting phase, and we are reaching out to our neighbors as we prepare to submit our Local Initiative Project application to the Department of Housing and Community Development in Boston.

The home will be sold affordably to our income qualified buyer, and the home will be deed-restricted and affordable in perpetuity. In terms of timing, we hope to be permitted by mid-summer 2020; wall raising (start of house construction) in August or September 2022; and sale to the new owner sometime in the summer of 2023.

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We have attached proposed site and home plans. Please call or e-mail if you have any questions. I am more than happy to discuss the project by phone, or in person.

Respectfully,

Elizabeth (Beth) Hardy Wade  
Director Land Acquisition and Project Development  
land@habitatcapecod.org  
508-362-3559 x 24
Helping Massachusetts Municipalities Create a Cleaner Energy Future

COMMONWEALTH OF MASSACHUSETTS

Charles D. Baker, Governor
Karyn E. Polito, Lt. Governor
Kathleen Theoharides, Secretary
Patrick Woodcock, Commissioner

The Green Communities Division
Partnering with Massachusetts Cities and Towns

Lisa Sullivan
Green Communities
Southeast Regional Coordinator
Green Communities Division

The energy hub for all Massachusetts cities and towns, not just designated Green Communities.
Green Communities Division
Programs and Resources for Municipalities

Green Communities Designation and Grant Program

META grants
Municipal Energy Technical Assistance

LED streetlight grant program

EVIP (Electric Vehicle Incentive Program) & Clean Cities Program

MassEnergyInsight Energy tracking and analysis tool

Website filled with tools & resources
www.mass.gov/orgs/green-communities-division

Creating a Clean, Affordable and Resilient Energy Future for the Commonwealth
31 New Green Community Designations

<table>
<thead>
<tr>
<th>Aquinnah</th>
<th>Chatham</th>
<th>Groton</th>
<th>Needham</th>
<th>Rehoboth</th>
<th>Attleboro</th>
<th>Cheshire</th>
<th>Hubbardston</th>
<th>Norfolk</th>
<th>North Attleborough</th>
<th>Spencer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bellingham</td>
<td>Chilmark</td>
<td>Hudson</td>
<td>North Norwood</td>
<td>East Brookfield</td>
<td>Ipswich</td>
<td>Lynn</td>
<td>Oxford</td>
<td>Tolland</td>
<td>Westwood</td>
<td>Westport</td>
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<tr>
<td>Carver</td>
<td>Georgetown</td>
<td>Nantucket</td>
<td>Peru</td>
<td>West Brookfield</td>
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New Green Community Designation - January 2020
Previously Designated Community
SLM(1)  Anticipate new map with 31 new desigees to be released within 7-10 days. Includes: Aquinnah, Brewster, Chatham, Chilmark, Dennis, Nantucket, Orleans.
Sullivan, Lisa M (ENE), 1/28/2020

SLM(2)  Fall 2020 applications are optimistically anticipated from Sandwich, Barnstable, Falmouth, Eastham, Oak Bluffs, Edgartown
Sullivan, Lisa M (ENE), 1/28/2020
Green Communities
Designation and Grant Program

Up to $20M/yr in grants and loans to qualifying communities

Grants fund energy efficiency initiatives & renewable energy, innovative projects

Creating a Clean, Affordable and Resilient Energy Future for the Commonwealth
Green Communities
Designation and Grant Program

>$123.6 M grants awarded

>$14M savings/yr

480 grants completed

Projected Savings
569,353 MMBTUs
44,302 mt CO₂ eq.

Creating a Clean, Affordable and Resilient Energy Future for the Commonwealth
Green Communities
Designation and Grant Program

- Designation grant allocations based on a $125k base plus a population/per capita income formula; maximum $1M.
- Competitive grants available annually for Green Communities. More than $123M awarded in total for both designation and competitive grant programs to date.
- Projects being funded include energy conservation measures.

**Sandwich’s Green Communities Neighbors**

<table>
<thead>
<tr>
<th>Community</th>
<th>Designation Year</th>
<th>Total Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harwich</td>
<td>2018</td>
<td>$152,910</td>
</tr>
<tr>
<td>Mashpee</td>
<td>2010</td>
<td>$619,394</td>
</tr>
<tr>
<td>Orleans</td>
<td>2017</td>
<td>$134,709</td>
</tr>
<tr>
<td>Provincetown</td>
<td>2011</td>
<td>$210,681</td>
</tr>
<tr>
<td>Truro</td>
<td>2011</td>
<td>$343,384</td>
</tr>
<tr>
<td>Wellfleet</td>
<td>2014</td>
<td>$260,423</td>
</tr>
</tbody>
</table>

Tisbury ‘12 $140,925 & West Tisbury ‘12 $143,250

*Creating a Clean, Affordable and Resilient Energy Future for the Commonwealth*
Green Communities Designation and Grant Program

- Designation Grant = $125K + population & per capita income formula

Sandwich's estimated designation grant amount:

$170,000

- Competitive grants available annually for Green Communities that have expended all prior grant funds

Creating a Clean, Affordable and Resilient Energy Future for the Commonwealth
Green Communities Designation and Grant Flowchart

Step 1
- Review Green Communities Designation Criteria Guidance
- Contact your Green Communities Regional Coordinator

Step 2
- Discuss Green Communities Designation with Local Government
- Receive local approval to apply for Green Communities status

Step 3
- Meet the 5 Green Communities Criteria and submit a Designation Application
- Receive Green Community Designation from DOER
- Apply for Green Community Grants

Creating a Clean, Affordable and Resilient Energy Future for the Commonwealth
Green Communities
Designation and Grant Program

Qualification Criteria - Designation

1. Adopt as-of-right siting for RE/AE generation, R&D, or manufacturing -

2. Adopt expedited permitting process

3. Create an Energy Reduction Plan to reduce energy use by 20% in 5 years

4. Adopt Fuel Efficient Vehicle Purchase Policy

5. Minimize life cycle cost in new construction → adopt the Stretch Code
Criteria 1 – As-Of-Right siting

For at least **one** of the following:

