

Town Clerk

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MINUTES
OF THE
FINANCE COMMITTEE
TUESDAY, APRIL 10, 2018
7:00 P.M.
TOWN HALL MEETING ROOM
130 MAIN STREET, SANDWICH, MA

Present: Bob Guerin, Mark Snyder, Charlie Holden, Rich Reilly, Laura Wing, Jim Pierce and Dan Frye

Absent: Matt Anderson and Gwenn Dyson

Also Present: Town Manager George Dunham, Finance Director Mimi Spahr, Selectman Chair Susan James and SCTv.

ITEM #1
CALL TO ORDER & PLEDGE OF ALLEGIANCE

Meeting called to order at 7:00p.m.

Pledge of Allegiance

ITEM #2
PUBLIC FORUM

None.

ITEM #3
REVIEW AND APPROVAL OF MINUTES

Minutes of April 3, 2018-

MOTION WAS MADE BY MR. SNYDER TO APPROVE THE MINUTES OF APRIL 3, 2018 AS PRESENTED. SECONDED BY MR. FRYE VOTE – UNANIMOUS MR. REILLY - ABSTAINING

ITEM #4
CORRESPONDENCE, STATEMENTS AND ANNOUNCEMENTS

None

ITEM #5
TOWN MANAGER REPORT

Brief overview of Projected General Fund Revenues and Expenses – FY'19 (Selectmen Approved 3/22/2018) and all other information noted under Supporting Documents at the end of these minutes.

As of last week, the Finance Committee, Board of Selectmen and Capital Improvement Planning Committee are all on the same page. This is good. The state issues, we should know by the end of the week. Everything is all set and ready to go.

Brief discussion on highway/ Chapter 90 funds from the State.

Mr. Guerin noted that we spent some time last year talking about school choice money...we had conversations around that money. Do you know what we are expecting for school choice this year?

Mr. Dunham – The last fiscal year amount was slated to be about \$596,000. There was a \$110,000 increase from the governor's numbers.

Mr. Pierce noted that he has questions about Kensington Drive.

Mr. Guerin offered that the Committee will discuss this in Executive Session later in this meeting.

Mr. Dunham gave a brief overview of e-mailed questions to and answers from Town Counsel, Attorney John Giorgio regarding Article #19- Debt Exclusion: Public Roads and infrastructure , including Boardwalk and Article #22 – CPA Project: Skate Park and Multi-Purpose Courts Open Space & Recreation Project.



Mr. Dunham noted that the Board of Selectmen voted the final warrant at last Thursday's meeting; the warrant will be posted by next Friday. The numbers are all the same and the Finance Committee votes are all in there.

ITEM #6
OLD BUSINESS

The Budget Process Observations / Learnings / Recommendation-

Mr. Guerin asked if the Committee members have any suggestions?

Mr. Snyder suggested that the membership might come to the next FinCom meeting with their suggestions.

Mr. Guerin agreed.

ITEM #7
NEW BUSINESS

None.

ITEM #8
Executive Session- M.G.L. c.30A, sec. 21(a)

7:15p.m. Executive Session – M.G.L. c.30A, Section 21(a) - The chair declares that having an open session may have a detrimental effect upon the Town's bargaining, litigating or negotiating positions, as applicable

- Purpose#6: Acquisition & Valuation of Real Property – Easements for Private Section of Kensington Drive.

7:15 P.M.

