



Minutes of a public meeting held on **February 10, 2016**, at 6:30 pm., by the **Sandwich Historic District Committee** in the Human Services Building Meeting Room, 270 Quaker Meetinghouse Road, Sandwich, MA.

Members Present: Bill Collins (BC), Terry Blake (TB), Lynda Haller (LH),
Absence(s): Richard Alger (RA), Mary Foley (MF) and Richard Claytor (RC)

A Motion was made, Terry Blake, (TB) to nominate, Bill Collins, (BC) as the Acting Chairman for the evening, Seconded Lynda Haller, (LH). Acting Chairman, (BC) appointed alternate member, Lynda Haller (LH) as a voting member for the evening.

The documents used or available at the meeting are as referenced below.

1. Certificates of Appropriateness

16-16 John/Courtney Gaynier

New single story addition at 19 Stonefield Drive, located at Map 76, Lot 22. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Certified Abutters List, Plot/Landscape Plan, Building Elevations, Manufactured Photos, and Existing Photos. Owners, John and Courtney Gaynier were present, who described project as listed above. Committee questioned particular window style, it was explained as a transom window. Committee requested public comment, hearing none a Motion was made (TB) to approve the project as presented, Seconded (LH). The motion was passed with a vote of 3-0-0.

16-17 Paul Napolitano

New dormer addition and window changes at 17 Feake Avenue, located at Map 93, Lot 55. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Certified Abutters List, Representative Designation Form, Plot/Landscape Plan, Building Elevations, Manufactured Photos, and Existing Photos. Present was representative, Anne Michniewicz, who described the project as listed above adding that this project was presented previously but never completed. She explained a dormer change and grading change from the previously approved application. Committee had no questions. Committee requested public comment, hearing none a Motion was made (TB) to approve the project as presented, Seconded (LH). The motion was passed with a vote of 3-0-0.

16-18 Lawrence/Jeannie Stevens

New home with two car garage at 8 Jacob's Meadow Road, located at Map 52, Lot 49. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Certified Abutters List, Representative Designation Form, Plot/Landscape Plan, Building Elevations, Manufactured Photos, and Existing Photos. Present was representative, Anne Michniewicz, who described the project as listed above explaining proportions in roof. Committee had no questions. Committee requested public comment, hearing

none a Motion was made (TB) to approve the project as presented, Seconded (LH). The motion was passed with a vote of 3-0-0.

(BC) requested that the Committee hear Application #16-20 at this time, taking Application #16-19 Heritage Museums and Gardens after, and Representative for Heritage, Eliza Cox agreed.

16-20 Abbey/Susan Strauss

Solar panels on rear of home at 42 Crestview Drive, located at Map 34, Lot 62. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Certified Abutters List, Representative Designation Form, and, as part of their detail plan packet of solar photovoltaic system; Existing Photos, Manufactured Photos, and Site Plan. Present was representative, Noah Hayslip from Roof Diagnostics, who explained the project as listed above. Committee inquired on the style of the panel and was asked to review the plan included in the application. Addition concern from a Committee Member regarding abutter's notification and was shown the Certified Abutters List included in the application. Committee requested public comment, hearing none a Motion was made (TB) to approve the project as presented, Seconded (LH). The motion was passed with a vote of 3-0-0.

16-19 Heritage Plantation of Sandwich, Inc.

Relocation of boulder embankment walls, installation of lighting and concrete stairs associated with parking and walkway improvements at 67 Grove Street, located at Map 37, Lot 006. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Certified Abutters List, Representative Designation Form, Parking Improvement Plan (site layout 1 & 2), depicting wall and stair elevations Lighting Plan, Sample Photos of proposed wall, lighting and stairs and landscaping to existing area. Representative, Joe Longo of Horsley Witten Group, Attorney Eliza Cox and Owner, Ellen Spears were present. A detailed account of the proposed work was presented by Joe Longo. Questions were posed from the Committee in regards to the proposed lighting (illumination, wattage (difference from existing to proposed), and hours of operation). Questions were posed in regards to the height of wall (which according to plan is varied throughout). Committee Member, (TB) requested that Acting Chairman, (BC) contact Attorney Jim Wilson for clarity regarding the question of the Committee's purview over the review of parking lots as part of a setting in regards to lighting. (BC) asked for public comment. Mr. Small of 6 Jonathan Lane requested of the Committee the relative proximity of the proposed parking lot to the Ariel Adventure Park. The Acting Chairman explained that the Ariel Adventure Park is not part of the submission for this evening's meeting and chose not to discuss further, he continued by saying the applicant may answer that question if they choose. Attorney Eliza Cox repeated the sentiment of the Acting Chairman, regarding the irrelevance of the Ariel Adventure Park relative to the project in front of the Committee. Mr. Stainbrook of 2 Faunce Mountain Road read aloud from his prepared statement, collected for the file. Pursuant to continued requests on the part of Acting Chairman Collins to discontinue his presentation, Mr. Stainbrook finally completed his prepared statement. Chairman Collins asked Administrative Assistant, Michelle Raymond to arrange for a police detail at the next meeting. Carlo DiPersio of 11 Morgan Trail distributed a 25 page document. He began to address the Committee and it was evident to the Committee the comments again were referencing the Ariel Adventure, Mr. DiPersio was asked to sit down by the Acting Chairman. When asked why he was asked to stop, the Acting Chairman Collins explained the matter of Ariel Adventure was in litigation and was not to be discussed and again, this was not relevant to the proposed project in front of the Committee this evening. Erin Sullivan of 7 Jonathan Lane distributed a 19 page document. After a prolonged reading, Chairman Collins asked her to wrap it up. A Motion was made (TB) to continue, at the applicant's request, to the next meeting scheduled for February 24, 2016, Seconded (LH). The motion was passed with a vote of 3-0-0.

