

TOWN OF SANDWICH

THE OLDEST TOWN ON CAPE COD

130 MAIN STREET
SANDWICH, MA 02563

TEL: 508-888-4910 AND 508-888-5144

FAX: 508-833-8045

E-MAIL: selectmen@townofsandwich.net

E-MAIL: townhall@townofsandwich.net



BOARD OF
SELECTMEN

TOWN
MANAGER

BOARD OF SELECTMEN AGENDA April 28, 2016 – 7:00 P.M. Sandwich Town Hall – 130 Main Street

1. Convene Open Session in Auditorium & Pledge of Allegiance
2. Review & Approval of Minutes – (None)
3. Public Forum (*15 Minutes*)
4. Town Manager Report
5. Correspondence / Statements / Announcements / Future Items / Follow-up (*10 Minutes*)
6. Staff Meeting (*30 Minutes*)
 - 7:30 P.M. Public Hearing: Transfer of All Alcohol Package Store License & Pledge of License – Canterbury Liquors & Pantry to Cape Cod Markets, Inc. d/b/a Canterbury Market – Canterbury Plaza, Cotuit Road, Steven Cayer, Proposed Manager
 - 7:40 P.M. Public Hearing: Seasonal All Alcohol Liquor License – Vines Bistro, Inc. d/b/a Vines Bistro, 1 Jarves Street, Krystal Thompson, Proposed Manager
 - Cindy Russell, Sandwich 375th Anniversary Committee – Donation for Mill Creek Park, Update on Planned & Permitted Work, & Park Name Designation
 - Recommended Alternate Appointment to Zoning Board of Appeals – Gerry Nye
7. Old Business (*15 Minutes*)
 - FY'17 Budget Update
 - Annual Town Meeting – 5/2/16
 - Public Safety Project Overview & Relevant Ballot Questions
 - Other Matters Not Reasonably Anticipated by the Chairman
8. New Business (*5 Minutes*)
 - Other Matters Not Reasonably Anticipated by the Chairman
9. Public Forum (*15 Minutes*)
10. Closing Remarks

11. Executive Session – M.G.L. c.30A, §21(a)
Purpose: Approval of Draft Executive Session Minutes – 1/16/14, 1/30/14, 2/6/14,
2/13/14, 2/27/14, 3/27/14, 4/3/14, 4/10/14, 4/17/14, 5/15/14, 5/22/14,
6/26/14, 7/10/14, 7/24/14, 9/11/14, 9/25/14, 10/23/14, 11/6/14, 11/20/14,
12/4/14, 12/18/14, 1/22/15, 3/12/15, 3/19/15, 4/9/15, 5/21/15, 6/25/15,
7/2/15, 8/6/15, 8/20/15, 10/22/15, 1/21/16
12. Adjournment

NEXT MEETING: Thursday, May 12, 2016, 7:00 P.M., Town Hall

**SANDWICH BOARD OF SELECTMEN
PUBLIC HEARING**

In accordance with M.G.L. Ch. 138, the Sandwich Board of Selectmen will hold a public hearing on Thursday, April 28, 2016 at 7:30 p.m. in the Sandwich Town Hall, 130 Main Street, Sandwich, MA to consider the transfer of the Annual All Alcohol Package Goods Store License of Sea Shore Corp d/b/a Canterbury Liquors and Pantry, Richard F. Hurley, Manager to Cape Cod Markets, Inc. d/b/a Canterbury Market, Steven Cayer, Manager. Licensed premises: units knows as #13-15 (approximately 3,744 sq ft) located at Canterbury Plaza., South Sandwich. A single story building. Store has one front customer entrance/exit door and two exit/delivery doors in the rear. Anyone wishing to be heard on the subject will be afforded an opportunity at that time.

