

MINUTES

BOARD OF SELECTMEN MEETING

THURSDAY, JUNE 10, 2010

HUMAN SERVICES BUILDING  
270 QUAKER MEETINGHOUSE ROAD

Present: Dana Barrette, Linell Grundman, John Kennan and Ralph Vitacco  
Jim Pierce arrived at 7:35 p.m.

Also Present: George Dunham, Doug Lapp, Jeanne Vander Pyl, Richard Connor, Susan McKenna, Redmond "John" Barrett; Ed Lambert, David Borges; David Darling, Shawn Murray, Frank Pannorfi, George Brennan CCT and SCT.

Meeting called to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

No minutes presented.

**TOWN MANAGER'S REPORT**

-The Capital Improvement Planning Committee will meet next week on Monday, June 14 at 4:30 p.m. at Town Hall in the Conference Room. They will be discussing the Request For Proposal which Doug Lapp and the School Dept. have been working on for the Wing School Study.

-4 pm on Monday the new Sandwich Economic Initiative Corporation (SEIC) Board of Directors will meet in the Conference Room at the Rehabilitation Hospital of the Cape and Islands (RHCI) on the Service Road.

-Next week the Board will meet in executive session at 6 p.m. at the Human Services Building prior to the public meeting

-Note from Office Manager Kathy Coggeshall- the Alcoholic Beverage Control Commission (ABCC) is offering a seminar in Falmouth next Thursday, June 17 at 9 a.m. It is open to Selectmen. Kathy and Sgt. Cotter from the Police Dept. will be attending.

-Fire Chief George Russell gave an update and explained the recent fire at 15 Open Trail Road. Both Firefighters Keane and Burrill are home. There will possibly be extensive recovery and rehabilitation for both firefighters. There was a brief discussion regarding the fire. Mr. Barrette noted that all of our thoughts are with both the firefighters.

-Mr. Dunham – gave an update on the Chief of Police search. Peter Wack is being recommended by the search team which consisted of Mr. Dunham, Assistant Town Manager Doug Lapp, Human Resources Director Marie Buckner, Selectman John Kennan, Karen Miller and Kelee Renzi of the Personnel Board, John Vibberts of the Finance Committee and an alumni of the Sandwich Citizens Police Academy; Dean Coe because of his experience in the field, Steve Unsworth of Badge Quest and Bob Pomeroy the current Interim Chief of Police. Mr. Dunham gave some background on Mr. Wack. Mr. Dunham is looking for authorization from the Board to appoint Peter Wack as the new Chief of Police. Brief discussion. Mr. Kennan mirrored Mr. Dunham's update of the process and noted that the process was well done.

Ms. Grundman thanked everyone who worked on the search committee. The Chief of Police position was originally taken out of Civil Service and the process went from there.

At Mr. Barrette's request, Mr. Dunham gave an overview of the type of input Steve Unsworth of Badge Quest offered to the process. Mr. Dunham noted that Interim Chief Pomeroy helped out a lot when Steve Unsworth was not available because he has done this type of process before.

Mr. Barrette - it was over a year working on this process. It was well publicized. The Board didn't get a lot of feed back from the town which he takes as a vote of confidence.

Mr. Vitacco - The search committee cast a wide net. Very impressed with Mr. Wack's background.

**\*MOTION WAS MADE BY MS. GRUNDMAN TO AUTHORIZE THE TOWN MANAGER TO APPOINT PETER WACK TO THE POSITION OF CHIEF OF POLICE CONTINGENT ON MEDICAL AND PSYCOLOGICAL EXAMS, BACK GROUND INVESTIGATION AND WORKING OUT ACCEPTABLE TERMS OF HIS CONTRACT WITH HIM. SECONDED BY MR. KENNAN. VOTE - UNANIMOUS MR. PIERCE WAS NOT PRESENT AT THIS TIME.**

#### ANNOUNCEMENTS/STATEMENTS/CORRESPONDENCE

Ms. Grundman gave an overview of the meeting of the Cape Cod Waste Water Collaborative she recently attended.

The Town Hall Re-dedication Task Force met recently. They are looking for volunteers for the re-dedication. More information will be coming within a week or 10 days.

Attended the Cape Cod Selectmen's and Councilor's meeting. Governor Patrick was the guest speaker.

