

Town of Sandwich

The Oldest Town on Cape Cod



Historic District Committee

16 Jan Sebastian Drive
Sandwich, MA 02563
508-888-4200
Fax 508-833-0018

Minutes of a public meeting held on **September 28, 2016**, at 6:30 pm by the **Sandwich Historic District Committee** in the Human Services Building Meeting Room, 270 Quaker Meetinghouse Road, Sandwich, MA.

Members Present: Bill Collins (BC) Richard Alger (RA), Amanda Sawyer (AS) and Richard Claytor (RC)

Absence(s): Mary Foley (MF), Terry Blake (TB) and Lynda Haller (LH)

The documents used or available at the meeting are as referenced below.

A motion was made (RA) to appointed Bill Collins as acting Chairman for the evening, Seconded (AS). The motion was passed with a vote of 4-0-0. Acting Chairman (BC) appointed Associate (RC) as a voting member for the evening.

1. Certificate(s) of Appropriateness

Committee Member, Richard Claytor recused himself and left the meeting room.

16-154 Heritage Plantation of Sandwich, Inc.

Install new signage to include entrance sign with associated lighting, informational, identification, directional and traffic signs at 67 Grove Street and 0 Pocasset Road, located at Map 37, Lot 006 & 001. Documents submitted with application as follows: Application of Certificate of Appropriateness, Sign Spec Sheet, Color/Sample Sheet, Statement of Understanding, Photos (depicting existing/proposed conditions), Plot Plan, Certified Abutters List, and Representative Designation Form. Present were Representative, Attorney, Jeannie Kampus of Nutter, McClennen & Fish, CEO of Heritage, Ellen Spear and John Sealy of Surface Matter Design. Attorney Kampus explained the project as listed in the application, explaining the many sign's purposes and reminding the Committee that most of the proposed signs would not be for the Committee's review/approval as most of them traffic and directional signs. Mr. Sealy explained the design of the signs. The Committee inquired as to the material/design/leaf pattern cut outs of the lower portion of the entrance sign, Mr. Sealy explained that the lower portion of the sign is considered part of the structure and the material is aluminum. Mr. Collins summarized, for the record, a submission received from Erin Sullivan of 7 Jonathan Lane, September 9, 2016 (attached), opposing the proposed project, he continued to explain that all the information submitted by Ms. Sullivan was shared via e-mail for review with the Committee Members. Chairman Collins asked the Public to keep their comments short and stay on task. Ms. Sullivan commented, reiterating her concerns as stated in the submission. Resident, Mr. Carlo DiPersio asked the committee the setback of the sign, Mr. Sealy answered, the setback was behind the property line, Mr. DiPersio confirmed by viewing the Plot Plan. Ms. Jeannie Kampus explained to the Committee that the proposal was reviewed and approved by the Building Inspectors' office in accordance with the sign bylaw; she explained that the proposed project is for accessibility, safety, beauty and in keeping with the harmony of the neighborhood. Erin Sullivan commented that some of the signs were already installed; Ms. Kampus responded that the signs in place now are temporary for safety reasons and will be removed; she added that all the planting has not been completed and will continue in the spring to provide additional screening. Committee discussion ensued in regards to Erin's Submission, Chairmen Collin's concluded, in regards to Shawme Road Historic District being ½ mile away from the project and should not be qualified as immediate surroundings. He continued by explaining that the sign bylaw responsibility is enforced by the Sign Inspector of the Building Department and the Old King's Highway Regional Historic District's Guidelines do allow Committee Members leeway in regards to interpretation. He furthermore stated the particular sign's which are under the jurisdiction of the Committee's review acknowledging the fact that state regulated traffic signage is not under its purview. The Committee discussed minimizing the size of the main entrance sign, which was agreed to by the applicants. A motion was made (RA) to approve the project as amended, (to reduce the size of the sign by 25%), seconded (AS). The motion was passed with a vote of 4-0-0.

Committee Member, Richard Claytor returned to the meeting room.