1. Renewable or Alternative Energy Generating Facilities or;

2. Renewable or Alternative Energy Research and Development (R&D) Facilities or;

Criteria 2 – Expedited Permitting

12 months: date of initial application to date of final approval

1. Applies only to the proposed facilities subject to the As-of-Right-Siting provision.

2. Can apply the MGL c 43D permitting process to these zoning districts.
Criteria 3 – Energy Baseline & 20% Energy Reduction Plan

Calculate a Municipal Energy Use Baseline that includes:
1. Municipal Buildings & Schools
2. All Vehicles
3. Municipally Owned Street & Traffic Lights
4. Water & Wastewater facilities

Creating a Clean, Affordable and Resilient Energy Future for the Commonwealth
Criteria 4 – Fuel Efficient Vehicles

1. Purchase only fuel-efficient vehicles for municipal use whenever such vehicles are commercially available and practicable.
2. Police cruisers and other emergency vehicles are exempt until commercially available.
3. Heavy duty vehicles such as Fire Trucks, Ambulances and some DPW trucks are **exempt** (GVW of 8500 lbs. or more)
Criteria 5 – Minimize Life Cycle Costs

Require all new residential construction and new commercial and industrial real estate construction to minimize, to the extent feasible, the life cycle cost of the facility by utilizing energy efficiency, water conservation and other renewable or alternative energy technologies.

The DOER recommended way for cities and towns to meet this requirement is by adopting the BBRS Stretch Code (780 CMR115AA) an appendix to the MA State Building Code.
Two hundred seventy-eight (278) municipalities have adopted the Board of Building Regulations and Standards (BBRS) Stretch Code, as of November 14, 2019.
Stretch Code

- The Current Stretch Code **ONLY** applies to:
  - **NEW** residential construction and
  - **NEW** commercial construction > 100,000 sq. ft. or > 40,000 sq. ft. for conditioned spaces

- **Additions, renovations & repairs are EXEMPT from the Stretch Code**
Criterion 5 – Minimize Life Cycle Costs

Documentation for Criterion #5:

- **Stretch Energy Code**
  
  Documentation of the city council or town meeting vote adopting 780 CMR 115.AA, MA Board of Building Regulations and Standards (BBRS) Stretch Energy Code.
Stretch Code old MIS-conceptions

- 'Stretch Code is new and experimental.'
  **No;** It is based on Energy Star for Home

- 'Stretch Code requires tight unhealthy homes'
  **No;** Building science has evolved

- 'Homes w/ oil heat can’t meet the Stretch Code'
  **No;** It is easier to meet SC with gas, but ...

- 'Town residents will be required to update their existing homes'
  **No;** New Stretch Code only applies to NEW residential construction and explicitly exempts additions, renovation & repairs
The Stretch Code is No Longer Much of a Stretch

- **NEW** Base Energy Code (IECC 2015) and Stretch Code adopted by the state on 1/1/2017

- Current Base Code allows builders two options for residential and commercial new construction:

  **Prescriptive**
  - Checklist of compliance measures
  - Inspections during and post construction

  **Performance**
  - Pre & Post construction energy modeling
  - Inspections during and post construction
The Stretch Code is No Longer Much of a Stretch

- Major differences between the Base and Stretch Code are:
  - Removal of the prescriptive path option
  - HERS Rater needs to provide an Energy Model.
    - The cost to perform the modelling required by the Stretch Code can be covered by utility incentive.

Prescriptive
- Checklist of compliance measures
- Inspections during and post construction

Performance
- Pre & Post construction energy modeling
- Inspections during and post construction
What is a HERS Rating? (Home Energy Rating System)

Annualized energy analysis
Heating, Cooling, Water Heating, Lighting and Appliances....
On site power generation-renewable energy

Reference Home
- Based on IECC 2006 Code
  (International Energy Conservation Code)
  Defined as 100 Points
- 1 percent change in consumption = 1 point

HERS 55 means about
45% more efficient than reference home
What is HERS Process?

1. Review Building Plans via Computer Energy Modeling

2. In-process inspections
   - First inspection
     • Duct tightness test (if applicable)*
   - Second Inspection
     (usually combined with 1st)
     • Insulation
   - Final Inspection
     • Blower door test*

3. Finalize energy model based on verified performance and equipment

*Required by Base Energy Code 2015 IECC

Creating a Clean, Affordable and Resilient Energy Future for the Commonwealth
Why Test Performance?

- Prescriptive codes don't guarantee good installation, air and water tightness, or that thermal insulation is effective.
- Small air gaps can reduce insulation R-values by 50% or more.
- HERS Raters provide third party verification.
Green Communities Contact

Lisa Sullivan—Regional Coordinator
Lisa.m.sullivan@mass.gov

Office: (508)946-2822
Cell: (617)312-4018

www.mass.gov/orgs/green-communities-division

Sign up for email updates on our home page!
February 2020

Dear Members of the Sandwich Community,

The school district’s fiscal year 2021 (FY21) budget has been presented to the School Committee and the SC has voted on an increase to send to the Board of Selectmen and the Finance Committee who analyze and make recommendations that will move forward to the Town Meeting in May. You may find information that was submitted to the School Committee on our website at: http://sandwich.finalsites.com/administration/finance-business-operations/budget-information. The operating budget represents costs that are not grant funded. The FY21 budget book includes the grant funded programs and positions that are currently grant-funded.

