

**BOARD OF SELECTMEN
MINUTES**

THURSDAY, APRIL 2, 2009

**HUMAN SERVICES BUILDING
270 QUAKER MEETINGHOUSE ROAD**

Present: Linell Grundman, John Kennan, Frank Pannorfi, Randy Hunt and Dana Barrette

Also Present: Town Manager George Dunham, Assistant Town Manager Doug Lapp; Kate Bavelock from the Sandwich Chamber of Commerce; Bob Simmons from the Sandwich Housing Authority and Attorney Jonathan Fitch; Carl Johansen; William Carig; SACAT

Meeting called to order 7:00 p.m.

ITEM #1
PLEDGE OF ALLEGIANCE

All present stood and recited the Pledge.

ITEM #2
REVIEW AND APPROVAL OF MINUTES

No minutes presented.

ITEM #3
TOWN ADMINISTRATOR'S REPORT

- The Finance Committee meeting this week was cancelled. Their next meeting is scheduled for Tuesday, April 7 at 7 p.m. at the Sandwich Public Library, lower level meeting room #2.
- The Council on Aging is having its volunteer luncheon at the Upper Cape Cod Regional Technical School on Wednesday late morning.
- The Board of Selectmen will meet next Thursday night at 7 p.m. at the Human Services Building.
- Mr. Dunham had a tour of the Shawme Dam project on Friday with Director of Natural Resources Mark Galkowski. It's pretty much done, just doing the finishing touches. Will try to set up another date for the Board when the area is dryer. A gentleman from the Federal government, who had helped with one of the grants we received, was also present. He was really impressed.

ITEM #4
ANNOUNCEMENTS / STATEMENTS / CORRESPONDENCE

Mr. Pannorfi - in preparation for the Annual Town Meeting, there will be an open house at the Town Hall on Saturday, April 25 and Saturday, May 2 from 9 a.m. to 12 noon for anyone who is interest to see the second floor. If you cannot make it, please call Mr. Pannorfi at home at 508-888-8517.

Mr. Kennan attended a Council on Aging meeting today. Tammy Pimental of the Sandwich Fire Department gave a CPR demonstration.

Ms. Grundman – the Council on Aging is looking for volunteer drivers to take people to appointments etc. If anyone is interested, please contact the Council on Aging Monday through Friday from 8:30 to 4:30 at 508-888-4737. Ms. Grundman attended a Golf Advisory Committee meeting on Wednesday. They met with the consultant who is working on the business report which is due May 1. They will be making a presentation once the report is done.

ITEM #5
PUBLIC FORUM

-Mr. Carl Johansen spoke about Sandwich Health Agent Dave Mason who spoke on behalf of all the department heads and their decision not to take a pay raise in FY'10. Mr. Johansen suggested that the Town take an account of all Town vehicles being fuel efficient when making purchases.

ITEM# 6
STAFF MEETING

Recommendation to fill Historic District Committee Architect Vacancy – John Dymecki
Deferred to later in the meeting.

Sandwich Chamber of Commerce-

Executive Director Kate Bavelock spoke about launching the 'Sandwich Shop Locally' effort. This is not just for retail shopping they are encouraging service related businesses in Sandwich to participate also. The Chamber is trying to plan a street fair on July 11. They are meeting with the Sandwich Police Department about various matters including closing Jarves Street for the event. They are working on having a trolley run between Jarves Street and Heritage Museums and Gardens, Best Sandwich in Sandwich contest, music, possibly a dog parade competition, a food drive component for the Sandwich Food Pantry and a number of other items. The Chamber is looking for input from the Board of Selectmen for this effort. What more should they be doing.

The Board agreed that this is a wonderful idea and wished them good luck.

Sandwich Housing Authority-

Mr. Robert Simmons and Attorney Jonathan Fitch were present.

Mr. Dunham gave a brief overview of the George Fernandez Way expansion project. The Community Preservation Committee has voted to support approximately \$1,850,000 in funding for this project.

Mr. Simmons noted that a presentation on this project can be found at the website

www.sandwichhousing.org In addition to the funding from the CPA, a grant from the State is being applied for.

Attorney Fitch mentioned that George Fernandez Way was a ten acre site. It had additional housing capacity. This proposal is to continue the development on that site. The Housing Authority already controls the site. It is not within a water recharge zone. This site is as well suited for this purpose as any in the community. The need for affordable housing is great. The Board's active support for the \$1,850,000 CPA funding for this affordable housing is being requested. As was previously mentioned, the CPC has approved this funding. It does require Town Meeting approval.

Attorney Fitch noted that they may also may be able to get some of the Barnstable County Housing funding.

There is a need for affordable rental units in Sandwich.

Mr. Pannorfi noted that past history shows that this community supports affordable housing and he totally supports this project. Mr. Pannorfi noted that there are five CPA articles on the warrant and Community Preservation Committee does a great job balancing the needs of the Town.

Mr. Barrette noted that this is exactly what should be done with CPA money.

General discussion on construction costs and time frame for the project.

Attorney Fitch offered that he does wish this could be done by a private person but that is not financially possible because of government rules and mandates.

Mr. Barrette mentioned that it is preferred that the private sector takes care of this but that does not work. It needs some government intersession. People need it.

It was noted that this project will bring Sandwich close to the 10% affordable housing goal. Ms. Grundman mentioned that she served as liaison to the CPC and that the project has her support. Mr. Pannorfi noted that, for some, there is still some question about the CPC and the Community Preservation Act and noted that the money collected for CPA funding can only be used specifically to fund particular projects.

Brief discussion on qualifications to apply for this affordable housing. It was mentioned that you have to meet a certain level of median income and your deed is restricted.