Also attended the Mass. Department of Travel and Tourism sponsored meeting held at Heritage Museums and Gardens. Governor Patrick was the guest speaker there also.

#### PUBLIC FORUM

None.

#### STAFF MEETING

Mr. Dunham acknowledged Richard Connor who recently retired as Director of the Sandwich Public Library.

Jeanne Vander Pyl, Chairman of the Board of Library Trustees spoke about state funding for library construction projects & land requirements. The State is currently offering 50/50 funding split. Ms. Vander Pyl explained the State funding requirements and deadlines. The Board of Library Trustees is looking for the Board of Selectmen's support on their proposed expansion project.

General discussion on the land requirement for the project.

It was noted that the land at the corner of the Agilent property (Quaker Meetinghouse Road and Cotuit Road) is supposed to be for a public safety building.

If the library can be included, that would be good but it must be for a public safety building. There may be enough space at that location for all three buildings; it just needs to be properly planned out.

Regarding the concept of a potential developer offering to build a library extension, it was noted that it was part of a village concept that fell through. The Board of Trustees had high hopes of being able to partner with someone but no one is coming forward. Due to the state funding process this is time sensitive.

It was noted that the Tedeschi Company was originally committed to the land for a library project but not necessarily the building.

Mr. Pierce - the Local Comprehensive Plan (LCP) has a 5 - 10 year time frame on it. It considers Public Safety, Library and the Council on Aging buildings. We should be taking steps in those directions some how. Believes it is the job of the Board to prioritize the order that those things get done. We should be opening up opportunities when 50/50 funding comes available. We need a land use policy that is more definite than that we will set aside land for this.... Mr. Pierce asked if the library could expand their requirements for their architect.

Ms. Vander Pyl - if the town could give the library some help.

Mr. Vitacco agreed that the Board should prioritize land use. The Cotuit Road area seems better used for public safety. The library is a destination. South Sandwich Village might be a place to consider.

Mr. Barrette - to make the October 5, 2010 deadline, the State grant requires a specific parcel of land be determined?

Ms. Vander Pyl - by October 5, the architect will have to be chosen.

Mr. Barrette - what is the Board being asking to vote on tonight?

Ms. Vander Pyl - we need to start with the land. We are looking for approval from the Board to move forward with this.

Mr. Barrette – we need to consider operating resources. How is a second library going to be run?  
Ms. Vander Pyl – we will look at our needs. Some staff might be at one building or the other depending on our needs. Cannot say we won't need additional staffing but we will do the best we can with what we have. The Library Board of Trustees will fund the architect. We are all set through the January date for the application.  
Ms. Grundman – you are looking for our blessing and land use and eventually \$5 million at 50/50 funding from the state. You are looking for the land.  
Mr. Dunham suggested the vote be made contingent on the other two buildings. A traffic analysis will be extensive.  
Mr. Kennan – supportive of this initiative but is concerned about whether it is a finite piece of land or a floating piece of land. How do we define the site?  
Mr. Barrette – we are not prepared to do this right now...commit to a specific piece of land. We cannot tell the library where that is. We want to make sure the land is right for public safety and municipal buildings first.  
Mr. Dunham noted that this would have to be a Reserve Fund Transfer approved by the Finance Committee.  
Mr. Vitacco – would rather see the library situated in a village center. An area not next to public safety buildings.  
Mr. Kennan – it is about time that the town made a commitment to building a public safety building at Quaker Meetinghouse Road and Cotuit Road and that would ultimately determine where the library can put their building.  
Mr. Barrette – the Board is supportive of the concept. The discussion is tabled to a later date.

Board & Committee Recommendations:

Susan McKenna briefly explained her interest in volunteering to serve on the Recreation Committee –  
**\*MOTION WAS MADE BY MS. GRUNDMAN TO APPROVE THE APPOINTMENT OF SUSAN MCKENNA TO THE RECREATION COMMITTEE TERM TO EXPIRE JUNE 30, 2011. SECONDED BY MR. KENNAN. VOTE – UNANIMOUS.**

Redmond “John” Barrett briefly explained his interest in volunteering to serve on the Council on Aging –  
Mr. Kennan thanked the volunteers for stepping up.  
**\*MOTION WAS MADE BY MS. GRUNDMAN TO APPROVE THE APPOINTMENT OF JOHN BARRETT TO THE COUNCIL ON AGING TERM TO EXPIRE JUNE 30, 2013. SECONDED BY MR. KENNAN. VOTE – UNANIMOUS**

Ed Lambert & David Borges, Center for Policy Analysis, University of Mass. Dartmouth – Presentation on “Pathways to the Future – A Market Analysis for the South Sandwich Village Center” March 2010.

