

SANDWICH SCHOOL COMMITTEE & FINANCE COMMITTEE BUDGET WORKSHOP

January 14, 2015

SANDWICH HIGH SCHOOL LIBRARY

TOWN CLERK
TOWN OF SANDWICH

APR 18 2017

11 H 34 MA Mef
RECEIVED & RECORDED

Members Present: Mr. Andrade, Ms. Killion, Mrs. Crossman, Mr. Dever, Mr. Rausch

Members Absent: Ms. Wack, Ms. Kangas

Administrators Present: Dr. Canfield, Ms. Austin, Mr. Hall, Dr. Booras, Mr. Murphy, Mr. Bridges, Mr. Smith, Ms. Hill, Mr. Newton, Ms. Landry

Finance Committee Members Present: Mr. Perini, Mr. Snyder, Mr. Lehane, Mr. Hickey, Mr. Guerin, Ms. Grundman

CALL MEETING TO ORDER:

Mr. Andrade called the meeting to order at 7:00.

PLEDGE OF ALLEGIANCE:

BUDGET DISCUSSION WITH FINANCE COMMITTEE:

Mr. Parini, Chair of Finance Committee, opened with a statement

Dr. Canfield's, Superintendent of Schools, shared his thoughts as an opening statement

- *Announcement that additional cuts were made following last meeting. The revised budget now matched the amount requested by the School Committee.*
- *Closed a \$380,000 gap while keeping commitment to fund what we value*

Response to Mr. Parini's Questions regarding the number of FTE's in the SPS.

Michelle Austin started the discussion of expenditures

Explanation of the Summary Page

On the Teaching and Learning page,

- note cuts to tech supplies and
- an explanation of the Textbook Adoption Line
- explanation of the Professional Development line

Dr. Canfield explained his philosophy regarding Site-Based Budgeting.

The goal is to reinforce the connection between the Building Administrator's responsibility for programs and the budget.

Questions and answers about NEASC

Discussion about technology equipment

Oak Ridge School Expenses – Trish Hill, Principal

- discussion about the Library program
- discussion of music expenses at Oak Ridge
- discussion of Social Studies and Science
- Q&A about Graduate School Tuitions for teachers

Forestdale School – Marc Smith, Principal

- Discussion regarding plans for Professional Development
- Discussion regarding Office Supplies

STEM Academy Expenses – Gil Newton, Director

- Discussion about Professional Development

Sandwich High School – Dr. Ellin Booras, Principal

- Discussion about continuing implementation of Project Based Learning and Project Lead the Way
- Discussion about the addition of new courses and the elimination of other courses at SHS



- Discussion about Textbook Adoptions for new Advanced Placement Classes

Athletic Budget – Neil Murphy, Athletic Administrator

- Decrease in expenses for STEM Athletic Equipment
- Increase in SHS Athletic Expenses
- Coaching expenses
- Questions regarding Gate Receipts

Special Education/ Student Services – Matt Bridges, Director of Student Services

- Contracted Services
- Explained reductions and increases
- Legal Fees
- Independent Evaluations

Custodial/Maintenance of Buildings and Grounds – Alan Hall, Director of Facilities

- Maintenance of Current Facilities
- Development of Facilities Capital Plan
- Discussion of Facilities Use Revenue – can only be used on facilities across the district
- Wing School Property Management – this topic is revisited throughout the rest of the meeting
- Questions and Answers regarding the funds in the School for Early Learning Revolving Account – those funds will help pay for the move of SEL to Forestdale
- Discussion about Cell Tower revenue – it is earmarked for SHS fields
- Questions about custodial/maintenance at Wing in consideration of its closing
- Further discussion about opportunities to rent out facilities
- Maintenance of new fields was discussed
- Dr. Canfield referenced the MOU (Memorandum of Understanding) with the town regarding maintenance of Wing School so it does not fall into disrepair
- Alan Hall passed out projected expenses at Wing when it is no longer a school
- Further discussion about MOU and maintenance of Wing

Utilities – Alan Hall

Discussion about Pool

Discussion regarding the Wing Building continued

Transportation – Michelle Austin

Mr. Parini Wrap-Up

WARRANTS: None

CHAIR NEWS: None

ADJOURNMENT: Mr. Dever moved to adjourn at 10:08. Seconded by Mr. Rasuch. **Vote: Unanimous**

Respectfully submitted by,



Lynn Ann McIsaac
Administrative Assistant

DOCUMENTS USED AT MEETING

October 1, 2014 Enrollments
Changes to Budget document Draft #1 to Draft #2
Draft #2 Budget Document