

Town of Sandwich

THE OLDEST TOWN ON CAPE COD

130 MAIN STREET
SANDWICH, MA 02563

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BOARD OF
SELECTMEN

TOWN
MANAGER

BOARD OF SELECTMEN AGENDA March 12, 2015 – 7:00 P.M. Sandwich Town Hall – 130 Main Street

1. Pledge of Allegiance
2. Review & Approval of Minutes (*Vote*)
3. Public Forum (*15 Minutes*)
4. Town Manager Report
5. Correspondence / Statements / Announcements / Future Items / Follow-up (*10 Minutes*)
6. Staff Meeting (*45 Minutes*)
 - Potential Exclusion Ballot Questions for Annual Town Election: (*Vote*)
 - Public Safety Planning Efforts
 - Road Infrastructure Improvements
 - Other
7. Old Business (*45 Minutes*)
 - FY'16 Budget Updates – Cherry Sheets, Capital Recommendations
 - Special Town Meeting – Article 4 Follow-up
 - Other
8. New Business (*10 Minutes*)
 - Other
9. Public Forum (*15 Minutes*)
10. Closing Remarks
11. Executive Session
 - Disposition of Real Property – Route 130 Town Land Lease RFP
 - Collective Bargaining
12. Adjournment

NEXT MEETING: Thursday, March 19, 2015, 7:00 P.M., Town Hall

BALLOT QUESTIONS FOR MAY 7, 2015 (OR LATER...) TOWN ELECTION

BALLOT QUESTION #1 – Public Safety Buildings Debt Exclusion

Shall the Town of Sandwich be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued for the purpose of designing and constructing a new public safety headquarters and substation?

YES: _____

NO: _____

BALLOT QUESTION #2 – Road & Infrastructure Improvements

Capital Outlay Expenditure Exclusion:

Shall the Town of Sandwich be allowed to assess an additional \$1,300,000 in real estate and personal property taxes for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to Sandwich public roads and public infrastructure for the fiscal year beginning July first, two thousand fourteen?

YES: _____

NO: _____

OR

Debt Exclusion:

Shall the Town of Sandwich be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued for the purpose of constructing improvements and remodeling, constructing, reconstructing and making extraordinary repairs to Sandwich public roads and public infrastructure?

YES: _____

NO: _____

PUBLIC SAFETY PLANNING GROUP PRIORITIZED RECOMMENDATIONS

October 9, 2014 – Board of Selectmen Meeting

1. Construct joint public safety headquarters at intersection of Quaker Meetinghouse and Cotuit Roads
 - Approximately 35,000 sq. ft., a 45% size reduction since March 2012
 - Addresses current Police & Fire Station building inadequacies & operational inefficiencies
 - Largest population & call volume served

2. Construct a new Fire Department substation in East Sandwich
 - Two stories, approximately 7,300 sq. ft.
 - Sandwich High School, 377 Quaker Meetinghouse Road **OR** Station #2, 466 Route 6A
 - PSPG recommends Sandwich High School location for response optimization & cost savings

3. Retain existing Fire Department headquarters to be used & renovated as a substation in the short term
 - Longer term goal of new substation near DPW facility on Route 130
 - Once Police Station vacated building could be offered to Sandwich Chamber of Commerce & SEIC

4. Immediate FY'16 staffing plan goal regardless of any new buildings
 - (1) Police Detective
 - (4) Firefighter/EMS personnel

5. Longer term staffing needs
 - Joint, civilian dispatch – address locally or regionally
 - (8) Firefighter/EMS personnel only if East Sandwich substation approved
 - Additional Police Department staff focusing on adding one additional Police Officer per shift once dispatch issue is resolved

JOINT PUBLIC SAFETY BUILDING PROJECT

30,000,000

	<u>Principal</u>	<u>Interest</u>	<u>Total Amount</u>	<u>Annual Cost to Ave. Taxpayer</u>	<u>Monthly Cost to Ave. Taxpayer</u>
FY 2019	1,200,000	1,152,000	2,352,000	\$223.16	\$18.60
FY 2020	1,200,000	1,104,000	2,304,000	\$218.61	\$18.22
FY 2021	1,200,000	1,056,000	2,256,000	\$214.05	\$17.84
FY 2022	1,200,000	1,008,000	2,208,000	\$209.50	\$17.46
FY 2023	1,200,000	960,000	2,160,000	\$204.95	\$17.08
FY 2024	1,200,000	912,000	2,112,000	\$200.39	\$16.70
FY 2025	1,200,000	864,000	2,064,000	\$195.84	\$16.32
FY 2026	1,200,000	816,000	2,016,000	\$191.28	\$15.94
FY 2027	1,200,000	768,000	1,968,000	\$186.73	\$15.56
FY 2028	1,200,000	720,000	1,920,000	\$182.17	\$15.18
FY 2029	1,200,000	672,000	1,872,000	\$177.62	\$14.80
FY 2030	1,200,000	624,000	1,824,000	\$173.07	\$14.42
FY 2031	1,200,000	576,000	1,776,000	\$168.51	\$14.04
FY'2032	1,200,000	528,000	1,728,000	\$163.96	\$13.66
FY 2033	1,200,000	480,000	1,680,000	\$159.40	\$13.28
FY 2034	1,200,000	432,000	1,632,000	\$154.85	\$12.90
FY 2035	1,200,000	384,000	1,584,000	\$150.29	\$12.52
FY 2036	1,200,000	336,000	1,536,000	\$145.74	\$12.14
FY 2037	1,200,000	288,000	1,488,000	\$141.19	\$11.77
FY 2038	1,200,000	240,000	1,440,000	\$136.63	\$11.39
FY 2039	1,200,000	192,000	1,392,000	\$132.08	\$11.01
FY 2040	1,200,000	144,000	1,344,000	\$127.52	\$10.63
FY 2041	1,200,000	96,000	1,296,000	\$122.97	\$10.25
FY 2042	1,200,000	48,000	1,248,000	\$118.41	\$9.87
FY 2043	1,200,000	0	1,200,000	\$113.86	\$9.49
	<u>30,000,000</u>	<u>14,400,000</u>	<u>44,400,000</u>		