For the past few years I have presented our budget to the School Community and explained that while the increase requests from the Board of Selectmen were somewhere between 2.5 and 3.0%, the reality is that this was always a cut from our budget because our cost of doing the same service as the previous year has been above that percentage increase, causing cuts each of the years I have presented budgets to the SC. The chart below explains what I am referring to:

<table>
<thead>
<tr>
<th>Year</th>
<th>Tri Board Recommendation</th>
<th>Level Serviced Budget</th>
<th>Final Budget Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY18</td>
<td>2.5%</td>
<td>2.99%</td>
<td>2.57%</td>
</tr>
<tr>
<td>FY19</td>
<td>2.5%</td>
<td>4.4%</td>
<td>3.0%</td>
</tr>
<tr>
<td>FY20</td>
<td>2.5%</td>
<td>3.36% (added Bus. Teacher)</td>
<td>3.28%</td>
</tr>
<tr>
<td>FY21</td>
<td>3.0%</td>
<td>4.65%</td>
<td>TBD</td>
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</tbody>
</table>

On Wednesday January 29th, the SC voted to move forward a budget increase of 3.8%. That still is not a level service budget, and will involve the elimination of positions. But it also was looked at by the Committee as a compromise with regard to the request by the BOS of 3.0% and the level serviced budget of 4.65%. This will result in a cut of $229,466 from the budget, or between 4 and 5 positions (depending on the salaries of specific positions that will be eliminated).
In past years, we have dealt with these cuts by eliminating teaching positions that wouldn't have an impact on class size, due to declining enrollment, or positions that we could adjust to not having without significant impact to our day to day business. This year is now different. The decline in student enrollment in Sandwich is lessening, and starting to level out a bit. What this means is that this does not allow the simple act of eliminating a teaching position without impacting class size somewhere else.

Regarding what positions will be cut, that is still an exercise we are working on. The reason for this is that it is preferable to me that a person does not lose their job. I would prefer that we can eliminate positions that may be empty due to a retirement or a resignation. This will help the town also, as there will not need to be unemployment paid to an employee that has been cut from the district. The problem that exists at this stage is that as I wrote above, simply cutting positions to adjust with student enrollment is not really feasible at this point. We are not losing the student population at the rate we had been. The cuts that are made now will in fact cause class sizes to increase if it is a teaching positions, or work to be added to other staff if we cut administrative or secretarial positions. The workload does not decrease when we cut a staff member, it simply gets shifted.

You may be aware that the state has recently looked at enhancing school funding and passed the “Student Opportunities Act.” This bill increased public education funding by $1.4 billion, ensuring the public schools, especially those districts with high percentages of low-income students, get closer to appropriate funding than they have in the past. This bill looks to modernize the K-12 education funding policy landscape in a number of areas: updating school districts’ employee and retiree health insurance costs, using up to date health insurance trend date, increase special education assumptions to more accurately reflect district enrollment, increase funding for English learners (EL), fully fund charter tuition reimbursement over a three year timetable, and expand the special education circuit breaker, which reimburses districts for extraordinary special education costs, including transportation. There are other areas covered, but these areas specifically affect public school budgets each year.

Thank you for taking the time to read this. Budgeting in any community can be an unpleasant experience. I appreciate that. There is only so much money to go around. But my job as the Superintendent of Sandwich is to advocate for our students and to provide them the best education we can with the best staff! With that in mind, it is also important to me that we do not create rifts between the schools and the taxpayers. That is not fair to anyone. We want to continue to work together.

Sandwich U-knighted!!

Pamela A. Gould
Superintendent

SANDWICH PUBLIC SCHOOLS IS AN EQUAL OPPORTUNITY EMPLOYER
Noteworthy Items

Each year since my arrival in Sandwich I have been concerned that the salary increases alone have represented more than the Board of Selectmen and the Finance Committee have recommended for the year to year increase of the budget. I have mentioned each of the past two years during our budget discussions that if we continue on this downward trajectory, we would hit a point where we would need to be laying off actual people, not simply cutting empty positions. Sadly, we are at that point. Approximately seventy-five percent (75%) of the school’s operating budget consists of salaries. The reason for this is that it is the job of the schools to educate children. And children are educated by teachers. Also needed are many other support staff. So when cuts need to be made we try to take it from the remaining twenty-five percent (25%), which represents our expenses. This is difficult as included in expenses are contractual items such as transportation, facility maintenance, athletics, special education, etc. Cutting from this smaller part of the budget also doesn’t yield enough of a cut when we are trying to cut more than a small amount.

While it is acknowledged that the number of school age children is declining all over Cape Cod, this decline has slowed a bit, in Sandwich at least. From October 1, 2016 to October 1, 2017 Sandwich lost 140 students between grades K-12. From October 1, 2017 to October 1, 2018 that number was reduced to only 81 students lost. From October 1, 2018 to October 1, 2019 that number has dropped even further to a loss of only 40 students. This is significant for the schools because we can no longer justify cutting positions, using declining enrollment as the rationale. From K-12 that would average just over three students per grade. This does not allow us to eliminate a teacher without significantly increasing class size. (See Section 6 for more enrollment information)

Items to note:

- The expense line presented for the FY21 budget represents only a 2.14% increase. This is significant as we are going out to bid this spring for a new transportation contract and this budget is estimating a 6% increase for transportation. Also helping with this low increase is that we were able to reduce our special education line by $129,323.
- Prior to the restructuring of the elementary schools, each grade level had four sections (for a total of 12 per grade across town). We will now be at 9 sections at each grade level, grades K-6. That may reduce more depending on enrollment in some grades.
- The school administration building will soon be moving from the Wing School. There will be moving costs to assist with this move. It is also important to note that what will be lost when this move happens is income from the Collaborative Lease and income from building rentals. This almost $200,000 has been used to supplement the facilities budget and allowed us to continue to keep up with the maintenance of the buildings.

Other areas to note:

- Solar – the District is working to put solar at each of the three campuses. Not only is this going to help avoid significant increases in the utility budget, but it will provide wonderful curriculum opportunities for the students. Right now it is anticipated that this will occur in 2021.
- Technology – as has been discussed at School Committee meetings, the District needs to come up with a plan to continue with the 1:1 technology philosophy as well as address the life span of the computers. Included in this discussion should also be the upkeep of the infrastructure and how to plan for that.
- Increasingly escalating costs of special education, ELL, and the social emotional learning of students.
- Facilities – an audit was recently completed that provides in depth detail to aspects of the buildings that need some attention, some in the short term and some in the long term. Specific areas that need attention soon:
  - Boilers at OR and FD – the District is in the process of working with the MA School Building Authority (MSBA) to replace both boilers. There is work to be done during this year, but it is expected to be before the Spring 2019 Town Meeting for work to be done in 2021.
  - HVAC – all schools will need attention in the next few years
  - Flooring – the majority of the carpets at both elementary schools are original – all need replacement with new carpet or tile (which costs more than carpet but will last longer)
  - The District has established a five-year Capital Plan which can be found in Section 4. The items in this plan have been identified by the facilities administrators as well as a facilities audit that has been performed in the past year.
## Sandwich Public School
**Fiscal Year 2021**