Frank Pannorfi, Chairman
Board of Selectmen

6. CONTACT PERSON CONCERNING THIS APPLICATION (ATTORNEY IF APPLICABLE)

NAME:

ADDRESS:

CITY/TOWN: STATE: ZIP CODE:

CONTACT PHONE NUMBER: FAX NUMBER:

EMAIL:

7. DESCRIPTION OF PREMISES:

Please provide a complete description of the premises. Please note that this must be identical to the description on the Form 43. **Your description MUST include: number of floors, number of rooms on each floor, any outdoor areas to be included in licensed area, and total square footage.** i.e.: "Three story building, first floor to be licensed, 3 rooms, 1 entrance 2 exits (3200 sq ft); outdoor patio (1200 sq ft); Basement for storage (1200 sq ft). Total sq ft = 5600."

Units known as #13-15 (approximately 3744 sq ft) located at Canterbury Plaza, South Sandwich, MA. A single story building. Store has one front customer entrance/exit door and two exit/delivery doors in the rear.

Total Square Footage: Number of Entrances: Number of Exits:

Occupancy Number: Seating Capacity:

IMPORTANT ATTACHMENTS (2): The applicant must attach a floor plan with dimensions and square footage for each floor & room.

8. OCCUPANCY OF PREMISES:

By what right does the applicant have possession and/or legal occupancy of the premises?

IMPORTANT ATTACHMENTS (3): The applicant must submit a copy of the final lease or documents evidencing a legal right to occupy the premises. Other:

Landlord is a(n): Other:

Name: Phone:

Address: City/Town: State: Zip:

Initial Lease Term: Beginning Date Ending Date

Renewal Term: Options/Extensions at: Years Each

Rent: Per Year Rent: Per Month

Do the terms of the lease or other arrangement require payments to the Landlord based on a percentage of the alcohol sales?
Yes No

If Yes, Landlord Entity must be listed in Question # 10 of this application.

If the principals of the applicant corporation or LLC have created a separate corporation or LLC to hold the real estate, the applicant must still provide a lease between the two entities.

9. LICENSE STRUCTURE:

The Applicant is a(n):

Other :

If the applicant is a Corporation or LLC, complete the following:

Date of Incorporation/Organization:

State of Incorporation/Organization:

Is the Corporation publicly traded? Yes No

10. INTERESTS IN THIS LICENSE:

List all individuals involved in the entity (e.g. corporate stockholders, directors, officers and LLC members and managers) and any person or entity with a direct or indirect, beneficial or financial interest in this license.

IMPORTANT ATTACHMENTS (4):

A. All individuals or entities listed below are required to complete a Personal Information Form.

B. All shareholders, LLC members or other individuals with any ownership in this license must complete a CORI Release Form (unless they are a landlord entity)

Name	All Titles and Positions	Specific % Owned	Other Beneficial Interest
Bryan W. Anderson	Pres, Treas, Sec, Director	100%	

*If additional space is needed, please use last page.

11. EXISTING INTEREST IN OTHER LICENSES:

Does any individual listed in §10 have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes No **If yes, list said interest below:**

Name	License Type	Licensee Name & Address
Andys Market Inc.	<input type="text" value="\$15 Package Store"/>	Andys Market Inc. 425 Nathan Ellis Hwy. Mashpee MA 02649
Teaticket Market Inc.	<input type="text" value="\$15 Package Store"/>	Teaticket Market Inc. 125 Teaticket Hwy. Teaticket MA 02536
	<input type="text" value="Please Select"/>	

*If additional space is needed, please use last page.