Assumptions:

- Amount of Bond = 30,000,000
- Term of Bond in Years = 25
- Interest Rate of Bond = 4.00%
- Total Town Valuation = 3,683,503,100
- Average Home Value = 349,500

JOINT PUBLIC SAFETY BUILDING PROJECT

30,000,000

	<u>Principal</u>	<u>Interest</u>	<u>Total Amount</u>	<u>Annual Cost to Ave. Taxpayer</u>	<u>Monthly Cost to Ave. Taxpayer</u>
FY 2019	1,000,000	1,160,000	2,160,000	\$204.95	\$17.08
FY 2020	1,000,000	1,120,000	2,120,000	\$201.15	\$16.76
FY 2021	1,000,000	1,080,000	2,080,000	\$197.36	\$16.45
FY 2022	1,000,000	1,040,000	2,040,000	\$193.56	\$16.13
FY 2023	1,000,000	1,000,000	2,000,000	\$189.77	\$15.81
FY 2024	1,000,000	960,000	1,960,000	\$185.97	\$15.50
FY 2025	1,000,000	920,000	1,920,000	\$182.17	\$15.18
FY 2026	1,000,000	880,000	1,880,000	\$178.38	\$14.86
FY 2027	1,000,000	840,000	1,840,000	\$174.58	\$14.55
FY 2028	1,000,000	800,000	1,800,000	\$170.79	\$14.23
FY 2029	1,000,000	760,000	1,760,000	\$166.99	\$13.92
FY 2030	1,000,000	720,000	1,720,000	\$163.20	\$13.60
FY 2031	1,000,000	680,000	1,680,000	\$159.40	\$13.28
FY'2032	1,000,000	640,000	1,640,000	\$155.61	\$12.97
FY 2033	1,000,000	600,000	1,600,000	\$151.81	\$12.65
FY 2034	1,000,000	560,000	1,560,000	\$148.02	\$12.33
FY 2035	1,000,000	520,000	1,520,000	\$144.22	\$12.02
FY 2036	1,000,000	480,000	1,480,000	\$140.43	\$11.70
FY 2037	1,000,000	440,000	1,440,000	\$136.63	\$11.39
FY 2038	1,000,000	400,000	1,400,000	\$132.84	\$11.07
FY 2039	1,000,000	360,000	1,360,000	\$129.04	\$10.75
FY 2040	1,000,000	320,000	1,320,000	\$125.24	\$10.44
FY 2041	1,000,000	280,000	1,280,000	\$121.45	\$10.12
FY 2042	1,000,000	240,000	1,240,000	\$117.65	\$9.80
FY 2043	1,000,000	200,000	1,200,000	\$113.86	\$9.49
FY 2044	1,000,000	160,000	1,160,000	\$110.06	\$9.17
FY 2045	1,000,000	120,000	1,120,000	\$106.27	\$8.86
FY 2046	1,000,000	80,000	1,080,000	\$102.47	\$8.54
FY 2047	1,000,000	40,000	1,040,000	\$98.68	\$8.22
FY 2048	1,000,000	0	1,000,000	\$94.88	\$7.91
	<u>30,000,000</u>	<u>17,400,000</u>	<u>47,400,000</u>		

Assumptions:

- Amount of Bond = 30,000,000
- Term of Bond in Years = 30
- Interest Rate of Bond = 4.00%
- Total Town Valuation = 3,683,503,100
- Average Home Value = 349,500

PAVEMENT MANAGEMENT UPDATE

**BOARD OF SELECTMEN MEETING
JANUARY 22, 2015**

SANDWICH DEPARTMENT OF PUBLIC WORKS



UPCOMING PROJECTS

2014 ATM APPROVAL (\$1.3m)

- MAIN STREET
- BEALE AVENUE
- OLD COUNTY ROAD
- PUBLIC LIBRARY

2015 TOWN MEETING APPROVAL & CHAPTER 90 FUNDS

- ROUTE 130
- BOARDWALK ROAD
- COUNTRY CLUB ROAD
- HOLLY RIDGE DRIVE
- SANDWICH HOLLOWES, BEALE AVE LOT, AND/OR JSD LOT
- VARIOUS SUBDIVISIONS

INVENTORY & INSPECTION

- ANNUAL ASSESSMENT OF ROADS
- PAVEMENT MANAGEMENT UPDATE
 - ROAD INVENTORY & INSPECTION
 - SIDEWALK INVENTORY & INSPECTION
 - TOWN FACILITY INVENTORY & INSPECTION

ROAD SELECTION PROCESS

- PRIORITIZATION OF ROADS/FACILITIES
 - PAVEMENT CONDITION INDEX
 - BENEFIT VALUE
 - COMMUNITY VALUE



TREATMENT OPTIONS

- DETERIORATION CURVE - KEEP THE GOOD ROADS GOOD
- PREVENTATIVE MAINTENANCE
 - CRACKSEALING, SURFACE TREATMENT
- STRUCTURAL IMPROVEMENTS
 - MILLING, OVERLAY
- BASE REHABILITATION
 - RECLAMATION, FULL-DEPTH RECONSTRUCTION

DECISION MAKING FACTORS

- AVAILABLE FUNDING
- CONDITION OF ROAD AND TIMELINE WITHIN ON DETERIORATION CURVE
- BASE & PAVEMENT EVALUATION
- COMPLETE STREETS REQUIREMENTS
- TIME OF YEAR
- PLANNED ACTIVITIES OR EVENTS

QUESTIONS ?

