

TOWN CLERK  
TOWN OF SANDWICH

AUG 29 2012

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MINUTES  
OF THE  
FINANCE COMMITTEE  
TUESDAY, FEBRUARY 7, 2012  
7:00 P.M.  
TOWN HALL  
130 MAIN STREET

Present: Bill Diederling, Paul Sylvia, Paul Kilty, Linda Bliss, Gene Parini, Tom Hickey, Courtney Bridge, Ellen Yaffe

Absent: John Vibberts

Also Present: Town Manager George Dunham; State Representative Randy Hunt; Selectmen Frank Pannorfi, Jim Pierce and Linell Grundman; Town Accountant Doreen Guild; School Committee representative, Sandwich Enterprise and SCT

ITEM #1  
CALL TO ORDER

Meeting called to order at 7:00 p.m.

ITEM #2  
REVIEW AND APPROVAL OF MINUTES

No minutes presented.

ITEM #3  
STATE REPRESENTATIVE RANDY HUNT

General update and State FY'13 Budget – overview of State formula for schools; local aid other than Chapter 70 is going to be level funded. The 2012 proposed budget was 7.2% less than the 2011 budget. We were able to successfully pass an amendment of \$65 million as a back fill for some of that due to the under spending of accounts. The plan is to do the same thing with the FY'13 budget.  
General discussion.

ITEM #4  
TOWN MANAGER'S REPORT

Summary of recommended FY'13 Budget-

Mr. Dunham presented and gave an overview of the FY'13 budget binder noting that this budget does not address any of the long standing staffing needs. This is approximately a \$68 million dollar budget and the Town Manager oversees about one third of it. The capital needs of the town also have to be addressed.

Mr. Dunham thanked Town Accountant Doreen Guild, Assistant Town Manager Doug Lapp, Human Resources Director Marie Buckner and Principal Assessor Ed Childs for all their help.

Explanation of Projected Revenues & Expenses – FY'13.

Update on Capital Project Efforts – Wing School & Master School Plan, Joint Public Safety Building, Library HVAC, FY'13 Capital Budget, etc.

Mr. Dunham hi-lighted some of the items on the FY'13 Capital Budget Summary (Approved by the Capital Improvement Planning Committee) such as \$125,000 to the Facilities Dept. capital budget for Town Building Repairs & Improvements; \$250,000 to the Fire Dept. capital budget to replace '07 ambulance. Total recommended FY'13 Capital Expenses \$1,023,000.

Overview of Mass. DOR (Division of Local Services FY2013 Local Aid Estimates) - FY'12 Cherry Sheet Estimate; FY'13 Governor's Budget (H2); Difference. FY2013 Local Aid Assessments.

General discussion on free cash, health insurance, schools and tuition assessments and SEMAS. The Town Manager and his whole team were thanked for their usual thorough job and understandable presentation.

The Capital Improvement Planning Committee (CIPC) met recently. Mr. Dunham gave an update of the Wing School and School Master Plan noting that the group became a larger review team of ten plus people. The group is

still talking about what to go back to the School Committee with. They are returning to the School Committee in a month or so. The Library capital exclusion for the HVAC did not pass town meeting vote. The CIPC may make a recommendation to ask the Board of Selectmen to get it out to the people again.

FY'13 Budget Information (Financial History, Projections & Analysis Jan. 2012) – Schematic design and cost estimate on the Public Safety Building. Mr. Dunham, Mr. Lapp, Fire Chief Russell, Police Chief Wack will make a presentation to the Board of Selectmen on Thursday, March 1, 2012. After the presentation the committee will be expanding to Mr. Vibberts who serves as a volunteer on the Finance Committee and the Sandwich Citizens Police Academy Alumni Association and the Sandwich Citizens Fire Academy Alumni Association, and a few other people. We may present something to the people at a fall town meeting. Brief discussion on a possible increase in personnel as a result of the project, a joint civilian dispatch and related costs, the location(s) of the stations and what the town can afford and what is the best service for the town.

School Superintendent Richard Canfield will be meeting with the Selectmen on the 16<sup>th</sup> of February to discuss their budget.

The Selectmen will hold the budget hearing on February 23<sup>rd</sup> ...the last Thursday of the month.

Mr. Diederling noted that the Finance Committee will meet at the Town Hall Meeting Room next Tuesday and every Tuesday until the end of March.

**ITEM #4**  
**COMMITTEE UPDATES**

Mr. Hickey, representative to the Water Quality Review Committee (WQRC) Community Outreach Team (COT), noted that the last meeting that was scheduled was cancelled.

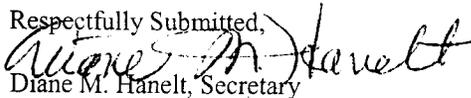
**ITEM #5**  
**OTHER**

None.

**ITEM #6**  
**ADJOURNMENT**

**9:00 p.m. \*MOTION TO ADJOURN WAS MADE BY MR. KILTY. SECONDED BY MR. BLISS VOTE – UNANIMOUS.**

Respectfully Submitted,

  
Diane M. Hanelt, Secretary

Approved: 

Supporting Documents:

- Mass DOR, Division of Local Services, FY2013 Local Aid Estimates
- FY2013 Local Aid Assessments
- FY'13 Cherry Sheet Receipts
- FY'13 Cherry Sheet Assessments
- Town Manager Recommended FY'13 Budget – Presentation to the BOS 2/2/12
- Schematic for Public Safety Building