

MINUTES
OF THE
JOINT MEETING OF THE
FINANCE COMMITTEE
AND THE
BOARD OF SELECTMEN

MONDAY, JANUARY 11, 2010
7:00 P.M.

HUMAN SERVICES BUILDING
270 QUAKER MEETINGHOUSE ROAD
UPPER LEVEL
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Present: Bill Diederling, Glenn Pare', Tom Hickey, Paul Sylvia, Paul Kilty, John Vibberts and Ellen Yaffe

Absent: Hank Tuohy

Also Present: Town Manager George H. Dunham; Vice-Chairman of the Board of Selectman Dana Barrette; Selectmen Jim Pierce, Linell Grundman and Randy Hunt, Assistant Town Manager Doug Lapp; Town Accountant Doreen Guild; Mary Stanley; SCT

Joint Meeting of the Finance Committee and Board of Selectmen was called to order at 7:00 p.m.

**ITEM #2**  
**APPROVAL OF MINUTES**

Minutes of the Finance Committee meeting of Tuesday, November 17, 2009-

**\*MOTION WAS MADE BY MR VIBBERTS TO APPROVE THE MINUTES OF NOVEMBER 17, 2009 AS PRESENTED. SECONDED BY MR. PARE'. VOTE – UNANIMOUS MR. HICKEY - ABSTAINING**

**ITEM #3**  
**TOWN MANAGER'S REPORT**

**a.** Vote needed to authorize deficit spending of the Snow & Ice Account. Mr. Kilty requested and received a breakdown of this account from Town Accountant Doreen Guild and Mr. Dunham.

**\*MOTION WAS MADE BY MR. VIBBERTS TO AUTHORIZE DEFICIT SPENDING OF THE SNOW & ICE ACCOUNT. SECONDED BY MR. PARE'. VOTE – UNANIMOUS**

**b.** Overview of other potential FY'10 budget account deficits – The Unemployment Account will be close. About \$250,000 will be returned back to the Town from health insurance so consideration is being given to moving some of that to the Unemployment Account. The Police Department looks like it will be safe; the Veterans' budget may be short. Mr. Sidney Chase of the Veteran's Administration would probably be willing to come in at some point and explain their needs; \$23,000 to up date the system in the Assessing Dept.; the School Dept. has been exploring our payroll system and may possibly switch over to our system; Legal budget/there are three big cases we are currently dealing with.

c. FY'11 Budget information ~ in the past, about February 1, the Finance Committee usually gets substantial budget information. This year it may be different. There are certain things that are going on with the union negotiations. The Committee will eventually have all the specificity as it always does.

d. Capital Improvement Planning Committee/ a cost estimator was hired. Their list is back. They are meeting at 4 p.m. tomorrow, January 12, at Oak Crest Cove. The consultant is coming to go over the list and prioritize it. February 11 the selectmen are meeting with the CIPC and the consultant will be there to make the presentation. It has been good working with Ted Hamilton the Director of the Facilities Department for the Town and Skip Tetreault School Maintenance Supervisor because they know the buildings best.

Mr. Pare' noted that Ted Hamilton and Skip Tetreault gave a tour of the buildings. It was quite astounding. The Police and Fire Department buildings have not changed.

Mr. Diedering asked if one objective was to formulate a plan to determine what our options are for how to plan to pay for capital improvement. Mr. Dunham - yes. The Wing School has the highest price tag. The CIPC would want to get a better handle on the Wing School. Skip Tetreault previously offered some information about the Forestdale and Oak Ridge Schools.

Mr. Pare' - the issues that have been identified are not going to get better. There are certain building issues that require a number of steps to take care of and may require the work again in a few years (5 years)...or is there another way to address the issues.

Mr. Diedering noted that our amount of debt has been trending down over the years.

e. Other – None

#### **ITEM #4**

#### **Upper Cape Cod Regional Vocational Technical School update**

Mr. Sylvia updated the Committee on the UCCRVTS. A preliminary budget was given last week. February 4 the full committee will get it. Mid March they are planning a meeting to go over the budget with all towns and committees based on a -1%. Our student participation is what determines what we pay.

Brief discussion of GASB 45 in particular as it deals with health insurance costs. Mr. Dunham offered that Town Treasurer Craig Mayen can come to a future meeting to explain the issue of health insurance.

Mr. Kilty noted that Bourne has set up a reserve fund for this purpose.

Mr. Yaffe mentioned that it is not something that anyone can pay on time; but, it always comes up in their audit report.

Mr. Dunham offered a brief explanation of GASB45 and noted that with people living longer planning for the health insurance costs may be an issue for us. This program is very helpful in calculating costs.

Mr. Diedering noted that the Governor is planning to cut the transportation budget which would have a real impact on the UCCRVTS budget.

Mr. Sylvia mentioned that this was discussed at the UCCRVTS meeting in December that approximately \$155,000 would be cut from regional transportation. They were able to cover it by not hiring personnel.

Mr. Diedering – so it does not look like they will be coming back to the Town for additional funding.

#### **ITEM #5**

#### **OTHER**

Ms. Yaffe asked for the dates and location of future Finance Committee meetings.

Mr. Diedering noted that Chairman Hank Tuohy is looking for a location that is available all the time.

Ms. Yaffe noted that she volunteered for the Finance Committee based on the meetings being on Tuesday nights. She would like them to stay on Tuesday nights.

Mr. Pare' offered that Tuesday nights are better for him.

Mr. Kilty suggested that an e-mail should be sent to the members of the Finance Committee to see what dates are best for the Committee.

Mr. Dunham noted that Monday is harder.

Mr. Diedering mentioned that this room (at the Human Services Building) is a good size and Sandwich Community TV is a quick set up and can broadcast live.

Mr. Hickey, as the liaison to the School Committee, gave a brief update. He attended last Wednesday's meeting. They are also looking at the -1% for next year. The School Committee will meet every Wednesday this month. February 1 plan to have final budget presentation to Board of Selectmen.

**ITEM #6**  
**ADJOURN**

**7:45 p.m.**

**FINANCE COMMITTEE-**

**\*MOTION WAS MADE BY MR. KILTY TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING COLLECTIVE BARGAINING AND COMING OUT FOR ADJOURNMENT ONLY. SECONDED BY MR. VIBBERTS.**

**ROLE CALL VOTE FOR FINANCE COMMITTEE:**

**MR. HICKEY – AYE; MR. SYLVIA – AYE; MS. YAFFE – AYE; MR. PARE'-AYE; MR. KILTY-AYE; MR. VIBBERTS-AYE MR. DIEDERING-AYE**

**BOARD OF SELECTMEN-**

**\*MOTION WAS MADE BY MR. BARRETTE TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING COLLECTIVE BARGAINING AND COMING OUT FOR ADJOURNMENT ONLY. SECONDED BY MR. HUNT.**

**ROLE CALL VOTE FOR BOARD OF SELECTMEN:**

**MR. KENNAN-AYE; MS. GRUNDMAN-AYE; MR. HUNT-AYE; MR. BARRETTE-AYE; MR. KENNAN-AYE**

Respectfully Submitted,

Diane M. Hanelt  
Secretary

Approved: \_\_\_\_\_