PUBLIC ROADS & INFRASTRUCTURE CAPITAL OUTLAY EXPENDITURE EXCLUSION

1,300,000 Annual Amount

	<u>Principal</u>	<u>Interest</u>	<u>Total Amount</u>	<u>Annual Cost to Ave. Taxpayer</u>	<u>Monthly Cost to Ave. Taxpayer</u>
FY 2016	1,300,000	0	1,300,000	\$123.35	\$10.28
FY 2017	1,300,000	0	1,300,000	\$123.35	\$10.28
FY 2018	1,300,000	0	1,300,000	\$123.35	\$10.28
FY 2019	1,300,000	0	1,300,000	\$123.35	\$10.28
FY 2020	1,300,000	0	1,300,000	\$123.35	\$10.28
	<u>6,500,000</u>	<u>0</u>	<u>6,500,000</u>		

Assumptions:

- Amount of COEE = 1,300,000
- Term of Bond in Years = 0
- Interest Rate of Bond = 0.00%
- Total Town Valuation = 3,683,503,100
- Average Home Value = 349,500

PUBLIC ROADS & INFRASTRUCTURE PROJECT

5,000,000

	<u>Principal</u>	<u>Interest</u>	<u>Total Amount</u>	<u>Annual Cost to Ave. Taxpayer</u>	<u>Monthly Cost to Ave. Taxpayer</u>
FY 2017	333,333	163,333	496,667	\$47.12	\$3.93
FY 2018	333,333	151,667	485,000	\$46.02	\$3.83
FY 2019	333,333	140,000	473,333	\$44.91	\$3.74
FY 2020	333,333	128,333	461,667	\$43.80	\$3.65
FY 2021	333,333	116,667	450,000	\$42.70	\$3.56
FY 2022	333,333	105,000	438,333	\$41.59	\$3.47
FY 2023	333,333	93,333	426,667	\$40.48	\$3.37
FY 2024	333,333	81,667	415,000	\$39.38	\$3.28
FY 2025	333,333	70,000	403,333	\$38.27	\$3.19
FY 2026	333,333	58,333	391,667	\$37.16	\$3.10
FY 2027	333,333	46,667	380,000	\$36.06	\$3.00
FY 2028	333,333	35,000	368,333	\$34.95	\$2.91
FY 2029	333,333	23,333	356,667	\$33.84	\$2.82
FY 2030	333,333	11,667	345,000	\$32.73	\$2.73
FY 2031	333,333	0	333,333	\$31.63	\$2.64
	<u>5,000,000</u>	<u>1,225,000</u>	<u>6,225,000</u>		

Assumptions:

- Amount of Bond = 5,000,000
- Term of Bond in Years = 15
- Interest Rate of Bond = 3.50%
- Total Town Valuation = 3,683,503,100
- Average Home Value = 349,500

PROJECTED REVENUES AND EXPENSES - FY'16

REVENUES

<u>FY'16 Tax Levy:</u>		
FY'15 Levy Limit	52,158,738	
2.5% Increase	1,303,968	
Est. New Growth	500,000	
Excess Levy Reserve Est.	0	
Overrides / Exclusions	0	
County Assess. Outside 2.5: CCC	162,847	
Debt Outside 2.5 (- Non-Levy & SBA)	1,022,574	55,148,128
 <u>Other Revenue:</u>		
Land Bank / CPA Debt	1,252,561	
School Building Authority Funding	1,279,534	
State Aid: Discretionary (0.00%)	2,074,733	
State Ch. 70 Aid: School (0.00%)	6,665,593	
Est. Local Receipts (<u>Includes</u> Meals Tax)	4,400,000	
Surplus Revenue / Free Cash	1,741,440	
Overlay Release	100,000	
Transfer from Stabilization Fund	0	<u>17,513,861</u>
 Total Estimated Revenues		 72,661,989

EXPENSES

<u>ReCap Sheet Items:</u>		
State Assess: Tuition Assess (10.00%)	3,353,850	
State Assess: All Other (4.00%)	546,382	
Abatements / Overlay	400,000	4,300,232
 <u>Town Meeting Items:</u>		
Group Health Insur.+ Mitig. Plan (5.98%)	9,300,000	
County Retirement Assess. (5.38%)	3,147,347	
Property & Liability Insurance (3.03%)	850,000	
Medicare (6.00%)	623,778	
Unemployment Account	100,000	
Debt: Long Term	4,011,147	
Debt: Short Term	50,000	
Reserve Fund	500,000	
Capital Budget - Net	925,000	
Transfer to Stabilization Fund	250,000	
GASB 45 Appropriation	150,000	
FY'15 Snow & Ice Deficit	225,000	20,132,272
 <u>Operating Budgets:</u>		
School Budget: Local (-1.56%)	24,250,000	
Ch. 70 (0.00%)	6,665,593	30,915,593
UCCRVTS Budget (11.29%)		<u>2,034,929</u>
General Gov't. Budget (4.25%)		<u>15,345,157</u>
 Total Estimated Expenses		 72,728,183

Stabilization Fund Balance:	
Actual Balance on 1/1/15:	1,022,450
Proposed Transfer From/To Stabilization Fund:	<u>250,000</u>
Projected Post ATM Balance:	1,272,450