Greg Smith, Director of Planning & Development noted that this information offers development recommendations for South Sandwich Village.

Mr. Lambert thanked Greg Smith, Doug Lapp and Bud Dunham for their assistance.

Note was made that the report, with key findings, is on line.

Presentation and general discussion.

It was noted that Jason Silva an associate from the Center for Policy Analysis is in attendance tonight also.

To the town's credit, a lot of positive things have been done already. Sandwich has the Sandwich Economic Initiative Corporation (SEIC) and the Economic Development Committee (EDC).

Mr. Vitacco – how far along in the Waste Water process can we be before we start marketing it to developers? It was suggested that the town do everything it can to get the utilities to the border of the property. The town can start doing the marketing anytime.

Mr. Kennan – Thanked everyone involved and noted that this information validates all the work that has been done. It is good to hear that the SEIC is an important part of these suggestions.

Mr. Lambert & Mr. Borges noted that patience, perseverance and flexibility are key.

Mr. Vitacco – this helps give us direction. We can take things incrementally.

Mr. Chris Bailey of the EDC gave an update and offered his thoughts.

Mr. Frank Pannorfi of the SEIC offered his thought.

Mr. Lambert noted that partnerships with the State on conservation land are encouraged so there won't be an intrusive use of the land...they will look more favorably on a passive use.

Mr. Kennan asked for some clarity on the issue of 'build-out'.  
Mr. Borges – there is potential for more development. It may be incremental. The population and incomes are going to continue to grow. The Town may want to consider doing a more retail analysis down the road.  
Mr. Kennan – But there appears to be capacity for more building. Smart planning and smart growth is the key to all of this.  
Mr. Borges – incremental steps.  
Planning Director Greg Smith noted that on the issue of 'build-out', this depends on zoning changes and development.  
Mr. Darling of the SEIC asked if the analysis group also looked at the wage rates in Sandwich as compared to our neighbors?  
Mr. Lambert and Mr. Borges – yes.  
Mr. Darling – how important is this development in reinventing ourselves?  
Mr. Lambert – it is not our perception that this development will reinvent the Town of Sandwich. Wages are in line with Barnstable County but much below the state average.  
Mr. Dunham – this development would not impact the historic area. Both areas can be there and are currently very successful.  
The Board thanked Mr. Lambert and Mr. Borges for their time.

#### **OLD BUSINESS**

##### Annual Board and Committee Appointments-

**\*MOTION WAS MADE BY MS. GRUNDMAN TO APPROVE THE SLATE OF ANNUAL BOARD AND COMMITTEE APPOINTMENTS AS PRESENTED. SECONDED BY MR. KENNAN. VOTE – UNANIMOUS.**

Other – None

#### **NEW BUSINESS**

Mr. Dunham gave an overview of a request from Town Clerk Taylor White for new voting machines.

**\*MOTION WAS MADE BY MS. GRUNDMAN THAT THE BOARD OF SLEECTMEN HEREBY APPROVE THE USE OF NEW OPTICAL SCAN VOTING EQUIPMENT AT THE NOVEMBER 2, 2010, STATE ELECTION, BUT ONLY IF SUCH EQUIPMENT HAS BEEN APPROVED FOR FIELD TESTING BY THE SECRETARY OF THE COMMONWEALTH AND THE SECRETARY APPROVES SANDWICH AS A FIELD TESTING LOCATION. SECONDED BY MR. KENNAN. VOTE – UNANIMOUS**

Other-

Ms. Grundman suggested that additional bath rooms in the down town village area be put on a future agenda.

#### **PUBLIC FORUM**

None.

#### **CLOSING REMARKS**

The Board congratulated all 2010 graduates. The Sandwich High School graduation will be held this Saturday.

#### **ADJOURNMENT**

9:55 P.M.

**\*MOTION TO ADJOURN WAS MADE BY MS. GRUNDMAN. SECONDED BY MR. KENNAN VOTE – UNANIMOUS.**

Respectfully Submitted,

Diane M. Hanelt  
Administrative Assistant