**CLERK'S CERTIFICATE
OF
CAPE COD MARKETS, INC.**

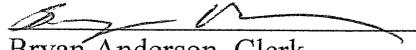
Resolutions

At a duly called meeting of Cape Cod Markets, Inc. the Board of Directors of the Corporation and the stockholders of the corporation unanimously:

- RESOLVED:** That Cape Cod Markets, Inc. a Massachusetts corporation (the "Corporation"), shall apply for the transfer of Sea Shore Corporation's package store liquor license (the "License") to the Corporation a restaurant liquor license from the Massachusetts Alcoholic Beverages Control Commission (the "License").
- RESOLVED:** That Steven K. Cayer shall serve as the Manager under the License.
- RESOLVED:** That Bryan Anderson, President and Treasurer of the Corporation is hereby duly authorized, empowered and directed, for and on behalf of the Corporation, to execute and deliver in the name and on behalf of the Corporation any and all documents contemplated by or necessary to secure the License, including making application for the License (the "Application") and to make any and additions or modifications to the Application as she, in her discretion, deems necessary or desirable and in the best interest of the Corporation, as conclusively evidenced by her execution and delivery thereof.
- RESOLVED:** To authorize Bryan Anderson, President and Treasurer of the Corporation to borrow \$920,000 (the "Loan") from the Cape Cod Five Cents Savings Bank (the "Lender"), and to execute and deliver to Lender the note, form pledge agreement, and any other agreements which Lender may require and which shall evidence the terms and conditions under and pursuant to which such Loan is given; and also to execute and deliver to Lender any other written instruments, chattel paper, of any kind or nature, which Lender may deem necessary or proper in connection with the Loan. The execution by Bryan Anderson, President of the Corporation of the documents presented by the Lender in connection with the Loan shall be evidence that the documents presented by Lender in connection with the Loan are satisfactory in form and substance to the Board of Directors of the Corporation.
- RESOLVED:** That any and all acts, transactions, agreements, certificates, statements, reports, documents, instruments or papers previously taken, signed or made, by or on behalf of the Corporation, by any officer or director in connection with or in furtherance of the Application and/or the License are, in all respects, approved, ratified, confirmed and adopted as the true acts and deeds of the Corporation with the same force and effect as if each such act, transaction, agreement, certificate, statement, report, document, instrument or paper had been specifically authorized

in advance by resolution of the directors and that the officers or directors did execute the same.