ESTIMATED FY'16 BUDGET BALANCE -66,195

FY'16 CHERRY SHEET RECEIPTS

GHD Draft - 3/10/2015

<u>Account:</u>	<u>Final DOR Est. FY'15</u>	<u>Gov. DOR Est. FY'16</u>	<u>Difference</u>	<u>% Change</u>	<u>ATM FY'16 Budget Est.</u>	<u>Difference</u>
A. EDUCATION:						
<u>Distributions and Reimbursements:</u>						
* 1. Chapter 70	6,665,593	6,725,133	59,540	0.89%	6,665,593	59,540
2. School Transportation Programs	0	0	0			
3. Retired Teachers' Pensions	0	0	0			
4. Charter Tuition Assessment Reimbursement	414,762	209,723	-205,039			
<u>Offset Items - Reserve for Direct Expenditure:</u>						
* 5. School Lunch	9,909	0	-9,909			
* 6. School Choice Receiving Tuition	434,051	442,958	8,907			
Sub-Total, All Education Items	7,524,315	7,377,814	-146,501	-1.95%		
B. GENERAL GOVERNMENT:						
<u>Distributions and Reimbursements:</u>						
1. Unrestricted Gen. Gov. Aid (Old = Lottery & AA) <u>New</u> = Annual Formula for Local Aid	1,002,938	1,039,044	36,106			
2. Local Share of Racing Taxes	0	0	0			
3. Regional Public Libraries	0	0	0			
4. Police Career Incentive	0	0	0			
5. Urban Renewal Projects	0	0	0			
6. Veterans' Benefits	17,611	16,808	-803			
7. Exemptions: Vet, Blind, SS, Elderly	117,335	99,229	-18,106			
8. State Owned Land	522,087	522,087	0			
<u>Offset Items - Reserve for Direct Expenditure:</u>						
* 9. Public Libraries	22,886	22,638	-248			
Sub-Total, All General Government	1,682,857	1,699,806	16,949	1.01%		
C. TOTAL ESTIMATED RECEIPTS	9,207,172	9,077,620	-129,552	-1.41%		
Total Discretionary Aid	2,074,733	1,886,891	-187,842	-9.05%	2,074,733	-187,842

* **Note:** Not Included in Discretionary Aid Calculation

FY'16 CHERRY SHEET ASSESSMENTS

GHD Draft - 3/10/2015

<u>Account:</u>	<u>Final DOR Est. FY'15</u>	<u>Gov. DOR Est. FY'16</u>	<u>Difference</u>	<u>% Change</u>	<u>ATM FY'16 Budget Est.</u>	<u>Difference</u>
A. County Assessment, County Tax:	306,771	309,447	2,676	0.87%		
B. STATE ASSESSMENTS AND CHARGES:						
1. Retired Employees Health Insurance	0	0	0			
2. Retired Teachers Health Insurance	0	0	0			
3. Mosquito Control Projects	95,557	99,619	4,062			
4. Air Pollution Districts	7,418	7,444	26			
5. Metropolitan Area Planning Council	0	0	0			
6. Old Colony Planning Council	0	0	0			
7. RMV Non-Renewal Surcharge	21,400	21,400	0			
Sub-Total, State Assessments	124,375	128,463	4,088	3.29%		
C. TRANSPORTATION AUTHORITIES:						
1. MBTA	0	0	0			
2. Boston Metro. Transit District	0	0	0			
3. Regional Transit (CCRTA)	93,404	95,739	2,335			
Sub-Total, Transportation Assessments	93,404	95,739	2,335	2.50%		
D. ANNUAL CHARGES AGAINST RECEIPTS						
1. Special Education	817	3,263	2,446			
2. STRAP Repayments	0	0	0			
Sub-Total, Annual Charges Against Receipts	817	3,263	2,446	299.39%		
E.* TUITION ASSESSMENTS						
1. School Choice Sending Tuition	343,113	342,202	-911			
2. Charter School Sending Tuition	2,705,841	2,576,243	-129,598			
3. Essex County Technical Institute Sending Tuition	0	0	0			
Sub-Total, Tuition Assessments	3,048,954	2,918,445	-130,509	-4.28%	3,353,850	435,405
TOTAL ESTIMATED ASSESSMENTS	3,574,321	3,455,357	-118,964	-3.33%		
Total Non-Tuition Assessments	525,367	536,912	11,545	2.20%	546,382	9,470

* **Note:** Tuition Assessment totals are subject to change until "final" charter & school choice sending figures are provided to the State DOE. Charter Schools are required to report to the DOE enrollment projections for the upcoming school year by March 15.

PROJECTED REVENUES AND EXPENSES - FY'16

REVENUES

<u>FY'16 Tax Levy:</u>		
FY'15 Levy Limit	52,158,738	
2.5% Increase	1,303,968	
Est. New Growth	500,000	
Excess Levy Reserve Est.	0	
Overrides / Exclusions	0	
County Assess. Outside 2.5: CCC	162,847	
Debt Outside 2.5 (- Non-Levy & SBA)	1,022,574	55,148,128
 <u>Other Revenue:</u>		
Land Bank / CPA Debt	1,252,561	
School Building Authority Funding	1,279,534	
State Aid: Discretionary (-9.05%)	1,886,891	
State Ch. 70 Aid: School (0.00%)	6,665,593	
Est. Local Receipts (Includes Meals Tax)	4,400,000	
Surplus Revenue / Free Cash	1,741,440	
Overlay Release	100,000	
Transfer from Stabilization Fund	0	<u>17,326,019</u>
 Total Estimated Revenues		 72,474,147

<u>Stabilization Fund Balance:</u>	
Actual Balance on 1/1/15:	1,022,450
Proposed Transfer From/To Stabilization Fund:	250,000
Projected Post ATM Balance:	1,272,450

