

Approved February 2, 2012
Sarah Cote Secretary

Sandwich Energy Committee



Meeting Minutes
Thursday, January 5, 2012

TOWN CLERK
TOWN OF SANDWICH

FEB 07 2012

12 H 30 M P M
RECEIVED & RECORDED

Present: Damien, Sarah, Laura, Kevin

Note: Human Service Building locked – key did not work

1. Welcome
2. Approval of November Meeting Minutes
 - a. Approved unanimously with edits
3. Energy Benchmarking Update
 - a. We have now gained full access to MassEnergyInsights. Sarah has been working on assigned the various Town energy accounts to various departments, Buildings, and facilities and provided a 1 page handout of the progress made with creating these various categories.
 - b. At this moment the work is assigning these accounts to their proper facility, checking the work for accuracy and weeding through which accounts are currently active.
 - c. Once all the accounts are properly assigned it will be easy to generate formal reports in terms of energy usage in dollars, kilowatt hours/BTU's and even carbon emissions. These reports can be broad (for example: "Sandwich Town Electricity Usage for FY 2010") or specific ("Sandwich Police Department Energy Usage for December 2011") and should provide us with a clear scope of our current energy usage.
 - d. The next step would be to create a baseline and a goal for reduction. This is the key point associated with achieving Green Community designation.
 - e. Damien suggested reaching out to someone who has experience with the data base, perhaps a contact with an Energy Committee from a Green Community town like Mashpee or Truro. Sarah will reach out to someone for guidance and advise.
 - f. Sarah will also work on weaving this new information into a document for our annual report to the Town, due in February.
 - g. Damien will look into the availability of wifi so that at our next meeting we can all look at the data base from a laptop.
4. Meetinghouse Sidewalk Update
 - a. Laura has talked with Selectmen and town employees regarding the sidewalk project, and is concerned that this particular project is only meeting the bare minimum in terms of safety standards, and may actually

create a more unsafe environment for bike riders. It seems like the "minimum" should not be the end goal.

- b. Someone suggested getting in touch with Clay Schofield from the Cape Cod Commission, who has experience with transportation issues.
 - c. Moving forward, perhaps the committee could set up a meeting with the Town in order to discuss how this can be avoided in the future as well as what the town's "master plan" is in terms of bike paths and multi-use sidewalks. We want to make it clear that we are here to help.
 - d. It has been determined that it is legal to ride your bike on residential sidewalks in town (according to the police department). However, there is still some confusion about what parts of town are not residentially zoned, such as the Cotuit Road sidewalks.
 - e. Damien will check into the timeline and public outreach process for the Meeting House project.
 - f. In keeping with the Local Comprehensive Plan we as a committee want to support sustainable development and hope to be more involved in future town planning that can support this goal.
 - g. Damien will check to see if Doug has any availability to meet next month to discuss how we can be helpful in the future as well as our other goals for 2012.
5. Earth Day Event
- a. Damien has secured Saturday, April 21, 2012 as the date for our Climate Event. The venue will be the new Town Hall building. The event will also coincide with the Shawme Pond dedication ceremony, which may help attract more people.
 - b. Damien will work on finding a contact from WHOI to discuss climate change impacts to the Cape and Randy Hunt to ask him to be our keynote.
 - c. Possible partners include: Chamber of Commerce, Cape Light Compact, Cape and Vineyard Electric Co-op, Gil Newton/SHS students, etc. Damien will work on the specifics and then we can start outreach.

Meeting adjourned at 8:45 pm.

Prepared by Sarah Gote - Secretary

A handwritten signature in black ink, appearing to read "Sarah Gote". The signature is written in a cursive, flowing style.