It was noted that there is an annual lease and your income level has to qualify.

Mr. Kennan noted that this is great work. Affordable housing is not only a community issue but a society issue.

Attorney Fitch mentioned that the Sandwich Housing Authority has a waiting list of about four hundred people.

***MOTION WAS MADE BY MR. PANNORFI TO SUPPORT THIS ARTICLE TO BE PRESENTED IN THE ANNUAL TOWN MEETING WARRANT. SECONDED BY MR. HUNT. VOTE – UNANIMOUS.**

Community Preservation Committee Recommendations-

Mr. Steve Hayes, Chairman of the Community Preservation Committee, gave an overview of the CPA articles to be presented for approval at the Annual Town Meeting.

At Mr. Kennan's request, Mr. Hayes gave a brief overview of the Community Preservation Committee charge and the criteria that must be met before the CPC approves a sum of money for a project.

Mr. Kennan noted that the CPC is not cavalier about the funding.

Mr. Hayes explain the percentage breakdown of how the funding is distributed i.e. 10% has to go to open space, etc.

Mr. Pannorfi noted that he is the liaison to the CPC. There is a lot of time that goes into the decision making process.

Mr. Hayes mentioned that the CPC has an application process that covers everything but open space projects and that is a separate process.

Mr. Barrette noted that he went to some of the CPC meetings when the school play grounds were being considered. Everything is looked at in great detail. The CPC does a very thorough job looking at all applications.

Ms. Grundman mentioned that she is extremely impressed with the CPC. They are very professional.

Mr. Dunham offered information on the amount of some of the funds that have been awarded to various projects from the CPC.

Recommendation to Fill Historic District Committee Architect Vacancy – John Dymecki

Deferred from earlier in this meeting.

Mr. Dunham gave an overview of the position. The appointment term is based on a calendar year so this would be through the end of December, 2009.

The Board acknowledged that Mr. Dymecki is very involved in the community and he is well qualified for this appointment.

Mr. Pannorfi noted that this is a perfect fit and he totally supports Mr. Dymecki's appointment to fill this vacancy.

***MOTION WAS MADE BY MR. PANNORFI TO APPOINT MR. DYMECKI TO FILL THE ARCHITECT POSITION VACANCY ON THE HISTORIC DISTRICT COMMITTEE TERM TO EXPIRE DECEMBER 31, 2009. SECONDED BY MR. BARRETTE. VOTE – UNANIMOUS.**

-Mr. Erik Nelson of the Sandwich Energy Committee gave an overview of the Cape & Vineyard Electric Cooperative and asked for the Board's support. After a general discussion during which Mr. Dunham explained that this is not a vote to join the cooperative, it is a vote to authorize the Board of Selectmen to due further due diligence and follow up.

Mr. Barrette noted that, even though this does not commit us to anything, he still has a lot of questions. Mr. Hunt mentioned that the Board may not know all the questions it should ask. Mr. Nelson offered that there is no rush to join just the opportunity to go forward. Mr. Pannorfi asked if the Sandwich Energy Committee intends to stand at Town Meeting and support this. Mr. Nelson – yes, on the article itself.

ITEM #7
OLD BUSINESS

FY'10 Budget and related issues-

Mr. Dunham gave a general update of the FY'10 budget. The public hearing on the FY'10 Budget will be held during the Selectmen's meeting on Thursday evening, April 16.

Draft list of Annual Town Meeting Warrant Articles-

Mr. Dunham gave an overview of the list of the draft list of warrant articles for the May 4 Annual Town Meeting.

Proposed Amendments to Private Road Plowing Policies – Schedule hearing

Mr. Hunt noted that it is an old policy that is being amended. It was decided that the hearing will probably be put on an agenda after Town Meeting.

ITEM #8
NEW BUSINESS

None.

ITEM #9
PUBLIC FORUM

Mr. Carl Johansen pointed out that the Community Preservation Act financial requests should have recommendations by the Finance Committee as well as the Board of Selectmen. Referencing the affordable housing discussion earlier in this meeting, Mr. Johansen asked if the homes that will be rented out are going to be private homes or is the town going to own them? Who is paying the real estate taxes once they are built? Will they be subsidized by the tax payers?

Mr. William Carig, referencing a recent Finance Committee meeting, mentioned that there seemed to be some question about if the Finance Committee should offer a recommendation on the Community Preservation Act articles as presented on the Annual Town Meeting Warrant. Mr. Carig asked for and Mr. Dunham gave him a copy of the information he presented earlier in the meeting regarding the projects that have been funded through the CPA.

ITEM #10
CLOSING REMARKS

Mr. Pannorfi noted that the Community Preservation Act was accepted at the May 2005 Annual Town Meeting. With the CPA funding we have made a strong investment in conservation land. There is only so much land that we can buy that is for sale.

Mr. Barrette mentioned that the CPC, like other boards in Town, is made up of tax payers who are all looking out for the good of the Town.

ITEM #11
EXECUTIVE SESSION

9:05 P.M.

***MOTION WAS MADE BY MR. BARRETTE TO GO INTO EXECUTIVE SESSION TO DISCUSS ~~DISPOSITION~~ DISPOSITION OF REAL PROPERTY AND CONTRACT NEGOTIATIONS AND COMING OUT FOR THE PURPOSE OF ADJOURNMENT ONLY. SECONDED BY MR. PANNORFI. VOTE – MR. PANNORFI, AYE; MR. HUNT, AYE, MR. KENNAN, AYE; MS. GRUNDMAN, AYE.**

Respectfully Submitted,



Diane M. Hanelt
Administrative Assistant