
M E E T I N G M I N U T E S # 5

H.T. WING SCHOOL FEASIBILITY STUDY
33 WATER STREET
SANDWICH, MA

Meeting Date: **May 20, 2015**
KBA #15001.00

PRESENT:

Bud Dunham	Town Manager (Town)
R. Patrick Ellis	Selectman (Town)
Douglas Lapp	Assistant Town Manager (Town)
Guy Boucher	Recreation Director (Town)
Ted Hamilton	Facilities Director (Town)
Blair Haney	Town Planner (Town)
John Juros	Capital Improvement Planning Committee (Resident)
Jan Timmons	Council on Aging
Josh Peters	Assistant Town Planner
Michael McKeon	Kaestle Boos Associates, Inc (KBA)
David McKinley	KBA

PUBLIC:

Lisa Hassler	Historical Commission
Joanne Westerhouse	Arts Alliance
Jim Pierce	Resident

COPIES:

Attendees	
Michael Dwyer	Finance Committee (Resident)

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Action By	The following items were discussed:
	New Business:
5.01	Minutes from the last meeting were approved unanimously. KBA handed out copies of the existing conditions study which included the cost estimate and four Opinions of Probably Cost (OPC).
5.02	KBA explained that the gym could not be a stand-alone building if the areas around the gym were removed due to structural foundation, wall and roof issues.
5.03	KBA pointed out that they had received programming square foot numbers from the following: <div style="margin-left: 40px;"> Superintendent's offices (5,000 sf) Chamber of Commerce (1,000 sf) Food pantry storage (1,000 sf) Classroom space for arts alliance (9,000 sf) Conference room space for arts alliance. (1,900 sf) </div>
5.04	School Administration will be moving into the Wing School for the next two years, using the administration area and the area closest to the field parking lot for Facilities Management. This would be between 25-30 staff members. Once the space in the Oakridge school is free, the Administration will move to this school.
5.05	KBA presented the OPC's pointing out that these numbers did not reflect escalation costs.
5.06	It was requested that a study be done to determine what program would be able to be placed in the 1927 building.
5.07	An option to provide gym space was requested as part of the 1927 fit up as well.
5.08	Auditorium of 1927 building may suit the needs of the Arts Alliance.
5.09	J. Westerhouse suggested the use of CPA funds to help renovate the building.
5.10	It was suggested that the town renovate the building and then rent or lease space. Selectmen pointed out the legal difficulties of doing so.
5.11	Option 4 (renovate 1927 building, demolishing the rest of the building and building new) is not viable financially and should not be presented.
5.12	The next Committee meeting will be on Wednesday, June 10th at 8:30 AM at the Town Hall.

The preceding document constitutes the items reviewed and the decisions reached at the Meeting. If you were present at the meeting and perceive a discrepancy with information given and this report, please notify KBA within 48 hours of receipt of this document.