EXPENSES

<u>ReCap Sheet Items:</u>		
State Assess: Tuition Assess (-4.28%)	2,918,445	
State Assess: All Other (4.00%)	546,382	
Abatements / Overlay	400,000	3,864,827
 <u>Town Meeting Items:</u>		
Group Health Insur.+ Mitig. Plan (5.98%)	9,300,000	
County Retirement Assess. (5.38%)	3,147,347	
Property & Liability Insurance (3.03%)	850,000	
Medicare (6.00%)	623,778	
Unemployment Account	100,000	
Debt: Long Term	4,011,147	
Debt: Short Term	50,000	
Reserve Fund	500,000	
Capital Budget - Net	925,000	
Transfer to Stabilization Fund	250,000	
GASB 45 Appropriation	150,000	
FY'15 Snow & Ice Deficit	225,000	20,132,272
 <u>Operating Budgets:</u>		
School Budget: Local (-1.56%)	24,250,000	
Ch. 70 (0.00%)	6,665,593	30,915,593
UCCRVTS Budget (11.29%)		<u>2,034,929</u>
General Gov't. Budget (4.25%)		<u>15,345,157</u>
 Total Estimated Expenses		 72,292,778

ESTIMATED FY'16 BUDGET BALANCE 181,368

**SENDING TUITION ASSESSMENTS
STATE BUDGET PROCESS HISTORY**

FY'12 - Present

<u>Year</u>	<u>FY'12 Est. Sending Tuition Assessments</u>	<u>FY'13 Est. Sending Tuition Assessments</u>	<u>FY'14 Est. Sending Tuition Assessments</u>	<u>FY'15 Est. Spending Tuition Assessments</u>	<u>FY'16 Est. Spending Tuition Assessments</u>
Governor	\$1,294,604	\$2,155,699	\$2,635,558	\$2,910,127	\$2,918,445
House	\$1,576,633	\$2,343,318	\$2,765,390	\$3,075,455	?
Senate	\$1,576,633	\$2,343,318	\$2,765,390	\$3,075,455	?
Final	\$1,610,912	\$2,394,446	\$2,759,198	\$3,048,954	?

PROJECTED REVENUES AND EXPENSES - FY'16

REVENUES

<u>FY'16 Tax Levy:</u>		
FY'15 Levy Limit	52,158,738	
2.5% Increase	1,303,968	
Est. New Growth	500,000	
Excess Levy Reserve Est.	0	
Overrides / Exclusions	0	
County Assess. Outside 2.5: CCC	162,847	
Debt Outside 2.5 (- Non-Levy & SBA)	1,022,574	55,148,128
 <u>Other Revenue:</u>		
Land Bank / CPA Debt	1,252,561	
School Building Authority Funding	1,279,534	
State Aid: Discretionary (-9.05%)	<u>1,886,891</u>	
State Ch. 70 Aid: School (0.00%)	6,665,593	
Est. Local Receipts (<u>Includes Meals Tax</u>)	4,400,000	
Surplus Revenue / Free Cash	1,741,440	
Overlay Release	100,000	
Transfer from Stabilization Fund	0	<u>17,326,019</u>
 Total Estimated Revenues		 72,474,147

<u>Stabilization Fund Balance:</u>	
Actual Balance on 1/1/15:	1,022,450
Proposed Transfer From/To Stabilization Fund:	<u>250,000</u>
Projected Post ATM Balance:	1,272,450

EXPENSES

<u>ReCap Sheet Items:</u>		
State Assess: Tuition Assess (1.67%)	<u>3,100,000</u>	
State Assess: All Other (4.00%)	546,382	
Abatements / Overlay	400,000	4,046,382
 <u>Town Meeting Items:</u>		
Group Health Insur.+ Mitig. Plan (5.98%)	9,300,000	
County Retirement Assess. (5.38%)	3,147,347	
Property & Liability Insurance (3.03%)	850,000	
Medicare (6.00%)	623,778	
Unemployment Account	100,000	
Debt: Long Term	4,011,147	
Debt: Short Term	50,000	
Reserve Fund	500,000	
Capital Budget - Net	925,000	
Transfer to Stabilization Fund	250,000	
GASB 45 Appropriation	150,000	
FY'15 Snow & Ice Deficit	225,000	20,132,272
 <u>Operating Budgets:</u>		
School Budget: Local (-1.56%)	24,250,000	
Ch. 70 (0.00%)	6,665,593	30,915,593
UCCRVTS Budget (11.29%)		<u>2,034,929</u>
General Gov't. Budget (4.25%)		<u>15,345,157</u>
 Total Estimated Expenses		 72,474,333

ESTIMATED FY'16 BUDGET BALANCE -187

FY'16 BUDGET TOTALS

NO.	DEPARTMENT	FY15 APPROP	FY16 SALARY	FY16 OPER	FY16 TOTAL	% CHANGE
114	Moderator	450	450	0	450	0.00%
123	Select./Manager	451,549	405,919	61,350	467,269	3.48%
	Personnel Expen.	252,254	244,875	0	244,875	-2.93%
131	Finance Comm.	3,400	2,000	1,400	3,400	0.00%
135	Accounting	217,367	206,060	20,750	226,810	4.34%
141	Assessing	373,800	359,893	24,925	384,818	2.95%
145	Treasurer	190,328	213,832	-7,950	205,882	8.17%
146	Tax Collector	193,336	150,900	50,900	201,800	4.38%
147	Tax Title	25,000	0	35,000	35,000	40.00%
151	Legal	275,000	0	300,000	300,000	9.09%
152	Human Resour.	161,271	162,163	8,000	170,163	5.51%
161	Town Clerk	158,168	162,677	3,000	165,677	4.75%
162	Elect. & Regist.	77,250	8,500	52,250	60,750	-21.36%
171	Natural Resour.	245,608	243,576	27,100	270,676	10.21%
175	Plan. & Devel.	202,623	201,174	21,125	222,299	9.71%
190	Facilities Mgmt.	502,862	199,955	322,500	522,455	3.90%
195	Town Reports	11,000	0	11,000	11,000	0.00%
196	Bind Records	6,000	0	6,000	6,000	0.00%
197	Info. Technology	492,219	171,829	357,500	529,329	7.54%
	Total 100s	3,839,485	2,733,803	1,294,850	4,028,653	4.93%
210	Police Dept.	3,479,919	3,779,429	318,835	4,098,264	17.77%
220	Fire Dept.	3,264,912	3,674,410	-463,200	3,211,210	-1.64%
241	Inspections	257,631	249,212	16,105	265,317	2.98%
244	Sealer of W & M	200	0	200	200	0.00%
291	Emerg. Mgmt.	11,500	3,000	8,500	11,500	0.00%
294	Forest Warden	1,500	0	1,500	1,500	0.00%
297	Bourne Shellfish	4,000	0	4,000	4,000	0.00%
299	Greenhead Fly	2,000	0	2,000	2,000	0.00%
	Total 200s	7,021,662	7,706,051	-112,060	7,593,991	8.15%
300	School Dept.	31,358,436	31,358,436	0	30,915,593	-1.41%
313	UCCRVTs	1,828,435	2,034,929	0	2,034,929	11.29%
	Total 300s	33,186,871	33,393,365	0	32,950,522	-0.71%