Dated: March 15, 2016

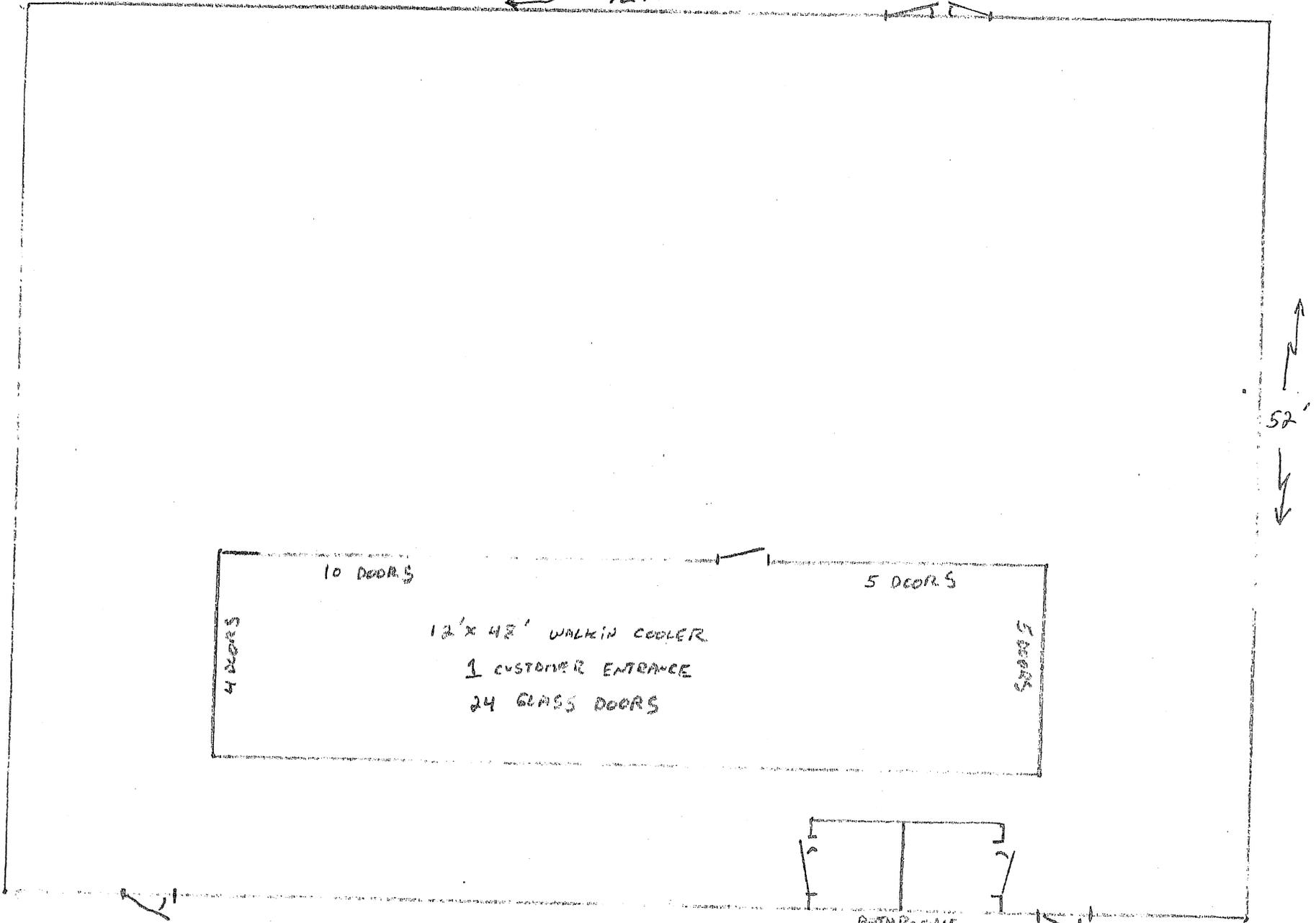

Bryan Anderson, Clerk

FLOOR PLAN - CANTERBURY MARKET

3744 SQ FT

← 72 FEET →

MAIN ENTRANCE
+ EXIT



SCALE 1" = 8'

**SANDWICH BOARD OF SELECTMEN
PUBLIC HEARING**

In accordance with M.G.L. Ch. 138, the Sandwich Board of Selectmen will hold a public hearing on Thursday, April 28, 2016 at 7:40 p.m. in the Sandwich Town Hall, 130 Main Street, Sandwich to consider the application of Vines Bistro, Inc., d/b/a Vines Bistro, Krystal Thomson, Manager for a Seasonal All Alcohol General On Premises license to be located at 1 Jarves Street, Sandwich MA. Single floor, one room to be licensed indoors. One entrance, one exit (200 sq feet), outdoor patio (800 sq ft) approximate total 1000sq ft. seating capacity 28. Anyone wishing to be heard on the subject will be afforded an opportunity at that time.

Frank Pannorfi, Chair
Sandwich Board of Selectmen

CORPORATE VOTE

VINES BISTRO INC.

I, do hereby certify

That I am the clerk of Vines Bistro Inc. and that at a meeting of the Board of Directors of the Corporation Duly called and held at the office of the Corporation on the 20th day of January 2016, the director being present and voting at all times, the following resolution was unanimously adopted:

VOTED: To make Martha Anderson the Director / Secretary -Clerk / President / Treasurer of Vines Bistro Inc.

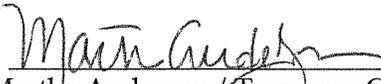
VOTED: To apply for a On premise liquor license, Vines Bistro Inc., and to permit said license to operate at 1 Jarves Street, Sandwich

VOTED: To make Krystal Thomson as Manager of Vines Bistro Inc. for the new premises located at 1 Jarves Street, Sandwich Ma 02563.

