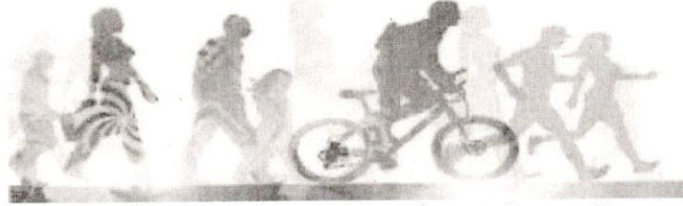


# Walk, Bike and EXPLORE



TOWN CLERK  
TOWN OF SANDWICH

APR 26 2018

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RECEIVED & RECORDED

## Sandwich Bikeways & Pedestrian Committee

**Date:** January 24, 2018  
**Time:** 6:30 PM  
**Address:** 16 Jan Sebastian Drive, Sandwich, MA 02563  
**Location:** Upstairs Small Conference Room

**Present:** Committee Co-Chairs: Lee Rindfuss, Kevin Sareault  
Committee Members: Daryl Crossman, John Scott  
Attendees: Sam Jensen (engineering), David Collins (St Johns),

### Discussions:

Meeting called to order: 6:37 p.m.

#### Minutes

- Reviewed Dec 13, 2017 meeting minutes, approved unanimously without amendments.

#### Chairman's Report

- Committee members were reminded that the deadline for the online State ethics training session is April 1, 2018. Each member must review and pass this session annually.
- The Towns' Board and Committee Remote Participation Policy was reviewed.

#### Community Outreach

- Community Bike Safety Event Bike Rodeo:
  - Dave Collins reviewed date, location, publicity.
    - Date April 28<sup>th</sup>
    - Location has been changed from Wing to High School parking lot at Sandwich police suggestion.
    - Event application update needed
      - Kevin to update and resubmit to town
    - Dave reviewed sample waivers. Sam to provide additional town specific samples to David
- Bicycle Safety Training
  - Considered the League of American Bicyclists and Cycling Savvy as two possible sources for future committee training and resources. No action taken.
- SandwichFest
  - All agreed that manning a tent during the June 30 event is beneficial. Lee to reach out to the Chamber chair regarding committee cost.



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Bike and Pedestrian Master Plan Project

- Reviewed Toole's suggested deliverable milestones.
  - Reviewed the most current Existing Conditions Report submitted by Toole
- Agreed that committee members would review further with comments provided to Sam by Friday January 26.

**Next meeting:** February 21<sup>th</sup>.

**Adjournment:** At 7:45 p.m. the move to adjourn passed unanimously

Respectfully Submitted by Lee Rindfuss

A handwritten signature in black ink, appearing to read 'Lee Rindfuss'.

Date Approved: 4/25/2018