(Note: School Dep't. amount includes Ch. 70 aid.)

NO.	DEPARTMENT	FY15 APPROP	FY16 SALARY	FY16 OPER	FY16 TOTAL	% CHANGE
410	DPW - Engineer.	184,212	178,945	9,800	188,745	2.46%
420	DPW	1,449,207	909,533	558,025	1,467,558	1.27%
421	Snow & Ice	250,013	12,523	237,491	250,014	0.00%
424	Streetlights	30,000	0	30,000	30,000	0.00%
435	DPW - Sanitation	250,058	416,611	-416,611	0	-100.00%
Total 400s		2,163,490	1,517,612	418,705	1,936,317	-10.50%
510	Health Dept.	177,515	177,205	10,125	187,330	5.53%
522	Nursing Dept.	132,121	116,042	29,700	145,742	10.31%
540	Social Services	21,200	0	35,000	35,000	65.09%
541	COA	198,448	207,269	10,500	217,769	9.74%
543	Veterans	44,006	0	45,500	45,500	3.39%
Total 500s		573,290	500,516	130,825	631,341	10.13%
610	Library	985,336	739,303	204,714	944,017	-4.19%
630	Recreation	108,320	139,412	16,375	155,787	43.82%
650	DPW - Parks	13,850	0	20,850	20,850	50.54%
671	Hoxie / Grist Mill	0	20,000	0	20,000	#DIV/0!
693	Memorial Day	1,200	0	1,200	1,200	0.00%
694	Historic District	13,000	1,500	11,500	13,000	0.00%
Total 600s		1,121,706	900,215	254,639	1,154,854	2.96%
GEN. GOVT. TOTAL (no School)		14,719,633	13,358,198	1,986,959	15,345,157	4.25%
Gen. Gov't. Budget @ 4.25% =			15,345,157	Adjustment Needed =		0
GRAND TOTAL (incl. School)		47,906,504	46,751,563	1,986,959	48,295,679	0.81%

**FY'16 RECOMMENDED GENERAL GOVERNMENT BUDGET
Summary of Significant Budget Changes (+/- \$5,000)**

(Contracted & Estimated Wage Increases Included in Appropriate Operating Budgets)

<u>Acct.</u>	<u>Budget - Description</u>	<u>Change</u>
ALL	52.4 Weeks in Fiscal Year vs. Usual 52.2 Weeks	39,660
147	Tax Title - Increase Due to Activity (Generates Revenue)	10,000
151	Legal - Contracted Professional Services	25,000
162	Elections & Registrations - Down Year in Normal Cycle	-16,500
171	Natural Resources - Loss of Waterways Revenue Transfer	7,500
190	Facilities Department - Town Hall Monitor Expenses	5,000
197	IT - Contracted Support Services	25,000
210	Police - More Realistically Fund Expenses	23,000
210	Police - (1) Detective	65,500
220	Fire - (4) EMS / Firefighters & OT (\$11,326 Above Original Est.)	279,326
210 & 220	Joint, Public Safety Civilian Dispatch (Net, Both Budgets)	99,714
435	Sanitation - Reduce Town Appropriation to Enterprise Fund	-250,058
522	PH Nurse - Increase Innoculation Purchases (Generates Revenue)	10,000
540	Social Services - Increase Grants; Add Local Funding Source	13,800
541	Council on Aging - Part-time Van Driver	12,500
610	Library - Reinstate Weston Memorial Fund Transfer; Actual vs. Est.	-12,500
630	Recreation - New Program Coordinator Position	41,600
650	DPW - Parks - Net Increase Tree Warden Expenses	7,000
671	Hoxie House / Grist Mill - Offset Decrease in Carryover Funds	20,000

TOWN OF SANDWICH
Capital Improvement Plan Summary
FY'11-FY'16

DRAFT # 6

	<u>Funding Source</u>	<u>FY'11</u>	<u>FY'12</u>	<u>FY'13</u>	<u>FY'14</u>	<u>FY'15</u>	<u>FY'16</u>	<u>FY'17</u>
<u>Capital Budget:</u>								
>\$10,000	Capital Plan	389,000	706,000	940,000	500,000	721,600	938,675	1,956,642
<\$10,000	Capital Plan	7,000	22,000	38,000	0	32,931	75,900	59,300
*Capital Reserve Fund	Capital Plan	0	0	0	0	0	0	0
Capital Budget Expenses		396,000	728,000	978,000	500,000	754,531	1,014,575	2,015,942
						library HVAC	-90,000	
						net	924,575	
Capital Exclusion - Library HVAC				500,000	150,000			
Capital Exclusion - High School A Wing					650,000			
Capital Exclusion - High School Pool					980,000			
Capital Exclusion - DPW Roadwork						1,300,000	1,300,000??	

*Funds to be held for emergency/reserve purposes until released by CIPC and Town Manager.