I further certify that as of the date of the execution of this instrument, Martha Anderson is duly elected Director, Treasurer/clerk and President of said Corporation.

Dated at Sandwich Massachusetts, this 20th day of January, 2016.

ATTEST:


Martha Anderson / Treasurer-Clerk

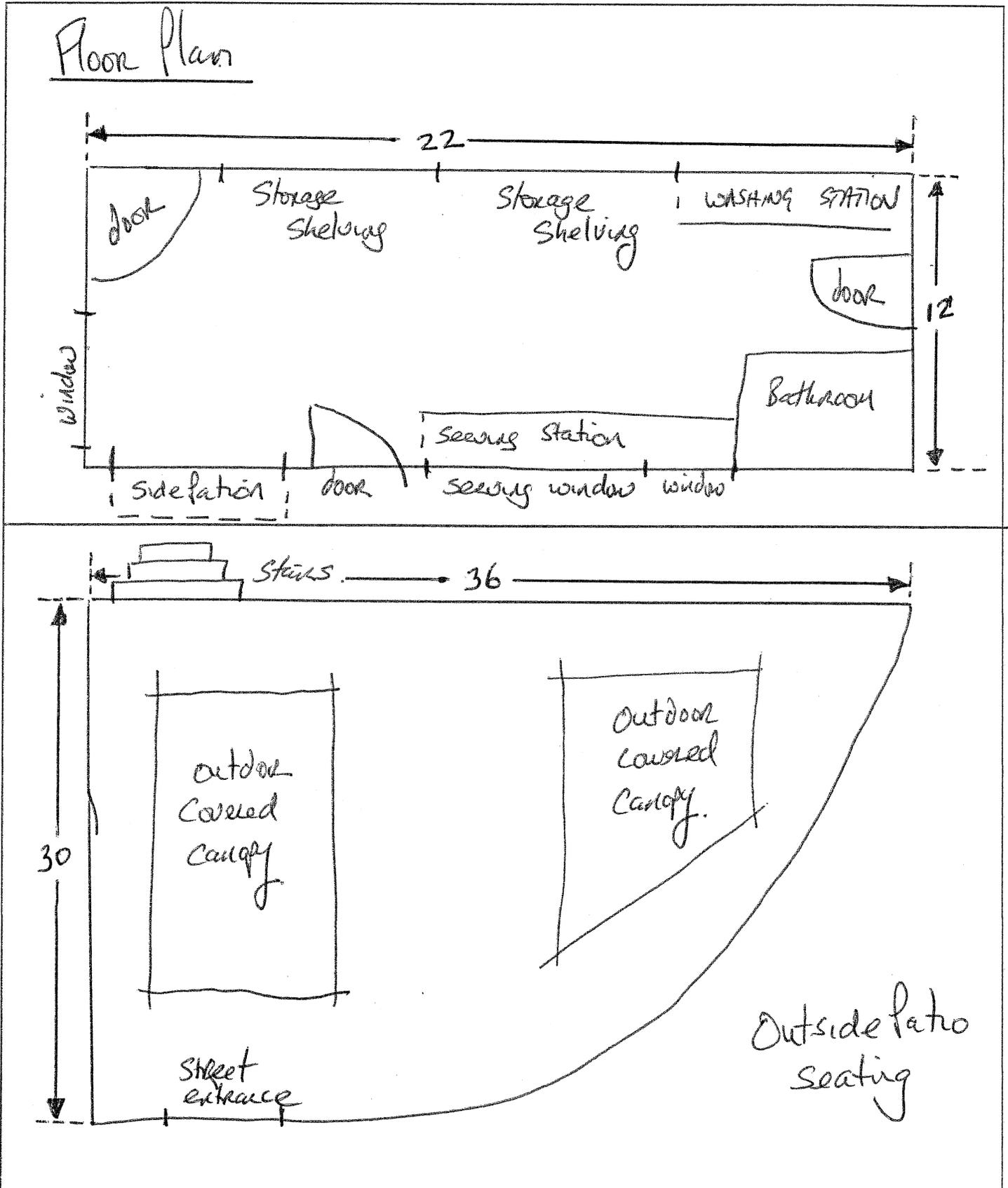
A true Copy

ATTEST:


Martha Anderson / Director - President

Additional Space

Please note which question you are using this space for.



