

BOARD OF TRUSTEES (BOT)
SANDWICH PUBLIC LIBRARY (SPL)
MINUTES FOR MAY 15, 2018

TOWN CLERK
TOWN OF SANDWICH
JUL 25 2018
1 H 00 M P M
RECEIVED & RECORDED

Present: Chairman Mark Wiklund, Christine Brown, Ted Scribner, William Fleming, Joe Roche, Katie Miller, James Lehane and Library Director Joanne Lamothe

Absent: Jeanie Vander Pyl

Guest: Joan Robinson – Trustee Candidate

The meeting was called to order at 7:01 p.m.

Minutes

- Motion to approve the Minutes from 4/10/18.

Correspondence/Statements/Announcements/Future Items/Follow Up

- Note from former Library Trustee Jennifer Tickell – response to an article (4/6/18) written by Paul Gately from the Sandwich Broadside regarding her resignation indicating she was not in support of the Library building project. Summary of Jennifer’s response included –
 - Became a trustee on September 30, 2010.
 - An ardent supporter of building a new branch library on a parcel designated by the Board of Selectmen in the so called Golden Triangle now called South Sandwich Village.
 - Led the Board of Trustees to petition an article for the May 2, 2011 town meeting to allow our townspeople to vote on whether or not to accept a grant from the Mass Board of Library Commissioners for construction of a new branch library. Preserving the right of townspeople to have the opportunity to vote for or against appropriating additional funds to see this project to fruition.
 - The warrant article passed.
 - When the Board of Selectmen pulled the designated parcel back to put the entire parcel on the market February 13, 2014, the 6.8 million dollar grant was rescinded by the Mass Board of Library Commissioners.
 - The Board of Trustees myself included began examining how to make improvements to the existing building on Main St. to make it the best it could be.
 - I am a dogged supporter of a major renovation plan for the library which is estimated to cost three million dollars.
 - In a capital improvement planning committee meeting earlier this winter, I read a statement of need to the members and guests in support of the renovation.
 - Only two accurate statements were included in the article – 1. Resigned to pursue another opportunity and 2. The Board of Trustees’ capital request for \$100,000 to allow a large scale renovation to move to the next step did not make it into the warrant for the May 2018 meeting.

- The remaining Board members are a vibrant and dedicated group of people who will be good stewards of the library.
- My opportunity just meant that I couldn't continue as a Board member with the time and dedication it deserves.
- Annual ethics training requirement by the state is due. Results to be submitted to Taylor White at town hall.
- On 4/20/18, a press release seeking individuals interested in filling the vacant trustee seat was submitted to the Sandwich Enterprise. Multiple responses have been received.

Board Reorganization – Election of Chair and Vice Chair

- Chairman – Mark Wiklund (**motion to approve Mark Wiklund as Chairman – unanimous vote in favor**)
- Vice Chairman – postponed vote till next month's meeting. Two nominees – Joe Roche and Bill Fleming.

Director's Report

- The Sandwich Arts Alliance has named the Sandwich Public Library as arts advocate of the year with a gala to be held in August.
- Friends of the Library announced the winners of the Richard J. Connor award. They are Matthew Aguiar of Sturgis Charter Public School and Caroline Breen of Sandwich High School. Ceremony to be held on June 7th at 5:30.
- Building Improvement Update –
 - Referred to as Plan B building improvements –
 - ✓ Received \$120,000 capital funding from the May 2017 town meeting for floor improvements. Replacing the tile in the downstairs meeting rooms, the green industrial flooring on the first floor, and carpeting. This will be a Fall of 2018 project.
 - ✓ Revisited the 2015 design plan which would open up the first floor front space and provide better seating and browsing and relocating the reference desk.
 - ✓ No major renovation at this time to the Children's Room but will repaint the room and add some manipulative tables.
- Personnel Update –
 - Melissa Frye will be the new acquisition's librarian beginning May 21st.
 - Open positions - full time circulation assistant and two seasonal substitute circulation assistants.

- Suggested to earmark the Segur money for making improvements to the Children's Room as the Segurs enjoyed seeing the children use the library.
- Weston report – June meeting.

Chairperson's Report

- No formal chair report.
- Notes –
 - Meeting the people interested in serving as Trustee – Linda Doll at June meeting, Bill Wagner at June meeting and Joan Robinson at this meeting.
 - Set up the monthly meetings with a specific target topic. Use Old and New business format.
 - Email trustees - What do you want? Vision – large projects, modest projects, fundraising, foundation.

Public Forum

- Joan Robinson – Trustee candidate speaks to the Board explaining why she would like to be a Trustee and her qualifications.
 - Joan is seeking to fill the vacant Trustee seat after reading the press release in the paper which piqued her interest in serving the library community.
 - Career in library technology and education realm.
 - Worked 21 years at the Andover Public Schools.
 - Masters in Library Media Administration.
 - Audio Visual Director at Wellesley College.
 - Responsibilities included developing policies, program development, grant writing and budget management.

Meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Melinda Aguiar