FY'16 CAPITAL BUDGET SUMMARY

Presented to Capital Improvement Planning Committee: March 23, 2015

<u>DEPARTMENT</u>	<u>ITEM</u>	<u>COST</u>
PROJECTS >\$10,000		
<u>General Government:</u>		
141 ASSESSING	Vehicle Replacement (Ford Escape 4x4)	\$23,150
171 NATURAL RESOURCES	Replace John Deere Tractor	\$39,000
190 FACILITIES DEPT.	Repairs to Town Buildings	\$125,000
190 FACILITIES DEPT.	(30) AEDs for Town Facilities	\$44,000
190 FACILITIES DEPT.	Town Neck Restroom/Concession Feasibility Study	\$25,000
294 EMERGENCY MGMT.	Battery Back-Up System for Emergency Communications	\$20,000
210 POLICE DEPARTMENT	Replace (4) Mobile Radios	\$20,000
210 POLICE DEPARTMENT	New Telephone System for Police & Fire	\$50,000
220 FIRE DEPARTMENT	(4) Automatic Chest Compression Systems (Amb. Fund)	\$60,000
220 FIRE DEPARTMENT	(4) Stretcher Lift Systems (Amb. Fund)	\$100,000
241 INSPECTIONS	Replace Vehicle (Ford Explorer 4x4)	\$32,500
410 ENGINEERING	Boardwalk & Beach Access Repairs	\$60,000
420 DPW - HIGHWAY	Replace 2005 International Dump Truck with Plow	\$150,000
420 DPW - HIGHWAY	Replace 2003 Chipper	\$50,000
510 HEALTH DEPARTMENT	Vehicle Replacement (Ford Escape 4x4)	\$23,150
522 & 541 NURSING & COA	Shared Vehicle (Ford Escape 4x4) (Donation Acct.)	\$23,150
610 LIBRARY	Elevator Improvements	\$85,000
610 LIBRARY	Fire Alarm System Upgrade	\$11,875
630 RECREATION	Vehicle Replacement (Ford 15-Person Passenger Van)	\$30,000
630 RECREATION	Replace Sailing Rescue Boat, Motor, Trailer	\$10,000
650 DPW - PARKS	Replace 1999 F-350 1-Ton Dump Truck w/ Plow	\$70,000
650 DPW - PARKS	Replace 2005 F-350 1-Ton Dump Truck w/ Plow	\$70,000

TOTAL > \$10,000 CAPITAL EXPENSES \$1,121,825

PROJECTS <\$10,000

<u>General Government:</u>		
123 SELECTMEN/MANAGER	Restoration of Town Hall Piano	\$10,000
171 NATURAL RESOURCES	Buoy Replacements - 2014 Damage	\$3,000
171 NATURAL RESOURCES	Conservation Lands Maintenance & Improvements	\$8,500
171 NATURAL RESOURCES	Equipment Upgrades (Mobile Radios, 800 MHz, UHF)	\$9,900
171 NATURAL RESOURCES	Replace Equipment Trailer & Related Accessories	\$10,000
210 POLICE DEPARTMENT	Replace Portable Radio Batteries	\$8,000
210 POLICE DEPARTMENT	Replace ATV	\$6,000
630 RECREATION	Oak Crest Cove Tennis Court Maintenance	\$8,800
630 RECREATION	Oak Crest Cove Retaining Wall Repairs	\$6,700
630 RECREATION	Purchase Kayaks	\$5,000

TOTAL < \$10,000 CAPITAL EXPENSES \$75,900

TOTAL RECOMMENDED FY'16 CAPITAL EXPENSES \$1,197,725

LESS SANITATION AMBULANCE FUND TRANSFER (\$160,000)
LESS SHAWME HEIGHTS DONATION ACCOUNT TRANSFER (\$23,150)
LESS LIBRARY HVAC BALANCE REAPPROPRIATION (\$90,000)

TOTAL FY'16 CAPITAL MINUS TRANSFERS \$924,575

*CAPITAL RESERVE FUND \$425

TOTAL FY'16 CAPITAL EXPENSES \$925,000

*Funds to be held for emergency/reserve purposes until released by CIPC and Town Manager.

TOWN OF SANDWICH

THE OLDEST TOWN ON CAPE COD



145 MAIN STREET
SANDWICH, MASSACHUSETTS 02563
TEL: 508-888-0340 FAX: 508-888-2497
townclerk@townofsandwich.net

TOWN CLERK

I, Taylor D. White, Town Clerk of the Town of Sandwich, hereby certify that the below stated Article 4 and Vote taken thereon is a true record from the Special Town Meeting held in Sandwich on February 23, 2015.

ARTICLE 4

To see if the Town will vote to authorize the Board of Selectmen to petition the Massachusetts General Court for special legislation, as set forth below, creating a Beach Restoration Fund, into which shall be deposited a portion of the revenue received from the collection of local sales tax upon restaurant meals; provided, however, that the General Court may make clerical or editorial changes of form only to the Bill, unless the Board of Selectmen approve amendments to the Bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition;

AN ACT ESTABLISHING A BEACH RESTORATION FUND IN THE TOWN OF SANDWICH

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of the same as follows:

SECTION 1: Notwithstanding the provisions of section 53 of chapter 44 of the General Laws or section 2 of chapter 64L of the General Laws or of any general or special law to the contrary, the town of Sandwich may establish in the town treasury a separate special revenue account to be known as the Beach Restoration Fund and may appropriate at an annual or special town meeting monies in the fund to nourish beaches within the town of Sandwich. Commencing on July 1, 2016, fifty percent of the amounts received by the Town annually pursuant to section 2 of Chapter 64L of the General Laws from the local sales tax imposed upon the sale of restaurant meals in the town of Sandwich shall be deposited into the fund. Interest earned shall remain with and become part of the fund.

SECTION 2: This act shall take effect upon its passage, or take any action relative thereto.