***MOTION WAS MADE BY MR. GUERIN TO GO INTO EXECUTIVE SESSION PURSUANT TO G.L./C. 39A SECTION 21(a) FOR PURPOSE #6: ACQUISITION AND VALUATION OF REAL PROPERTY – EASEMENTS FOR PRIVATE SECTION OF KENSINGTON DRIVE AND RECONVENING IN PUBLIC SESSION ON ANNUAL TOWN MEETING WARRANT. THE CHAIR DECLARED THAT HAVING AN OPEN SESSION WOULD HAVE A DETRIMENTAL EFFECT UPON THE TOWN'S LITIGATING AND NEGOTIATING POSITION. SECONDED BY MR. SNYDER ROLL CALL VOTE – MR. SNYDER/AYE; MR. HOLDEN/AYE; MR. RIELLY/AYE; MS. WING/AYE; MR. PIERCE/AYE; MR. FRYE/AYE; MR. GUERIN/AYE. UNANIMOUS BY ROLL-CALL VOTE.**

ITEM #9
RECONVENE IN PUBLIC SESSION, IF NECESSARY, ON ANNUAL TOWN MEETING WARRANT

7:23P.M. – Public Session of the meeting reconvened –

***MOTION WAS MADE BY MR. GUERIN TO COME OUT OF EXECUTIVE SESSION AND RECONVENE IN PUBLIC SESSION ON ANNUAL TOWN MEETING WARRANT. SECONDED BY MR. PIERCE. ROLL-CALL VOTE – MR. SNYDER/AYE; MR. HOLDEN/AYE; MR. REILLY/AYE; MS. WING/AYE; MR. PIERCE/AYE; MR. FRYE/AYE; MR. GUERIN/AYE. UNANIMOUS BY ROLL-CALL VOTE.**

Finance Committee vote on Article#18 -

***MOTION WAS MADE BY MR. SNYDER TO RECOMMEND APPROVAL OF ARTICLE #18 (EMINENT DOMAIN TAKING - KENSINGTON DRIVE) AS PRESENTED. SECONDED BY MR. HOLDEN. VOTE – UNANIMOUS**

Mr. Pierce noted that Article #19 on the ATM Warrant does not have the number.
Mr. Dunham noted that it will be in the article.

Ms. Wing – Will the Department of Public Works (Highway Dept.) make a presentation about the total for repairs of the roads?

Mr. Dunham – yes, they will go through that.

Mr. Guerin – Will they explain how the projects are identified and prioritized at Town Meeting?

Mr. Dunham – yes.

Mr. Frye – Can they explain how the money that is not used up front compared to what is the cost of doing it over five years?

Mr. Snyder – DPW Director/Town Engineer Paul Tilton made a presentation about prioritizing streets. The more roads that are mentioned the better the chances.

Next Meeting Date-

Mr. Pierce suggested that there should be a Finance Committee meeting posted for the Annual Town Meeting date.

It was agreed by the membership that the next meeting will be scheduled for Tuesday, April 24 at which time the committee can discuss Budget Process Observations / Learnings / Recommendations.

Mr. Pierce asked if there are any open meeting laws that the membership should be aware of in sending Mr. Guerin the observations etc.

It was noted that it is ok...just don't copy 'everyone' on the e-mail.

ITEM #10
ADJOURNMENT

**7:30 p.m. *MOTION TO ADJOURN WAS MADE BY MR. SNYDER. SECONDED BY MR. PIERCE.
VOTE – UNANIMOUS.**

Respectfully Submitted,



Diane M. Hanelt
Secretary

Approved: _____

4/24/18

Supporting Documents:

- Projected General Fund Revenues and Expenses – FY'19 (Selectmen Approved 3/22/18)
- FY'19 Budget Totals (GHD Draft 4/5/2018)
- FY'19 Capital Budget Summary (Selectmen Approved 3/22/18)
- Estimate School Safety Capital Cost (Draft 4/2/18)
- Index of Potential Warrant Articles May 7, 2018 Annual Town Meeting Warrant (GHD Draft 4/5/2018)
- E-Mailed questions regarding ATM Warrant. Ballot Question Wording from Town Manager, Mr. Dunham, to Town Counsel, Attorney John Giorgio (copied Finance Director Mimi Spahr and Assistant Town Manager Doug Lapp) dated April 4, 2018 with accompanying answers from Attorney Giorgio; copy of ATM Warrant, Monday, May 7, 2018 (GHD Draft 4/9/18)