

OCT 19 2018

GLASS TOWN CULTURAL DISTRICT STEERING COMMITTEE
MINUTES OF SEPTEMBER 19, 2018

Location: Sandwich Public Library – 3:30 pm

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RECEIVED & RECORDED

Present: Katie Campbell, Charleen Johnson, Joanne Lamothe, Jeanne Prendergast, Lee Repetto, Rob Vinciguerra, Ralph Vitacco, Joanne Westerhouse **Absent:** Paula Johnson

Call to Order: Chair Jeanne Prendergast called the meeting to order at 3:37 pm.

Approval of Minutes: Joanne Westerhouse moved to accept the minutes, seconded by Rob Vinciguerra. Approved.

Financial: No change in funds held by town - balance \$95. Friends account balance is \$3,616.98. Rob noted that he sent an invoice to Heritage for trolley use. Should be forthcoming.

Town Funding Report: Jeanne spoke to Bud Dunham. She is to reach out to him in November and will schedule a meeting with Jeanne and Joanne in December. Charleen asked if we received the MCC grant. Will that mean the Town won't give us money? Jeanne noted that grant doesn't require a match. Has to be spent by June 2019.

MCC GRANT. Copies were distributed. Jeanne described funding guidelines and goals. Katie Campbell distributed a draft budget for the solar art project. Artist or vendor fees are applicable for the grant. Jeanne suggests if we are committed to public art project we could match up the project to funding guidelines. Rob stated his concern about June expenditure date. Jeanne noted that we could retain the services of a consultant. Joanne noted it satisfies 2 and 4 of use of funds requirement...consultant and artist fee.

MOTION: Katie Campbell moved to use the public art installation as impetus of MCC grant. Seconded by Lee Repetto. Passed unanimously. Jeanne will write narrative and she and Joanne will complete application.

Trolley Report: Legion is not interested in Giants Tour. Chamber expressed interest but didn't want to wait for commitment. Chamber is going to do the home tour and wants to reserve the trolley. We want our logo on the event information. That leaves 3 events. Discussion included Halloween cemetery tour. Rob said Paula Johnson has begun working on it and has asked Melinda Gallant to help with getting impersonators. Date is October 27th. Ralph offered to help with the event.

Giants Trolley Tour: Katie expressed her support for the event and would like to see the Sandwich Chamber take it over. She noted we were the incubator for the event and that we are not in the event business. Katie suggested that promo material include our logo as well as the phrase "courtesy of GTCD" and that we be recognized in the Sandwich Guide next year.

MOTION: Katie moved to allow Sandwich Chamber to use the trolley for the home tour at a charge of \$1,000, seconded by Lee Repetto. Motion passed.

Jeanne will speak to Teri Stanley to offer the Chamber the trolley and will request logo and ad in Sandwich Guide next year.

SAA PorchFest Funding Request: The Arts Alliance submitted a request for PorchFest funding in the amount of \$800 to promote town, business, and musicians. Arts Alliance is looking for ways to count attendance. They have also received a grant from Cape Cod 5, have a request in to Mass Cultural and will put out donation buckets.

MOTION: Katie Campbell moved to approve the funding request of \$800 from the Sandwich Arts Alliance to sponsor Porch Fest with funding coming from the Friends account, seconded by Lee Repetto. Motion passed.

October 17 Strategic Planning Meeting: We will focus the planning meeting on our public art project to provide the grant writer with more instruction so she can proceed. Following the meeting, Katie will speak with the grant writer to provide her further direction. Other item to discuss could be data collection. The meeting will commence at 3:30 pm in the library conference room.

Old Business: Lee spoke to Gary Cremeans about joining committee. Ralph will speak with him.

Jeanne asked Ralph if we should get on agenda for Historical Commission. Ralph suggested the December meeting. The meeting was adjourned at 4:45 pm
Respectfully submitted,

Joanne Lamothe