



PLANNING BOARD

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MINUTES  
November 1, 2011

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TOWN OF SANDWICH

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7:02pm  
Meeting Room  
Town Office Building,  
16 Jan Sebastian Drive

**Present:** Sarah Regan, Chair, Dan Marsters, Vice Chair, Henry Rakov, Amy Lipkind, and Nanette Perkins

**Absent:** Joe Vaudo

**Board Discussion**

**Electronic Filing**

**Sam Jensen, Asst. Town Engineer**

Mr. Jensen prepared a red-lined copy of the proposed electronic filing request to bring the requirements in line with state standards. He would like to see this recommendation eventually worked into the Subdivision Rules and Regulations as a requirement. This request would be part of the application process for ANR and Form C filings.

**Cranberry Shores**

**Jeffrey Hannah**

Mr. Hannah brought in a mylar for the Board to sign. Mr. Jensen checked it and said it was the correct one. The Board informed Mr. Hannah that he also needs to bring in four paper copies with original stamps and signatures. He will bring that to the next meeting to be held on November 15, 2011 for the Board to sign.

**William Burbank**

Mr. Burbank asked the Board about the Warrant Article #13 to amend the use table for hotels, etc., note b, from 12,000 sq ft per dwelling or guest unit to 3,000 sq. ft. He explained that he had served on the EDC for at least two years and thought that the amendment would go before Town Meeting without any square footage requirement. Ms. Lipkind said that this 3,000 sq. ft. is of the site, not room size. Mr. Gregory Smith, former director of Planning and Development, presented this amendment to the Planning Board in August, stating that this was based on similar by-laws in surrounding towns. Mr. Burbank thanked the Board for their explanation.

**Review of Articles for Special Town Meeting**

Ms. Regan reviewed the final zoning articles approved by the Board of Selectmen for the Special Town Meeting to be held on November 7, 2011 with the Board.

**Letter of Interest**

Mr. John Campanale sent an e-mail to the Planning and Development office expressing his interest in returning to the Board. He served on the Board from 2003 until he left Sandwich in 2006. The Board members would like him to come to the meeting on December 6<sup>th</sup>. Ms. Bassett will send him a letter with that invitation.

Ms. Perkins moved the Board adjourn. Mr. Marsters seconded. The vote was unanimous. The meeting adjourned at 8:05pm.

Respectfully submitted,

Marilyn K. Bassett