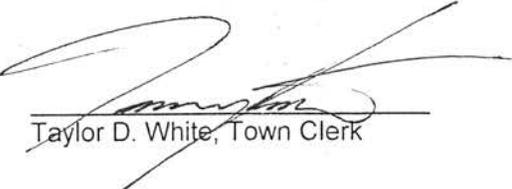
Irene Davis of White Cap Path moved Article 4. Her motion was seconded from the floor.

Steven Barr of Craft Road made a motion to amend Article 4. The Moderator ruled the amendment out of order.

VOTED: James Coogan of Main Street made a motion to move the question. His motion was seconded from the floor. This was a voice vote and declared carried by the Moderator.

VOTED: that the Town authorize the Board of Selectmen to petition the Massachusetts General Court for special legislation creating a Beach Restoration Fund, into which shall be deposited a portion of the revenue received from the collection of local sales tax upon restaurant meals; provided that the General Court may make clerical or editorial changes of form only to the Bill, unless the Board of Selectmen approve amendments to the Bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, as printed in the warrant under Article 4. This was a voice vote and declared carried by the Moderator.

A TRUE COPY ATTEST:


Taylor D. White, Town Clerk

Dunham, George

From: John Giorgio <JGiorgio@k-plaw.com>
Sent: Monday, March 02, 2015 12:14 PM
To: Dunham, George
Cc: Lauren F. Goldberg
Subject: FW: sandwich

Hi Bud;

Lauren has provided some very helpful language for the letter if you would like to use it as well as the proposed new section 2.

John

John W. Giorgio, Esq.
Kopelman and Paige, P.C.
101 Arch Street
12th Floor
Boston, MA 02110
jgiorgio@k-plaw.com
Phone: (617) 556-0007
Fax: (617) 654-1735
Mobile Phone: (617) 785-0725

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From: Lauren F. Goldberg
Sent: Monday, March 02, 2015 11:54 AM
To: John Giorgio
Subject: sandwich

John – the Board’s letter would say something similar to the following:

Where this matter was the subject of significant debate, and the Finance Committee and Board of Selectmen each had concerns about the economic impact of a special act of this nature, the Board hereby requests that the General Court insert a so-called “voter acceptance” provision in the special legislation. You will note that Town Meeting voted under Article ___ of the ___ Special Town Meeting to approve the filing of special legislation, and, subject to the approval of the Board of Selectmen, also authorized the General Court to make such amendments as it deemed appropriate and within the public purpose of the petition. See Certified Copy of Article ___ and the vote thereunder, attached.

As you know, property tax and other municipal revenues are barely sufficient to allow municipalities to provide level services from year to year. Often, compromises are made that are difficult for municipal governments, and the public, to absorb. In 2010 with the Municipal Relief Act, the General Court officially recognized that municipalities need other ways to generate revenue, including so-called “local acceptance” excise taxes. Particularly in coastal towns with a proportionately significant seasonal resident community and visitors, the concept made tremendous sense. Those coming to the Town to utilize its beaches and take advantage of all that the Town has to offer would contribute to the Town’s financial well-being in a minimal way, which, when viewed comprehensively, would help to ameliorate the impacts on the Town by such increased population and visitors. Such income has assisted towns such as Sandwich to respond, for example, to the related burdens imposed on public safety, public works and public health services (including water, sewer, street and beach cleaning and maintenance), licensing and sticker programs, and other heavily-impacted local departments.

One of the basic tenets of municipal finance is that all funds received by the Town from whatever source become part of the “general fund”, intended to be appropriated by the Annual Town Meeting and such additional special town meetings as may be necessary, to address the needs of the Town. The concept of “earmarking” has been generally disfavored, although there are certain funds received by the Town that may only be used for specific purposes. In general, however, tax revenues are general fund revenue – available to address any and all needs of the Town. The proposed special act would severely limit the use of specific tax revenue, local sales tax on meals within the Town, to a single important purpose, beach nourishment. While the Board of Selectmen understands and appreciates the need in this area, and continues to support commitment of both financial and administrative resources to studying and addressing such need, restricting the Town from addressing other potential needs is a significant decision. Where this matter effects the manner in which taxes will be utilized, the Board of Selectmen believes it would be most appropriate to provide all of the voters of the Town with the opportunity to determine the use of such tax revenue.

Therefore, the Board of Selectmen respectfully requests that a voter acceptance provision be inserted in the proposed home rule legislation, so that the special act would take the following form (voter acceptance language inserted, and shown in italics):

AN ACT ESTABLISHING A BEACH NOURISHMENT FUND IN THE TOWN OF SANDWICH

SECTION 1: Notwithstanding the provisions of section 53 of chapter 44 of the General Laws or section 2 of chapter 64L of the General Laws or of any general or special law to the contrary, the town of Sandwich may establish in the town treasury a separate special revenue account to be known as the Beach Nourishment Fund and may appropriate at an annual or special town meeting monies in the fund to nourish beaches within the town of Sandwich. Commencing on July 1, 2016, fifty percent of the amounts received by the Town annually pursuant to section 2 of Chapter 64L of the General Laws from the local sales tax imposed upon the sale of restaurant meals in the town of Sandwich shall be deposited into the fund. Interest earned shall remain with and become part of the fund.

SECTION 2: *This act shall be submitted for acceptance to the voters of the town of Sandwich at an annual or special town election in the form of the following question which shall be placed on the official ballot: "Shall an act passed by the General Court in the year 2015, entitled 'An Act Establishing a Beach Nourishment Fund in the Town of Sandwich' be accepted?". Below said question shall appear a fair and concise summary prepared by town counsel. If a majority of the votes cast in answer to the question is in the affirmative, section 1 of this act shall take effect, but not otherwise.*

SECTION 3: This act shall take effect upon its passage.