

**GLASS TOWN CULTURAL DISTRICT STEERING COMMITTEE**  
**MINUTES OF JUNE 19, 2019**

**Location: Sandwich Public Library – 3:30 pm**

**Present:** Katie Campbell, Charleen Johnson, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Anne Scott Putney, Lee Repetto, Rob Vinciguerra, Ralph Vitacco, Joanne Westerhouse

**Call to Order:** Chair Jeanne Prendergast called the meeting to order at 3:30 pm

**Approval of Minutes of May 15, 2019 Meeting:** Charleen Johnson moved to accept the minutes with corrections, seconded by Joanne Westerhouse. Approved.

**Financial:**

General funds held by town - balance	\$95.
MCC Incentive Grant funds on hand:	\$5,000
Friends Account: Beginning Balance:	\$4,191.98
	+\$25.00 Return of Stipend, Jeanne Prendergast
	-\$175.00 Sandwich Chamber Membership
Ending Balance:	\$4,041.98

TOTAL: \$9,136.98

**New Member:** Anne Scott Putney, President and CEO of Heritage Museums and Gardens was appointed by the Selectmen to the Glass Town Cultural District.

**Public Art Project:**

- Jeanne Prendergast reported on the presentation to the Historic District Commission on May 22, 2019. Jeanne will send a letter outlining the project to the Historic Commission. Other members will contact Selectmen and other community stakeholders to introduce them to the project.
- Amy Walsh, retained as our grant writer, has almost completed two grant applications.
- Ralph Vitacco noted that there is a Mass. Development Grant, Commonwealth Places, that we may be able to apply for. The grant is crowd funded.
- Frank MacDonald has approved our draft RFP as to form.
- The makeup of the Selection Committee was discussed as was the process. It was proposed that there be an artist from Sandwich Arts Alliance, Bernice Wahl, landscape architect; the Chair of Sandwich High School Art Department, a Selectmen, a representative from King's Highway District and a member of GTCD acting as a facilitator. The final decision will rest with the GTCD Committee.
- Katie Campbell will revisit the draft RFP and make edits for the next meeting

**Annual Committee Reorganization:**

**MOTION:** Katie Campbell moved to retain the current slate of officers, seconded by Lee Repetto. Officers for 2019-2020 are: Jeanne Prendergast, Chair; Rob Vinciguerra, Vice-Chair and Joanne Lamothe, Secretary. Passed unanimously.

The next meeting will be moved to Tuesday, July 16 at 3:30 pm at the library.

The meeting was adjourned at 4:50 pm

Submitted by:

Joanne Lamothe,  
Director, Sandwich Public Library

TOWN CLERK  
TOWN OF SANDWICH

JUL 23 2019

4 H 30 M P M  
RECEIVED & RECORDED