### Summary Salaries

<table>
<thead>
<tr>
<th></th>
<th>FY19 Budget</th>
<th>FY19 Expend</th>
<th>FY20 Budget</th>
<th>FY21 Budget</th>
<th>FY21 Budget Revision 1</th>
<th>FY21 Budget Revision 2</th>
<th>FY21 Budget Balance</th>
<th>FY20-FY21 Budget Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Office Administration</td>
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<td>1,141,956</td>
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<td>5,210,119</td>
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<td>0</td>
<td>5,344,782</td>
<td>493,042</td>
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<td>0</td>
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</table>

**Total Salaries:**

25,392,603 | 0 | 26,343,643 | 27,431,918 | 0 | 0 | 27,431,918 | 1,086,275 | 4.13% |

### Summary Expenses

<table>
<thead>
<tr>
<th></th>
<th>FY19 Budget</th>
<th>FY19 Expend</th>
<th>FY20 Budget</th>
<th>FY21 Budget</th>
<th>FY21 Budget Revision 1</th>
<th>FY21 Budget Revision 2</th>
<th>FY21 Budget Balance</th>
<th>FY20-FY21 Budget Difference</th>
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<td>121,559</td>
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<td>285,033</td>
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<td>Fixed Assets</td>
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<td>60,000</td>
<td>31,800</td>
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<td>0</td>
<td>0</td>
<td>762,351</td>
<td>61,484</td>
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</table>

**Total Expenses:**

7,880,656 | 0 | 7,789,271 | 7,955,745 | 0 | 0 | 7,955,745 | 166,474 | 2.14% |

### Grand Total Salaries & Expenses

33,273,259 | 0 | 34,132,914 | 35,387,663 | 0 | 0 | 35,387,663 | 1,254,749 |

### Fees and Revenues

**Total Budget**

33,273,259 | 0 | 34,132,914 | 35,387,663 | 0 | 0 | 35,387,663 | 1,254,749 |

**Chapter 70**

(7,044,138) | (7,044,138) | (7,151,788) | (7,151,788) | 0 | 0 | (7,151,788) | 0 |

**Local Share**

28,229,121 | (7,044,138) | 28,881,126 | 28,235,875 | 0 | 0 | 28,235,875 | 1,254,749 | 4.65% |

**To be cut**

(229,466) | (229,466) |

**Local share**

28,006,409 | 1,025,283 | 3.80% |
FY21 Budget
January 29, 2020

Budget Review

Increase for FY21 = 4.65% $1,254,749
3% Increase $809,434
Would need to cut $445,315
### Governor's Budget

<table>
<thead>
<tr>
<th></th>
<th>FY20</th>
<th>FY21</th>
<th>Change</th>
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<tbody>
<tr>
<td>Enrollment</td>
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<td>2,644</td>
<td>-28</td>
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<td>Foundation Budget</td>
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<td>$28,812,575</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>($234 per pupil)</td>
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<tr>
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<td>$509,419</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>($193 per pupil)</td>
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<tr>
<td>Chapter 70 Aid</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>(1.1%)</td>
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FY19 - FY20: $107,650 Increase (1.5%)  

---

### Charter School

**Number of students attending charter schools**: 221.3  
**Net District Cost**: $3,791,350  
**State Aid (Reimbursement) at Full Funding**: $790,681  
**State Aid (Reimbursement) for FY21**: $221,909
### Charter School Reimbursement – Where does Sandwich fall?

Massachusetts Department of Elementary and Secondary Education
Office of District and School Finance
Projected FY21 Charter School Tuition Payments and Reimbursements for Sending Districts (O13)(b)

<table>
<thead>
<tr>
<th>DISRUSS DISTS</th>
<th>DISRUSS PAYMENTS</th>
<th>STATE AID TO DISRUSS</th>
<th>NET DISTRICT COST</th>
<th>STATE AID SUMMARY</th>
<th>STATE AID AS PROCEED</th>
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<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#26</td>
<td></td>
<td></td>
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<td></td>
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Staffing

<table>
<thead>
<tr>
<th></th>
<th align="right">FY17</th>
<th align="right">FY20</th>
<th align="right">Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated FTE's*</td>
<td align="right">266.67</td>
<td align="right">262.35</td>
<td align="right">(4.32)</td>
</tr>
<tr>
<td>Non-Certificated FTE's</td>
<td align="right">80.40</td>
<td align="right">94.68</td>
<td align="right">14.28</td>
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<tr>
<td>System-Wide Special Education FTE's</td>
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<td align="right">38.00</td>
<td align="right">(3.00)</td>
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<tr>
<td>District/Central Office FTE's</td>
<td align="right">49.50</td>
<td align="right">47.00</td>
<td align="right">(2.50)</td>
</tr>
<tr>
<td>Totals</td>
<td align="right">437.57</td>
<td align="right">442.03</td>
<td align="right">4.46</td>
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</table>
### Staffing

<table>
<thead>
<tr>
<th><em>Certificated FTE's</em></th>
<th>FY17</th>
<th>FY20</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrators</td>
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<td>10.00</td>
<td>-</td>
</tr>
<tr>
<td>Athletic Director</td>
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<td>-</td>
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<tr>
<td>Teachers</td>
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<tr>
<td>ELL</td>
<td>1.50</td>
<td>3.00</td>
<td>1.50</td>
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<tr>
<td><strong>Totals</strong></td>
<td><strong>266.67</strong></td>
<td><strong>262.35</strong></td>
<td><strong>(4.32)</strong></td>
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### Staffing