6. CONTACT PERSON CONCERNING THIS APPLICATION (ATTORNEY IF APPLICABLE)

NAME: Kevin Kirrane (attorney)
ADDRESS: 133 Falmouth Road, Suite A
CITY/TOWN: Mashpee STATE: MA ZIP CODE: 02649
CONTACT PHONE NUMBER: 508-477-6500 FAX NUMBER: 508-477-5697
EMAIL: kkirrane@dunningkirrane.com

7. DESCRIPTION OF PREMISES:

Please provide a complete description of the premises. Please note that this must be identical to the description on the Form 43. **Your description MUST include: number of floors, number of rooms on each floor, any outdoor areas to be included in licensed area, and total square footage.** i.e.: "Three story building, first floor to be licensed, 3 rooms, 1 entrance 2 exits (3200 sq ft); outdoor patio (1200 sq ft); Basement for storage (1200 sq ft). Total sq ft = 5600."

Single floor, one room to be licensed indoors. One entrance, one exit (200 sq feet), outdoor patio (800 Sq feet) - approximate total 1000 sq feet.

Total Square Footage: 1000 Number of Entrances: 1 Number of Exits: 1
Occupancy Number: Seating Capacity: 28

IMPORTANT ATTACHMENTS (2): The applicant must attach a floor plan with dimensions and square footage for each floor & room.

8. OCCUPANCY OF PREMISES:

By what right does the applicant have possession and/or legal occupancy of the premises? Own

IMPORTANT ATTACHMENTS (3): The applicant must submit a copy of the final lease or documents evidencing a legal right to occupy the premises.

Other:

Landlord is a(n): Trust Other:

Name: Miya realty trust Phone: 508-631-5700

Address: 1 Jarves Street City/Town: Sandwich State: MA Zip: 02563

Initial Lease Term: Beginning Date Ending Date

Renewal Term: Options/Extensions at: Years Each

Rent: Per Year Rent: Per Month

Do the terms of the lease or other arrangement require payments to the Landlord based on a percentage of the alcohol sales?
Yes No

If Yes, Landlord Entity must be listed in Question # 10 of this application.

If the principals of the applicant corporation or LLC have created a separate corporation or LLC to hold the real estate, the applicant must still provide a lease between the two entities.

9. LICENSE STRUCTURE:

The Applicant is a(n):

Other :

If the applicant is a Corporation or LLC, complete the following:

Date of Incorporation/Organization:

State of Incorporation/Organization:

Is the Corporation publicly traded? Yes No

10. INTERESTS IN THIS LICENSE:

List all individuals involved in the entity (e.g. corporate stockholders, directors, officers and LLC members and managers) and any person or entity with a direct or indirect, beneficial or financial interest in this license.

IMPORTANT ATTACHMENTS (4):

A. All individuals or entities listed below are required to complete a Personal Information Form.

B. All shareholders, LLC members or other individuals with any ownership in this license must complete a CORI Release Form (unless they are a landlord entity)

Name	All Titles and Positions	Specific % Owned	Other Beneficial Interest
Martha Anderson	President, Director	100	none
Krystal Thomson	Manager	0	none

*If additional space is needed, please use last page.

11. EXISTING INTEREST IN OTHER LICENSES:

Does any individual listed in §10 have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes No **If yes, list said interest below:**

Name	License Type	Licensee Name & Address
	<input type="text" value="Please Select"/>	

*If additional space is needed, please use last page.

