

**BOARD OF SELECTMEN
MINUTES**

**THURSDAY, JANUARY 24, 2008
HUMAN SERVICES BUILDING
270 QUAKER MEETINGHOUSE ROAD**

Present: Tom Keyes, Adam Chaprales, Linell Grundman, Frank Pannorfi and Randy Hunt

Also Present: Town Administrator George Dunham, Assistant Town Engineer Sam Jensen, Carl Johansen; Jorgen Birkeland, Anna Burroughs-Merrill, Thomas Doherty, Robert Gottsche and SACAT

Meeting called to order 7:00 p.m.

**ITEM #1
PLEDGE OF ALLEGIANCE**

All present stood and recited the Pledge.

**ITEM #2
REVIEW AND APPROVAL OF MINUTES**

No minutes presented for approval.

**ITEM #3
TOWN ADMINISTRATOR'S REPORT**

- Finance Committee meeting next Tuesday, January 29, 7 p.m. at the Sandwich Public Library.
- Meeting at the Upper Cape Cod Regional Technical School on Wednesday, January 30 at 6 pm.
- Selectmen's meeting next Thursday, January 31.
- The Community Preservation Committee is requesting an appointment to the Long Range Planning Task Force. To be discussed and voted later in this meeting.

**ITEM #4
ANNOUNCEMENTS / STATEMENTS / CORRESPONDENCE**

Mr. Pannorfi- 1) Last night the Local Comprehensive Plan Committee met to discuss two proposals received from consultants to start the Local Planning Committee work. The Committee will meet again this Friday, January 25 at 5 p.m. at 16 Jan Sebastian Drive to hear presentations from both of these consultants. 2) The second Local Planning Committee workshop is scheduled for Wednesday, February 6 at 6:30 pm at the Forestdale School. The first was held Wednesday, January 16. These are opportunities for the public to give input.

Ms. Grundman – 1) Ms. Grundman is unable to attend a meeting at the Upper Cape Cod Regional Technical School next week as the liaison from the Board of Selectmen and asked if someone else from the Board could attend. Ms. Ellen Scott from the Finance Committee will be attending. Ms. Grundman asked if someone else from the Board could attend. 2) The MMR is

trying to combine committees that have been involved with community outreach and come out with a better connection with the community. If anyone from the community is interested in serving, possibly someone who has served in the past, please contact her. 3) The School Committee met last week and discussed the budget issues. 4) The tri-board meeting, hosted by the Finance Committee with the Board of Selectmen and School Committee, held last Tuesday had positive feedback.

Mr. Hunt – Tomorrow, January 25 at the Human Services Building at 1 p.m. (for about an hour) Mr. Hunt is offering an opportunity, free of charge, for seniors to come and hear about issues such as taxes, social security, spousal death tax issues, etc.

Mr. Keyes – 1) Thanked Mr. Hunt for offering this opportunity 2) Information received from The Selectmen’s Association on Cape Cod regarding the funding formula being proposed at the State House on non school discretionary aid. After reviewing the formula, there are a lot of flaws. A meeting is planned for January 30 at the Federal Reserve Bank in Boston with Dr. Bo Zhao, Economist, and Dr. Katherine Bradberry, Senior Economist. They are the writers of the formula. Larry Cole, a selectman in Harwich, who has a PHD and is an Economist, has reviewed the document. Mr. Keyes is unable to attend this meeting; however, Larry Cole will be present along with three other individuals from the Selectmen’s Association on Cape Cod.

ITEM #5
PUBLIC FORUM & RESPONSE

-Carl Johansen spoke regarding the Community Preservation Committee hearing and meeting posting process. Mr. Hunt would like to see a report from the Town Clerk’s Office with this regard. Mr. Keyes will follow up on this.

ITEM# 6
STAFF MEETING

Applicants for Town Energy Committee (Round II) – Jorgen Birkeland, Kevin Burgess, Anna Burroughs-Merrill, Thomas Doherty, Robert Gottsche, Laura Gregorio-Tanguilig submitted letters of interest. Mr. Burgess and Ms. Gregorio-Tanguilig were unable to attend.

Each of the applicants present were given an opportunity to introduce themselves and offer the reasons for their interest in volunteering to serve the Town on this committee.

General discussion-

-Would the length of the appointment term be annual or multiple years?

-How many members and alternate members should the Committee have and which members would serve in these capacities? It was noted that the only difference between a full member and an alternate is that the alternate cannot vote. It is rare that a formal vote has to be taken.

Mr. Birkeland and Ms. Burroughs-Merrill both offered to serve as alternates.

-Suggestions were made that the committee could be made up of seven full members and four alternates; or nine full members and two alternates; or nine full members and four alternative and leave two slots open for the future.

-It was agreed that this would be an annual slate of appointments.

-Mr. Hunt spoke in support of appointing Mr. Burgess and Ms. Gregorio-Tanguilig who were not able to attend. The Board agreed they could vote to appoint these applicants with Mr. Hunt’s support, but would like to meet them at some time in the future.