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<thead>
<tr>
<th>FTE's</th>
<th>FY17</th>
<th>FY20</th>
<th>Difference</th>
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<tr>
<td>Certified FTE's*</td>
<td>266.67</td>
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<td>(4.32)</td>
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<tr>
<td>Non-Certificated FTE's</td>
<td>60.40</td>
<td>94.68</td>
<td>14.28</td>
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<tr>
<td>System-Wide Special Education FTE's</td>
<td>41.00</td>
<td>38.00</td>
<td>(3.00)</td>
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<tr>
<td>District/Central Office FTE's</td>
<td>49.50</td>
<td>47.00</td>
<td>(2.50)</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>437.57</strong></td>
<td><strong>442.03</strong></td>
<td><strong>4.46</strong></td>
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**Budget Review**

Increase for FY21 = 4.65%  $1,254,749

3% Increase  $809,434

Would need to cut  $445,315

---

<table>
<thead>
<tr>
<th>FY20 Final</th>
<th>% increase</th>
<th>Value of % Increase</th>
<th>Amount to Cut</th>
<th>Potential Positions Impacted</th>
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<td>$26,981,126</td>
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<td>$809,434</td>
<td>$445,315</td>
<td>9-10</td>
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<td>$26,981,126</td>
<td>4.10%</td>
<td>$1,106,226</td>
<td>$148,523</td>
<td>3</td>
</tr>
<tr>
<td>$26,981,126</td>
<td>4.20%</td>
<td>$1,133,207</td>
<td>$121,542</td>
<td>2-3</td>
</tr>
<tr>
<td>$26,981,126</td>
<td>4.30%</td>
<td>$1,160,188</td>
<td>$94,561</td>
<td>2</td>
</tr>
<tr>
<td>$26,981,126</td>
<td>4.40%</td>
<td>$1,187,170</td>
<td>$67,579</td>
<td>1-2</td>
</tr>
<tr>
<td>$26,981,126</td>
<td>4.50%</td>
<td>$1,214,151</td>
<td>$40,596</td>
<td>1</td>
</tr>
<tr>
<td>$26,981,126</td>
<td>4.60%</td>
<td>$1,241,132</td>
<td>$13,617</td>
<td>0</td>
</tr>
<tr>
<td>$26,981,126</td>
<td>4.65%</td>
<td>$1,254,622</td>
<td>$127</td>
<td>0</td>
</tr>
</tbody>
</table>
FY'21 BUDGET

PROJECTED GENERAL FUND REVENUES AND EXPENSES - FY'21

REVENUES

FY'21 Tax Levy:
FY'20 Levy Limit 66,281,547
2.5% Increase 1,657,039
Est. New Growth 500,000
Excess Levy Reserve Est. -3,550,000
Overrides / Exclusions 0
County Assess. Outside 2.5: CCC 190,835
Debt Outside 2.5 (- Non-Levy & MSBA) 2,111,100 67,190,521

Other Revenue:
Mass. School Building Authority Funds 1,279,534
State Aid: Discretionary (-5.00%) 2,281,194
State Ch. 70 Aid: School (0.00%) 7,151,788
Est. Local Receipts 5,000,000
Surplus Revenue / Free Cash 2,201,602
Overlay Release 50,000
Transfer from Stabilization Fund 0 17,964,118

Total Estimated Revenues 85,154,639

EXPENSES

ReCap Sheet Items:
State Assess: Tuition Assess (10.00%) 4,895,534
State Assess: All Other (3.00%) 633,854
Abatements / Overlay 500,000
FY'20 Snow & Ice Deficit 150,000 6,179,388

Town Meeting Items:
Group Health Insurance (0.00%) 11,800,000
County Retirement Assess. (-5.69%) 3,769,883
Property & Liability Insurance (7.50%) 1,290,000
Medicare (4.00%) 676,000
Unemployment Account 100,000
OPEB Trust Fund 100,000
Debt: Long Term - General Fund 3,834,470
Borrowing Expenses 100,000
Reserve Fund 500,000
Capital Budget - Net 1,000,000
Transfer to Stabilization Fund 100,000 23,270,353

Operating Budgets:
School Budget: Local (3.00%) 27,790,560
Ch. 70 (0.00%) 7,151,788 34,942,348
UCCRVTS Budget (7.50%) 2,323,806
General Gov't. Budget (3.00%) 18,331,109

Total Estimated Expenses 85,047,004

Stabilization Fund & OPEB Trust Fund Balances:

<table>
<thead>
<tr>
<th></th>
<th>Stab. Fund</th>
<th>OPEB Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actual Balance on 7/1/19:</td>
<td>1,829,888</td>
<td>921,925</td>
</tr>
<tr>
<td>Proposed Transfer From/To Fund:</td>
<td>100,000</td>
<td>100,000</td>
</tr>
<tr>
<td>Projected Post ATM Balance:</td>
<td>1,929,888</td>
<td>1,021,925</td>
</tr>
</tbody>
</table>

ESTIMATED FY'21 BUDGET BALANCE 107,635
PROJECTED GENERAL FUND REVENUES AND EXPENSES - FY'21

REVENUES

FY'21 Tax Levy:
FY'20 Levy Limit 66,281,547
2.5% Increase 1,657,039
Est. New Growth 500,000
Excess Levy Reserve Est. -3,550,000
Overrides / Exclusions 0
County Assess. Outside 2.5: CCC 190,835
Debt Outside 2.5 (- Non-Levy & MSBA) 2,111,100 67,190,521

Other Revenue:
Mass. School Building Authority Funds 1,279,534
State Aid: Discretionary (0.00%) 2,401,257
State Ch. 70 Aid: School (0.00%) 7,151,788
Est. Local Receipts 5,250,000
Surplus Revenue / Free Cash 2,201,602
Add'l. Free Cash Certif. - Tax Title (STM) 438,480
FY'20 Health Insur. to 100 Rt. 6A (STM) 800,000
Overlay Release 50,000
Transfer from Stabilization Fund 0 19,572,661

Total Estimated Revenues 86,763,182

EXPENSES

ReCap: Sheet Items:
State Assess: Tuition Assess (10.00%) 4,895,534
State Assess: All Other (3.00%) 633,854
Abatements / Overlay 500,000
FY'20 Snow & Ice Deficit 0 6,029,388