Coggeshall, Kathy

From: Spiro, Paul
Sent: Friday, April 22, 2016 11:23 AM
To: Coggeshall, Kathy
Cc: Lapp, Doug; Haney, Blair; Brides, Brendan
Subject: RE: Selectman meeting next week -

Hi Kathy,

As a follow up to our meeting yesterday, Mr. Johnson will require a special permit under Sections 1330 and 2210 to operate a retail/service business located at 1 Jarves Street since this property is located in the Village District. Also, since part of the operation will be outside with a deck structure proposed to be built as a patio/deck (ground level), there may be a chance that the OKHHDC may require a Certificate of Appropriateness for this structure; however, the structure is well hidden behind arborvitaes which virtually block the structure from public view, therefore, it has been suggested that the applicant go before the OKHHDC for a Certificate of Exemption which does not require a public hearing. He will be doing both concurrently. It would be my recommendation that if the BOS decide to issue a liquor license in accordance with the application, such issuance be contingent upon the issuance of a special permit from the ZBA and either a certificate of exemption or appropriateness from OKHHDC.

If any other information is needed, please let me know.

Paul D

Paul D. Spiro, CBO
Inspector of Buildings
Town of Sandwich
508-888-4200



From: Coggeshall, Kathy
Sent: Friday, April 22, 2016 8:23 AM
To: Spiro, Paul
Cc: Lapp, Doug
Subject: FW: Selectman meeting next week -

Hi Paul,

Can you just send me a note that the liquor license application for Vines, Michael Johnston is contingent upon him receiving all the appropriate approvals.

Thanks!

K

From: Coggeshall, Kathy
Sent: Thursday, April 21, 2016 3:50 PM
To: 'Brown Jug Wine Store'
Subject: RE: Selectman meeting next week -

Dunham, George

From: Cindy Russell <cindyru@cape.com>
Sent: Wednesday, April 20, 2016 1:39 PM
To: Pannorfi, Frank
Cc: Dunham, George
Subject: Sandwich 375 Committee Park Project
Attachments: CUsersCindyDocumentsMagic BriefcaseSandwich375LegacyLegacy cover letter-signed.pdf; CUsersCindyDocumentsMagic BriefcaseSandwich375LegacyPark Plan 4.20.16.pdf

Dear Frank,

I would like to thank Blair Haney and Justin O'Connor for all of their help to make this proposal of a gift to the Town of Sandwich from the Sandwich 375 Committee. The gift is to beautify the park at 135 Main Street with plants, a new patio, benches, and historic plaques and to give the park a name. To learn more, please read the attached cover letter and park plan.

We are in high hopes that you will find the proposal complete and will schedule the proposal for a vote at the Board of Selectmen meeting on April 28, 2016.

If you have any questions or comments, please do not hesitate in contacting me.

Kind regards,
Cindy Russell, Chair
Sandwich 375 Committee
508-789-6809

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April 20, 2016

Mr. Frank Pannorfi, Chairman
Sandwich Board of Selectmen
130 Main Street
Sandwich, MA 02563

Dear Mr. Pannorfi,

In 2014, Sandwich celebrated its 375th Anniversary. To host a grand celebration suitable for our grand town of Sandwich, a committee was formed in 2012, to plan, fund and host the celebration. Our goals were driven by our mission statement which successfully guided our efforts from 2012 to now.

Sandwich, Massachusetts 375 Mission Statement (1639 - 2014)

Celebrating 375 years, Sandwich is where Cape Cod begins. Incorporated in 1639, it is the oldest town on Cape Cod. Sandwich is located on both sides of the Cape Cod Canal (which in 2014 will be celebrating its 100th anniversary). Sandwich's dynamic community both loves and embraces the town's rich culture, proud heritage and pristine beauty.

Therefore, to showcase Sandwich's 375th birthday celebration, we will offer a variety of gatherings, concerts, lectures, festivals, artistic and educational endeavors, museum exhibits, and additional celebratory events throughout 2014, for all Sandwich residents and visitors to enjoy.

