

TOWN CLERK
TOWN OF SANDWICH

JUN 04 2015

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**MINUTES
OF THE
FINANCE COMMITTEE
TUESDAY, APRIL 14, 2015
6:00 P.M.
TOWN HALL MEETING ROOM
130 MAIN STREET, SANDWICH, MA**

Present: Gene Parini, Linell Grundman, Tom Hickey, Rich Reilly, Matt Terry, Mark Snyder, Bob Guerin and Jim Lehane

Absent: Mike Dwyer

Also Present: Town Manager George Dunham, Finance Director/Town Accountant Doreen Guild and SCT.

ITEM #1
CALL TO ORDER

Meeting called to order at 6:00 p.m.

ITEM #2
PLEDGE OF ALLEGIANCE

ITEM #3
REVIEW AND APPROVAL OF MINUTES

Minutes of April 7, 2015-

***MOTION WAS MADE BY MR. SNYDER TO APPROVE THE MINUTES OF APRIL 7, 2015 AS PRESENTED. SECONDED BY MS. GRUNDMAN. VOTE – UNANIMOUS MR. TERRY AND MR. LEHANE ABSTAINING**

ITEM#4
PUBLIC FORUM

No one

ITEM #5
TOWN MANAGER REPORT

Mr. Dunham noted that a lot of the information in the FinCom packet is the same as what was given out last Thursday and the Board of Selectmen have voted.

Overview of Projected FY'15 Budget Worst Case Deficits by department and Projected Deficit; Current Funding Available / Source and Amount; Funding Shortfall that must be addressed.

Overview of Projected Revenues and Expenses – FY'16 and Projected Revenues and Expenses (with changes in red).

Dept. 940 – Town Insurance Expended FY'11 – FY'14; Appropriated FY'15 and Requested for FY'16.

FY'16 Health & Dental Insurance Rates (Enrollments as of 2/2015 with approved FY'16 Rates)

Police and Fire Overtime Reserve Fund History

Projected FY'15 Budget Deficits – Changes (in red)

Trying to increase the Snow & Ice Account from \$225,000 to up to \$400,000. This will take a Town Meeting vote.

We probably won't have any hard numbers from the State 'til May.

Will take \$50,000 from both the Stabilization Fund and the OPEB Trust Fund for a total of \$100,000 and additional funding from – State Assessment: All Other; Group Health Insurance; Property & Liability Ins.; and Medicare to add approximately \$175,000 to the Snow & Ice Account to bring it to the 'up to' \$400,000 amount.

Met with the Police, Fire and DPW department heads recently and discussed the changes to their budgets.

Went to a Mass. Municipal Association meeting today...many towns are way over on their snow and ice.

***MOTION WAS MADE BY MS. GRUNDMAN TO APPROVE THE CHANGES AS PRESENTED. SECONDED BY MR. SNYDER FOR DISCUSSION PURPOSES.**

Discussion-

In response to a question raised about the Reserve Fund and public safety overtime, Mr. Dunham noted that one of the reasons the fire department is so far over on overtime...there was a \$46,000 payment to cover other towns who responded, along with Sandwich, to a fire on the Service Road.

Mr. Parini – Was there any thought on bumping the local receipts possibly about \$50,000 to cover a transfer to stabilization?

Ms. Guild explained why not...We are only allowed to estimate what we brought in last year. Non-recurring money you don't get to estimate. We cannot depend on it...you don't know how much you are going to get.

Mr. Hickey – are there still some highway Ice & Snow bills coming in or have you received them all?

Mr. Dunham noted that \$525,000 is probably paid, maybe a little less... \$510,000 more likely.

VOTE - UNANIMOUS

Ms. Grundman left at 6:15 due to a previous commitment.

Mr. Dunham noted that, going forward for FY'17, more money should be budgeted for Police and Fire.

Mr. Parini – with the money appropriated for the additional personnel with this budget, when is the estimated time frame that they will all be hired?

Mr. Dunham – with the police department, they have to go through the state process, police academy, time in the cruiser with seasoned police personnel...maybe the second half of the next fiscal year. Still working with the unions to have that take place...there is a process.

ITEM #6
FINANCE COMMITTEE DISCUSSION

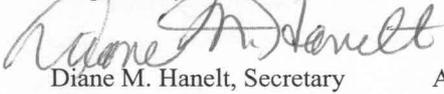
Mr. Parini noted that last night he and Ms. Grundman met with the Chair and Vice-Chair of the Board of Selectmen and discussed the Finance Committee recommendations. They were receptive. Mr. Parini will keep the Committee posted. We will set up a meeting with the School Committee as well.

ITEM #7
ADJOURNMENT

6:17 p.m.

***MOTION TO ADJOURN WAS MADE BY MR. SNYDER SECONDED BY MR. LEHANE VOTE – UNANIMOUS.**

Respectfully Submitted,


Diane M. Hanelt, Secretary

Approved: 6/2/15

Supporting Documents:

- E-mail dated 4/8/15 from the Town Manager to members of the FinCom and BOS as well as other department heads re FY'15 Budget Deficits
- Projected FY'15 Budget Worse Case Deficits
- Projected Revenues and Expenses – FY'16 (GHD Draft 4/8/2015)
- Projected Revenues and Expenses – FY'16 (GHD Draft 4/13/15) show changes in red
- Department 940-Town Insurance Expended FY'11-FY'14; Approp. FY'15; Request FY'16
- FY'16 Health & Dental Insurance Rates (Enrollments as of 2/2015 with Approved FY'16 Rates)
- Police & Fire Overtime Reserve Fund History
- Projected FY'15 Budget Deficits – Changes in red