Town Meeting Items:
Group Health Insurance (-2.54%) 11,500,000
County Retirement Assess. (-5.69%) 3,769,883
Property & Liability Insurance (7.50%) 1,290,000
Medicare (4.00%) 676,000
Unemployment Account 100,000
OPEB Trust Fund 100,000
Debt: Long Term - General Fund 3,834,470
Borrowing Expenses 100,000
Reserve Fund 500,000
Capital Budget - Net 976,112
Capital - 100 Route 6A Renovations 2,100,000
Transfer to Stabilization Fund 100,000 25,046,465

Operating Budgets:
School Budget: Local (3.75%) 27,992,918
Ch. 70 (0.00%) 7,151,788 35,144,706

UCCRQTS Budget (-1.21%) 2,135,468

General Gov't. Budget (3.00%) 18,331,108

Total Estimated Expenses 86,687,135

Stabilization Fund & OPEB Trust Fund Balances:

<table>
<thead>
<tr>
<th></th>
<th>Stab. Fund</th>
<th>OPEB Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actual Balance on 7/1/19:</td>
<td>1,829,888</td>
<td>921,925</td>
</tr>
<tr>
<td>Proposed Transfer From/To Fund:</td>
<td>100,000</td>
<td>100,000</td>
</tr>
<tr>
<td>Projected Post ATM Balance:</td>
<td>1,929,888</td>
<td>1,021,925</td>
</tr>
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ESTIMATED FY'21 BUDGET BALANCE 76,047
### FY'21 GENERAL FUND OPERATING BUDGET TOTALS

<table>
<thead>
<tr>
<th>NO.</th>
<th>DEPARTMENT</th>
<th>FY20 APPROP</th>
<th>FY21 SALARY</th>
<th>FY21 OPER</th>
<th>FY21 TOTAL</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>114</td>
<td>Moderator</td>
<td>450</td>
<td>450</td>
<td>0</td>
<td>450</td>
<td>0.00%</td>
</tr>
<tr>
<td>123</td>
<td>Select./Manager</td>
<td>529,874</td>
<td>465,980</td>
<td>57,850</td>
<td>523,830</td>
<td>-1.14%</td>
</tr>
<tr>
<td></td>
<td>Personnel Expen.</td>
<td>500,000</td>
<td>325,000</td>
<td>0</td>
<td>325,000</td>
<td>-35.00%</td>
</tr>
<tr>
<td>131</td>
<td>Finance Comm.</td>
<td>3,400</td>
<td>2,000</td>
<td>1,400</td>
<td>3,400</td>
<td>0.00%</td>
</tr>
<tr>
<td>135</td>
<td>Accounting</td>
<td>222,961</td>
<td>172,615</td>
<td>15,250</td>
<td>187,865</td>
<td>-15.74%</td>
</tr>
<tr>
<td>141</td>
<td>Assessing</td>
<td>394,166</td>
<td>341,124</td>
<td>29,125</td>
<td>370,249</td>
<td>-6.07%</td>
</tr>
<tr>
<td>145</td>
<td>Treasurer</td>
<td>232,727</td>
<td>283,372</td>
<td>-15,450</td>
<td>267,922</td>
<td>15.12%</td>
</tr>
<tr>
<td>146</td>
<td>Tax Collector</td>
<td>212,154</td>
<td>162,087</td>
<td>58,900</td>
<td>220,987</td>
<td>4.16%</td>
</tr>
<tr>
<td>147</td>
<td>Tax Title</td>
<td>35,000</td>
<td>0</td>
<td>35,000</td>
<td>35,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>151</td>
<td>Legal</td>
<td>300,000</td>
<td>0</td>
<td>300,000</td>
<td>300,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>152</td>
<td>Human Resour.</td>
<td>179,354</td>
<td>176,413</td>
<td>10,000</td>
<td>186,413</td>
<td>3.94%</td>
</tr>
<tr>
<td>161</td>
<td>Town Clerk</td>
<td>192,156</td>
<td>196,390</td>
<td>6,200</td>
<td>202,590</td>
<td>5.43%</td>
</tr>
<tr>
<td>162</td>
<td>Elect. &amp; Regist.</td>
<td>49,750</td>
<td>23,000</td>
<td>52,750</td>
<td>75,750</td>
<td>52.26%</td>
</tr>
<tr>
<td>171</td>
<td>Natural Resour.</td>
<td>303,997</td>
<td>286,968</td>
<td>28,150</td>
<td>315,118</td>
<td>3.66%</td>
</tr>
<tr>
<td>175</td>
<td>Plan. &amp; Devel.</td>
<td>231,213</td>
<td>209,383</td>
<td>29,625</td>
<td>239,008</td>
<td>3.37%</td>
</tr>
<tr>
<td>190</td>
<td>Facilities Mgmt.</td>
<td>642,652</td>
<td>381,314</td>
<td>301,847</td>
<td>683,161</td>
<td>6.30%</td>
</tr>
<tr>
<td>195</td>
<td>Town Reports</td>
<td>11,000</td>
<td>0</td>
<td>12,500</td>
<td>12,500</td>
<td>13.64%</td>
</tr>
<tr>
<td>196</td>
<td>Bind Records</td>
<td>7,000</td>
<td>0</td>
<td>7,000</td>
<td>7,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>197</td>
<td>Info. Technology</td>
<td>663,873</td>
<td>259,430</td>
<td>412,500</td>
<td>671,930</td>
<td>1.21%</td>
</tr>
</tbody>
</table>