***MOTION WAS MADE BY MR. CHAPRALES TO APPOINT TO THE TOWN ENERGY COMMITTEE ALL ELEVEN MEMBERS WHO EXPRESSED AN INTEREST – DAMIEN HOULIHAN, CHARLES KLEEKAMP, ERIC NELSON, JOHN SHANE, KATHLEEN YETMAN, JORGEN BIRKELAND, KEVIN BURGESS, ANNA BURROUGHS-MERRILL, THOMAS DOHERTY, ROBERT GOTTSCHKE AND LAURA GREGORIO-TANGUILIG. SECONDED BY MR. PANNORFI. VOTE - UNANIMOUS**

***MOTION WAS MADE BY MR. CHAPRALES TO APPOINT JORGEN BIRKELAND AND ANNA BURROUGHS-MERRILL AS ALTERNATE MEMBERS TO THE TOWN ENERGY COMMITTEE. SECONDED BY MR. PANNORFI. VOTE - UNANIMOUS**

***MOTION WAS MADE BY MR. CHAPRALES THAT THE TOWN ENERGY COMMITTEE HAVE NINE REGULAR FULL MEMBERS AND FOUR ALTERNATE MEMBERS TO BE APPOINTED ANNUALLY. SECONDED BY MR. PANNORFI. VOTE- UNANIMOUS.**

-The Town Energy Committee will be asked to make a draft charge of duties at their first meeting, as well as elect Chairman and Vice-Chairman, choose someone to take the minutes of the meetings, and decide dates of future meetings. Mr. Lapp will sit in on the meeting. Mr. Hunt noted that everyone who is appointed will get an appointment slip and needs to go to the Town Clerk's Office to be sworn in. There will be an e-mail address set up on the Town's website for the Town Energy Committee. Mr. Hunt will be the liaison to the Town Energy Committee from the Board of Selectmen.

Anna Burroughs-Merrill noted that she wants the Committee to have involvement in public outreach. She would like to coordinate a newsletter.

ITEM #7
PETITION FOR CHANGE OF MANAGER

The Ridge Club, Thomas MacCormick, Proposed Manager-
Mr. Dunham gave a brief overview.
Mr. MacCormick was available for any questions.

***MOTION WAS MADE BY MR. CHAPRALES TO APPROVE A CHANGE OF MANAGER FOR THE RIDGE CLUB FROM JAMES J. GUSELLA TO THOMAS ADRIAN HAMILL MACCORMICK. SECONDED BY MR. PANNORFI. VOTE - UNANIMOUS**

ITEM #8
OLD BUSINESS

FY'09 Budget-

Mr. Dunham gave an update from last Tuesday's tri-board meeting. He will submit information showing a 3% and 4% increase over last year's budget.

Mr. Dunham gave an overview of Projected Revenues and Expenses – FY'09 (GHD draft 1/22/2008); Primary FY'09 Budget Issues (GHD draft 1/22/2008); Potential Ways to Offset Projected FY'09 Deficit (GHD draft 1/22/2008); Highlights of Recommended FY'09 General

Government Operating Budget at 3% (GHD draft 1/22/2008); What Town Administrator Would Recommend To Add To FY'09 General Government Operating Budget With a 4% Increase (\$133,741) (GHD draft 1/22/2008).

Budget binders will be available next Thursday.

General discussion on-

-Health insurance costs and the fact that there are a number of individuals still on the indemnity plan. There would be significant savings to the Town if they would change over to an HMO or PPO plan.

-The funding of the track at the high school. It was suggested that either the School Committee or the Selectmen need to decide what's going on with this project. It was suggested that it should be the School Committee.

Mr. Hunt mentioned that the \$200,000 that was promised for this project will happen. Mr. Hunt noted that he never gives his word and then not follow through and will not renege on a promise like this. Mr. Dunham will speak with School Business Manager Rick Reino to see where the project is in the process.

Mr. Pannorfi agreed and noted that there has been plenty of discussion of the \$200,000 for the School track. Mr. Pannorfi noted that he intends to keep this promise.

It was suggested that Dave DeConto of the Sport Complex Committee be invited to come in and give an update.

Other-

-A letter dated January 24 was received from Mr. Steve Hayes of the Community Preservation Committee recommending the appointment of Mr. Tim Cooney as the CPC representative to the Long Range Planning Committee. It was agreed that the Board would support this appointment even though Mr. Cooney is not present to introduce himself due to the fact that Mr. Cooney is already serving on some other committees and this appointment is as a representative of one committee, which Mr. Cooney already serves on, to another.

***MOTION WAS MADE BY MR. CHAPRALES TO APPOINT TIM COONEY TO THE LONG RANGE PLANNING COMMITTEE AS THE COMMUNITY PRESERVATION COMMITTEE REPRESENTATIVE TO THE END OF THE PROJECT. SECONDED BY MR. PANNORFI. VOTE – UNANIMOUS**

-Mr. Pannorfi will plan to attend the Upper Cape Cod Regional Technical School Committee meeting on Wednesday, January 30, 2008. Mr. Chaprales will also try to attend.

ITEM #9
NEW BUSINESS

None.

ITEM #10
PUBLIC FORUM & RESPONSE

None.

ITEM #12
CLOSING REMARKS

None.

EXECUTIVE SESSION
And ADJOURNMENT

8:30 P.M.

***MOTION WAS MADE BY MR. CHAPRALES TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING DISPOSITION OF REAL PROPERTY AND COMING OUT FOR THE PURPOSE OF ADJOURNMENT ONLY. SECONDED BY MR. PANNORFI.**

VOTE: MR. HUNT – AYE; MS. GRUNDMAN– AYE; MR. PANNORFI – AYE; MR.CHAPRALES – AYE; MR. KEYES – AYE

Respectfully Submitted,

Diane M. Hanelt
Principal Clerk