

Town Of Sandwich
THE OLDEST TOWN ON CAPE COD



PLANNING BOARD

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FINAL COPY

MINUTES
April 21, 2015

TOWN CLERK
TOWN OF SANDWICH

MAY 22 2015

8H45M AM
RECEIVED & RECORDED

7:04pm

Upstairs Meeting Room
Human Services Building,
270 Quaker Meetinghouse Road

Present: William Burbank, Chair, David Darling, Elizabeth Cotter, Scott Torrey, Robert King, and Lori Caron

Absent: Sarah Regan

Also Present: Blair Haney, Director of Planning & Economic Development, Sam Jensen, Asst. Town Engineer, and Justin O'Connor, Tree Warden

Submission of New Plans

No new plans were submitted.

Lot Release

Lot #27, 20 Joe-Jay Lane

Schneider Family Trust

Attorney Robert Pellegrini, Jr. was present for the applicant. He explained to the Board that this was just a matter of housekeeping as there is already a house on the lot. There were no questions from the Board and no public comment. Mr. King moved that the Board release Lot #27, 20 Joe-Jay Lane. Mr. Torrey seconded. The vote was unanimous.

Scenic Road Permit

Shawme Road, Grove Street, 67 Grove Street

Heritage Plantation of Sandwich, Inc.

Before the hearing opened, Mr. Haney told the Board that the notice for this hearing had not been posted on the trees that are part of this requested permit; this is a requirement under the Shade Tree Act and should be done seven days prior to the advertised meeting. He suggested opening the public hearing on May 19, 2015. Mr. Burbank pointed out that the Planning Board needed to act before a curb cut can be approved. He asked that Mr. Jensen and Mr. O'Connor continue discussions with Heritage prior to the meeting on May 19th. Mr. King moved that the Scenic Road Permit public hearing be continued to the meeting of May 19, 2015. Mr. Torrey seconded. The vote was unanimous. Atty. Liza Cox, representing Heritage Museum and Gardens, agreed with the decision.

Mr. and Mrs. Donald Stainbrook, 2 Faunce Mountain Road, and Mr. Carl Johansen, 28 Oxford Road, wanted to speak to the Scenic Road Permit. The Board explained that they would have time under public comment once the hearing opened on May 19th, and that it would not be appropriate to speak to a matter not open before the Board. The comments could also be prejudicial in nature. Mr. Stainbrook requested to read a letter he had written be read to the Board. Mr. Johansen then asked why the Planning Board no longer had a "Public Forum" section in their meetings as had been in the past. The Board will discuss under Board discussion later in the evening.

Board Discussion

Mr. Haney reviewed the Road Acceptance Policy to the Board. Ms. Cotter asked what had changed. Mr. Jensen said that the timeline has changed to reflect the change in the Town Meeting schedule. The



Planning Board also becomes involved earlier in the process of making recommendations to the Board of Selectmen. Mr. Torrey asked if yearly road acceptance policy was based on road length or the

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number of roads; Mr. Jensen said that Engineering has some discretion. The overall role of the Planning Board remains unchanged.

The Board offered thank you's to David Darling and Elizabeth Cotter for their service on the Board. Ms. Cotter did not seek reelection and Mr. Darling is running for a seat of the Board of Selectmen. He reminded the Board that he is willing to be a write-in candidate for the Planning Board.

The Board discussed adding a Public Forum segment to the agenda. Ms. Bassett will send out the guidelines used by the Board of Selectmen. This will be on the agenda for Board Discussion on the meeting of May 19th.

Mr. King motioned to adjourn. Mr. Torrey seconded. The vote was unanimous. The meeting adjourned at 7:50pm.

Respectfully submitted,

Marilyn K. Bassett