**Total 100s**

<table>
<thead>
<tr>
<th></th>
<th>FY20 APPROP</th>
<th>FY21 SALARY</th>
<th>FY21 OPER</th>
<th>FY21 TOTAL</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4,711,727</td>
<td>3,285,526</td>
<td>1,342,647</td>
<td>4,628,173</td>
<td>-1.77%</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>NO.</th>
<th>DEPARTMENT</th>
<th>FY20 APPROP</th>
<th>FY21 SALARY</th>
<th>FY21 OPER</th>
<th>FY21 TOTAL</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>210</td>
<td>Police Dept.</td>
<td>4,558,510</td>
<td>4,456,815</td>
<td>354,335</td>
<td>4,811,150</td>
<td>5.54%</td>
</tr>
<tr>
<td>220</td>
<td>Fire Dept.</td>
<td>3,679,534</td>
<td>3,286,520</td>
<td>550,800</td>
<td>3,837,320</td>
<td>4.29%</td>
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<tr>
<td>241</td>
<td>Inspections</td>
<td>291,605</td>
<td>286,591</td>
<td>16,155</td>
<td>302,746</td>
<td>3.82%</td>
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<tr>
<td>244</td>
<td>Sealer of W &amp; M</td>
<td>200</td>
<td>0</td>
<td>14,000</td>
<td>14,000</td>
<td>6900.00%</td>
</tr>
<tr>
<td>291</td>
<td>Emerg. Mgmt.</td>
<td>17,500</td>
<td>12,500</td>
<td>10,000</td>
<td>22,500</td>
<td>28.57%</td>
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<tr>
<td>294</td>
<td>Forest Warden</td>
<td>1,500</td>
<td>0</td>
<td>1,500</td>
<td>1,500</td>
<td>0.00%</td>
</tr>
<tr>
<td>297</td>
<td>Bourne Shellfish</td>
<td>4,000</td>
<td>0</td>
<td>4,000</td>
<td>4,000</td>
<td>0.00%</td>
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<tr>
<td>299</td>
<td>Greenhead Fly</td>
<td>2,500</td>
<td>0</td>
<td>2,500</td>
<td>2,500</td>
<td>0.00%</td>
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</table>

**Total 200s**

<table>
<thead>
<tr>
<th></th>
<th>FY20 APPROP</th>
<th>FY21 SALARY</th>
<th>FY21 OPER</th>
<th>FY21 TOTAL</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8,555,349</td>
<td>8,042,427</td>
<td>953,290</td>
<td>8,995,716</td>
<td>5.15%</td>
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</table>

<table>
<thead>
<tr>
<th>NO.</th>
<th>DEPARTMENT</th>
<th>FY20 APPROP</th>
<th>FY21 SALARY</th>
<th>FY21 OPER</th>
<th>FY21 TOTAL</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>300</td>
<td>School Dept.</td>
<td>34,132,914</td>
<td>34,942,348</td>
<td>0</td>
<td>34,942,348</td>
<td>2.37%</td>
</tr>
<tr>
<td>313</td>
<td>UCCRVTS</td>
<td>2,161,680</td>
<td>2,323,806</td>
<td>0</td>
<td>2,323,806</td>
<td>7.50%</td>
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</table>

**Total 300s**

<table>
<thead>
<tr>
<th></th>
<th>FY20 APPROP</th>
<th>FY21 SALARY</th>
<th>FY21 OPER</th>
<th>FY21 TOTAL</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>36,294,594</td>
<td>37,266,154</td>
<td>0</td>
<td>37,266,154</td>
<td>2.68%</td>
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</table>

(Nota: School Dep't. amount includes Ch. 70 aid.)
<table>
<thead>
<tr>
<th>NO.</th>
<th>DEPARTMENT</th>
<th>FY20 APPROP</th>
<th>FY21 SALARY</th>
<th>FY21 OPER</th>
<th>FY21 TOTAL</th>
<th>% CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>410</td>
<td>DPW - Engineer.</td>
<td>227,086</td>
<td>269,522</td>
<td>9,800</td>
<td>279,322</td>
<td>23.00%</td>
</tr>
<tr>
<td>420</td>
<td>DPW</td>
<td>1,825,761</td>
<td>1,161,063</td>
<td>713,375</td>
<td>1,874,438</td>
<td>2.67%</td>
</tr>
<tr>
<td>421</td>
<td>Snow &amp; Ice</td>
<td>400,000</td>
<td>100,000</td>
<td>300,000</td>
<td>400,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>424</td>
<td>Streetlights</td>
<td>25,000</td>
<td>0</td>
<td>20,000</td>
<td>20,000</td>
<td>-20.00%</td>
</tr>
<tr>
<td></td>
<td><strong>Total 400s</strong></td>
<td><strong>2,477,847</strong></td>
<td><strong>1,530,585</strong></td>
<td><strong>1,043,175</strong></td>
<td><strong>2,573,760</strong></td>
<td><strong>3.87%</strong></td>
</tr>
<tr>
<td>510</td>
<td>Health Dept.</td>
<td>214,691</td>
<td>217,308</td>
<td>10,175</td>
<td>227,483</td>
<td>5.96%</td>
</tr>
<tr>
<td>522</td>
<td>Nursing Dept.</td>
<td>165,829</td>
<td>123,705</td>
<td>46,200</td>
<td>169,905</td>
<td>2.46%</td>
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<tr>
<td>540</td>
<td>Social Services</td>
<td>35,000</td>
<td>0</td>
<td>35,000</td>
<td>35,000</td>
<td>0.00%</td>
</tr>
<tr>
<td>541</td>
<td>Senior Services</td>
<td>231,800</td>
<td>224,962</td>
<td>13,500</td>
<td>238,462</td>
<td>2.87%</td>
</tr>
<tr>
<td>543</td>
<td>Veterans</td>
<td>88,320</td>
<td>0</td>
<td>103,500</td>
<td>103,500</td>
<td>17.19%</td>
</tr>
<tr>
<td></td>
<td><strong>Total 500s</strong></td>
<td><strong>735,640</strong></td>
<td><strong>565,975</strong></td>
<td><strong>208,375</strong></td>
<td><strong>774,350</strong></td>
<td><strong>5.26%</strong></td>
</tr>
<tr>
<td>610</td>
<td>Library</td>
<td>991,595</td>
<td>826,470</td>
<td>179,437</td>
<td>1,005,907</td>
<td>1.44%</td>
</tr>
<tr>
<td>630</td>
<td>Recreation</td>
<td>229,684</td>
<td>203,877</td>
<td>48,725</td>
<td>252,602</td>
<td>9.98%</td>
</tr>
<tr>
<td>650</td>
<td>DPW - Parks</td>
<td>25,850</td>
<td>0</td>
<td>30,850</td>
<td>30,850</td>
<td>19.34%</td>
</tr>
<tr>
<td>671</td>
<td>Hoxie / Grist Mill</td>
<td>53,500</td>
<td>53,500</td>
<td>0</td>
<td>53,500</td>
<td>0.00%</td>
</tr>
<tr>
<td>693</td>
<td>Memorial Day</td>
<td>1,200</td>
<td>0</td>
<td>1,200</td>
<td>1,200</td>
<td>0.00%</td>
</tr>
<tr>
<td>694</td>
<td>Historic District</td>
<td>14,800</td>
<td>2,250</td>
<td>12,800</td>
<td>15,050</td>
<td>1.69%</td>
</tr>
<tr>
<td></td>
<td><strong>Total 600s</strong></td>
<td><strong>1,316,629</strong></td>
<td><strong>1,086,097</strong></td>
<td><strong>273,012</strong></td>
<td><strong>1,359,109</strong></td>
<td><strong>3.23%</strong></td>
</tr>
</tbody>
</table>