2. Exemption

16-03EX Abbey/Susan Strauss

Remove door, install new window on side of home, to match existing windows, to meet the exemption qualification, project is not visible from a public way or place, as included in the OKHRHDC bulletin at 90 Wing Boulevard East, located at Map 64, Lot 116. Documents submitted with application as follows: Application of Certificate of Exemption and existing photos from the street showing non visibility, to meet the exemption qualification. Committee reviewed application as listed above. With no Committee questions; a Motion was made (TB) to approve the project as an exemption, as it meets the qualification of the Act, Seconded (LH). The motion was passed with a vote of 3-0-0.

16-04EX Maureen Belsito

Expand existing deck, to meet the exemption qualification; project is not visible from a public way or place, as included in the OKHRHDC bulletin at, located at Map 77, Lot 92. Documents submitted with application as follows: Application of Certificate of Exemption and existing photos from the street showing non visibility, to meet the exemption qualification. Committee reviewed application as listed above. With no Committee questions, a Motion was made (TB) to approve the project as an exemption, as it meets the qualification of the Act, Seconded (LH). The motion was passed with a vote of 3-0-0.

16-05EX Charles/Michelle Gill

Rebuild rotted stairs to 2nd floor, replacing door with window, new door on first floor to meet the exemption qualification; project is not visible from a public way or place, as included in the OKHRHDC bulletin at, 386 Quaker Meeting House Road, located at Map 40, Lot 108. Committee reviewed application as listed above. With no Committee questions, a Motion was made (TB) to approve the project as an exemption, as it meets the qualification of the Act, Seconded (LH). The motion was passed with a vote of 3-0-0.

16-06EX David Loud

New shed, to meet the exemption qualification; "Shed Information" as included in the OKHRHDC bulletin at, 3 Old County Way, located at Map 30, Lot 197. Documents submitted with application as follows: Application of Certificate of Exemption and Shed Spec Sheet, to demonstrate that the applicant meets the exemption qualification. Committee reviewed application as listed above. With no Committee questions, a Motion was made (TB) to approve the project as an exemption, as it meets the qualification of the Act, Seconded (LH). The motion was passed with a vote of 3-0-0.

3. Other Business

Acting Chairman, Bill Collins summarized the decision received from the Attorney General's office regarding an OML complaint filed by Erin Sullivan in regards to the 8/26/15 HDC Meeting. The Attorney General did find an open meeting law violation, but did not find it to be intentional and they were satisfied with the Committee's pledge to avoid this in the future.

Woody Mitchell, Chairman of the Bikeways and Pedestrian Committee appointed by the Board of Selectmen in December, 2015. Mr. Mitchell distributed a packet to the Committee Members. He spoke informally regarding the proposed bicycle/ pedestrian (including signage, bike racks and restrooms) route in Sandwich, this being "Leg 1 of 3". Committee inquired on the usage of QRC Code (barcoding), Woody explained that QR Coding is quite expensive and maybe considered in the future. Committee expressed some concern regarding proposed "Bike Lane" on the Jarves and Main Streets portion of the route and how tight the existing travel is on that road. After the Committee shared concern regarding signage, Mr. Mitchell reminded the Committee that the state/federal would be regulating signage and mentioned that the Director of Public Works, Paul Tilton was also on the Committee. A Committee

Member asked Mr. Mitchell, if he was looking to ask a specific question or just inform them of the project. Mr. Mitchell explained that Mr. Tilton suggested that he come before the Historic District Committee to present the project, seek any comments/ideas and keep communication open.

Jim Haggerty spoke informally with the Committee in regards to his interest in becoming an appointed member as Builder/Architect for the 2016 year. After sharing with the Committee his background in Building, he mentioned the fact that he acted as Representative for many Historic District Applicants on the Cape, and where other historic district committees also meet on Wednesday evenings; he might run into scheduling difficulties. The Committee asked that he think about it and let us know through our Administrative Assistant.

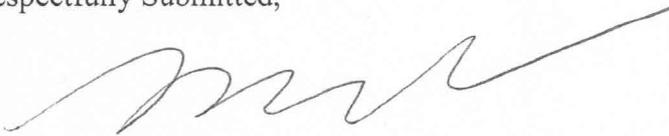
4. Minutes

A Motion was made (TB) to approve the minutes of the January 27, 2016 Historic District Committee Meeting, Seconded (LH). The motion was passed with a vote of 3-0-0.

5. Adjournment

A Motion was made (LH) to adjourn at 7:50 pm – Seconded (TB). The Motion was passed with a vote of 3-0-0.

Respectfully Submitted,



Michelle Y. Raymond
Historic District Committee Administrative Assistant

Date Approved: _____

3/23/16

Date and Time Received by Town
Clerk's Office

TOWN CLERK
TOWN OF SANDWICH

MAR 24 2016

12:40 P M
RECEIVED & RECORDED