16-158 Judith Reilly

Pergola and storm door at 125 Knott Avenue, located at Map 88, Lot 109. A letter from the applicant was read into the record, requesting a continuance to the October 12, 2016 Meeting.

16-159 Linda Benn

New windows and doors at 11 Oak Ridge Road, located at Map 55, Lot 194. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Manufactured/Existing Photos, and Certified Abutters List. Present were Owners, Linda and Lou Benn who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (RA) to approve the project as presented, Seconded (AS). The motion was passed with a vote of 4-0-0.

16-160 Kevin/Brenda Kelly

Kitchen renovations and addition at 20 Old County Road, located at Map 34, Lot 96. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Elevations, Plot Plans, Manufactured/Existing Photos, and Certified Abutters List. Present were Owner, Kevin Kelly and Representative, William Lockwood, who explained the project as listed in the application, adding a change in the windows, wants to change a single window to a triple as shown on the elevations. No comments were added from the general public. A Motion was made (RA) to approve the project as amended, (to change a single window to a triple as show on plan) Seconded (AS). The motion was passed with a vote of 4-0-0.

16-161 Sharon Lowberg

Replacement window & sidewall at 7 Dexter Avenue, located at Map 88, Lot 020. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Manufactured/Existing Photos, and Certified Abutters List. Present was owner, Sharon Lowberg who explained the project as listed in the application adding that she included 2 proposed colors and would like to be able choose one of them at a later date. No comments were added from the general public. A Motion was made (RA) to approve the project as amended, (to allow owner to choose color from the two choices on the Building Spec Sheet) Seconded (AS). The motion was passed with a vote of 4-0-0.

16-162 Andrea Davenport

New residence at 43 Dillingham Avenue, located at Map 88, Lot 130. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Elevations, Plot Plans, Existing Photos, Certified Abutters List and Representative Designation Form. Present was Representative, Matt York, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (RA) to approve the project as presented, Seconded (AS). The motion was passed with a vote of 4-0-0.

16-163 Hamzah Inc.

New sign at 111 Route 6A, located at Map 82, Lot 077. Documents submitted with application as follows: Application of Certificate of Appropriateness, Sign Spec Sheet, Color/Sample Sheet, Statement of Understanding, Photos (depicting existing/proposed conditions), Certified Abutters List, and Representative Designation Form. Present was Representative, Attorney Ben Losordo, who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (RA) to approve the project as presented, Seconded (AS). The motion was passed with a vote of 4-0-0.

16-164 Richard Canning

Replacement windows, doors and siding at 489 Route 6A, located at Map 53, Lot 008. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Manufactured/Existing Photos, and Certified Abutters List. Present was Owner, Dick Canning, who explained the project as listed in the application, adding that the home was built in 1952. No comments were added from the Committee or the general public. A Motion was made (RA) to approve the project as presented, Seconded (AS). The motion was passed with a vote of 4-0-0.

2. Continued Certificates of Appropriateness

16-149 Tom Fisher

Re-roof at 7 Quail Run Lane, located at Map 50, Lot 74. Documents submitted with application as follows: Application of Certificate of Appropriateness, Building Spec Sheet, Color/Sample Sheet, Statement of Understanding, Existing Photos, Certified Abutters List and Representative Designation Form. Present was Representative, Oliver Kelly who explained the project as listed in the application. No comments were added from the Committee or the general public. A Motion was made (RA) to approve the project as presented, Seconded (AS). The motion was passed with a vote of 4-0-0.

3. Minutes

Minutes were not provided for approval, Administrative Assistant will have prepared for next meeting.

4. Adjournment

A Motion was made (RA) to adjourn at 7:49 pm – Seconded (RC). The Motion was passed with a vote of 4-0-0.

Respectfully Submitted,



Michelle Y. Raymond
Historic District Committee Administrative Assistant

Date Approved: _____

10/26/16

Date and Time Received by Town
Clerk's Office

TOWN CLERK
TOWN OF SANDWICH

OCT 27 2016

11 H 45 M 4 Mlf
RECEIVED & RECORDED