**GEN. GOVT. TOTAL**
(no School)

17,797,192  14,510,610  3,820,499  18,331,108  3.00%

FY'21 @ 3.00% = 18,331,108
Current Difference vs. 3.00% = 0

**GRAND TOTAL**
(incl. School)

54,091,786  51,776,764  3,820,499  55,597,262  2.78%
# FY'21 CAPITAL BUDGET - FINAL RECOMMENDATION

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>ITEM</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>DPW - Highways/Parks</td>
<td>Ride-On Mower</td>
<td>13,000</td>
</tr>
<tr>
<td>DPW - Sanitation</td>
<td>Backhoe/Loader (Replaces 2003 )</td>
<td>139,800</td>
</tr>
<tr>
<td>Information Technology</td>
<td>IT &amp; GIS Improvements</td>
<td>76,138</td>
</tr>
<tr>
<td>Police</td>
<td>Ballistic Equipment Replacement</td>
<td>50,000</td>
</tr>
<tr>
<td></td>
<td>Taser Replacement</td>
<td>15,370</td>
</tr>
<tr>
<td>Fire</td>
<td>Lifepak Monitors + 6 AED (AF)</td>
<td>165,000</td>
</tr>
<tr>
<td></td>
<td>Active Shooter Equipment (AF)</td>
<td>13,000</td>
</tr>
<tr>
<td>Public Safety</td>
<td>Communication System Upgrade (AF)</td>
<td>30,000</td>
</tr>
<tr>
<td>Recreation</td>
<td>Beach Sign Program</td>
<td>9,000</td>
</tr>
<tr>
<td></td>
<td>Supervisor Vehicle Replacement</td>
<td>35,000</td>
</tr>
<tr>
<td></td>
<td>6 Lifeguard Chairs</td>
<td>9,450</td>
</tr>
<tr>
<td></td>
<td>Beach Access Mobi Chair</td>
<td>1,749</td>
</tr>
<tr>
<td>Planning &amp; Development</td>
<td>Local Comprehensive Plan Consulting</td>
<td>15,000</td>
</tr>
<tr>
<td>Facilities</td>
<td>Annual Building Maintenance Funds</td>
<td>125,000</td>
</tr>
</tbody>
</table>

**Subtotal Town Departments** 854,112

| School Department     | Annual Building Maintenance Funds         | 125,000 |
|                       | Oakridge and Forestdale Phone & PA        | 75,000  |
|                       | Vehicle Replacement (Various)             | 60,000  |
|                       | School Safety Group                       | 20,000  |
|                       | District Wide Classroom Furniture         | 50,000  |

**Subtotal School Department** 330,000

**TOTAL CAPITAL APPROPRIATION** 1,184,112

Less Ambulance Fund Transfer -208,000

**TOTAL NET CAPITAL APPROPRIATION** 976,112
INDEX OF *POTENTIAL* WARRANT ARTICLES

March 23, 2020 Special Town Meeting

1. Appropriation to Fund 100 Route 6A Renovations (p. ___)
2. Appropriation to Public Employee Committee Fund (p. ___)
3. FY'21 Capital Budget (p. ___)
4. Ch. 90 State Aid to Highways Program (p. ___)
5. School Department Cell Antenna Lease Transfer and Appropriation of Funds (p. ___)
6. Beach Renourishment Account Appropriation (p. ___)
7. Sandwich Promotions Fund Appropriation (p. ___)
8. Authorization to Dispose of Henry T. Wing School to SCG Development & Approve CPA Appropriation for Community Housing Resources (p. ___)
9. Petition:

**NOTE:** Petition articles have been printed as submitted and may contain typographic and other errors.
Hello Kathy,

The Committee would like to recommend Michael Sullivan of 27 Knott Avenue to the BOS for appointment to the Committee. I was hoping we could add him to the January 30th BOS meeting along with the reappointment recommendation of our other Alternate Member, Jackie Munsell. If you could confirm both items on your 1/30 agenda, I would appreciate it. If you need anything else from me let me know. Thanks.

Have a great day. M 😊

Have a great day. M 😊

Michelle Y. Raymond, Office Manager
Town of Sandwich
16 Jan Sebastian Drive
Sandwich, MA 02563
Phone – 508-888-4200
Fax – 508-833-0018
Sandwich Historic District Committee

Questions for Candidates for Committee Appointments

1. If the candidate is requesting appointment for the Builder/Architect Committee member position: Are they a resident of Sandwich?

   Yes

2. Does the candidate demonstrate any knowledge, experience, or competency relative to historic districts, buildings, settings, or places within the boundaries of the historic district?

   Yes, as an attorney in New York, I am familiar with restoration/constructions, and assisted my local historic committee.

3. Has the candidate ever participated as a committee member of a Historic Committee or Commission?

   No, I was a committee member, but as an attorney in preservations and restorations.

4. Meetings are scheduled on the 2nd and 4th Wednesday of each month, except for November and December, due to the holidays we meet on the 2nd Wednesday only. Is the candidate available and willing to commit to attend these regularly scheduled meetings?

   Yes

Name: Michael T. Sullivan  Phone: 516-384-6015
Address: 27 Knott Ave

(Applicant must reside in the Historic District unless applying for the Builder/Architect Position)