We planned and hosted 35 very successful events. We funded these events with clothing, posters and book sales, fundraisers and over 200 sponsors, raising over \$225,000. Although we kept to strict budgets, our sponsors and merchandise sales far exceeded our best forecasts. We had hoped to have funds left over to leave a legacy to the town, but \$27,000 was more than we had ever dreamed.

Being a 501(C)(3) non-profit, and with a bylaw that stated we could only benefit other non-profits, we began the lengthy discussion of what to leave the Town that everyone could enjoy or would help the Town in the future. We decided on two projects.

For the first project, we have long noted that in the heart of our Town Hall Square is a park, which so many tourists pass by, except to be used as the path toward the restrooms. Hence, it is known as the Restroom Park. Therefore, the Sandwich 375 Committee would like to beautify the park and give it an official name "Mill Creek Park". The name is appropriate as it highlights the creek that has flowed through Sandwich from the earliest settlers to today. It has continually brought life to our Town and pleasure to our residents and visitors as it starts at Shawme Pond and meanders through the Village, marshes, under the Boardwalk and out to the Atlantic Ocean.

We would also like to beautify the park by doing the following:

1. Plant hydrangeas, Dexter Rhododendrons, and other native plants to bring color and beauty to the park year round. Plants were chosen by Mary Bowker, President of the Sandwich Garden Club and Donna and Jeff Kutil from Scenic Roots to ensure they would survive with little to no maintenance. Planting will be done by Sandwich Chamber volunteers and under the supervision of Mary Bowker. No plants are over 5 gal. so only shovels will be needed for planting. The soil will be enriched to ensure plant growth.
2. Add signs. Many visitors walk through Town Hall Square and look at our beautiful buildings: First Church of Christ, the Grist Mill, and Town Hall. But other than seeing them, there is no signage telling them what they are and their significance to our history. Hence, we would like to install two cast bronze plaques, placed near each sitting area at an angle, that tell of the buildings. These signs can only be read from inside the park.

3. Install another sitting area. This would be similar to the one that is already across from Town Hall and placed across from First Church in an area chosen by the Town Planner and Tree Warden. It will be constructed by BJ's Lawncare and Landscaping, Inc. BJ's will also provide soil and mulch for the planting and tree areas.
4. New benches. Currently we have three benches in the park which are old and worn. We would like to replace them and add three more benches all with Victorian style benches that have a 50 year warranty. The Lion's Club has agreed to let us remove their bench and concrete pad and replace it with one of these new benches. BJ's has agreed to remove the pad and install all the benches per the instructions of our Town Planner.

Mary Bowker and I have worked very closely with the Town Planner Blair Haney and Tree Warden Justin O'Connor on this project and they have approved all of our plans. Dave DeConto, Sandwich Conservation, has issued an Administrative Review of Minor Project Permit, and hopefully we will receive the approval of the Sandwich Historic Committee on April 27th. All understand that without the approval of the Board of Selectmen this project will not happen.

The beautification of this park in essence speaks to our Mission Statement as it embraces the town's rich culture, proud heritage and pristine beauty. Our hope is that with this project complete, our residents and visitors will use and enjoy the park more. It could also become an economic driver as it could host the arts "Art in the Park", craft fairs, music and so much more.

To ensure a thorough understanding of our plans, information is attached showing the park plan and details about the plants, patio, signs and benches. A history of 135 Main Street, the park address, is also included to provide the background of the area and why the name "Mill Creek Park" was chosen.

If you or any of the Selectman have any questions about this information, or would like to walk through the park with myself or Mary, please do not hesitate in contacting me.

By the way, the second project was for the Chamber of Commerce which was in the midst of a building fund. By giving them \$20,000, they would have the remaining funds needed to build a building which would welcome our many tourists, provide restrooms, and better promote and develop our business community now and in the future.

When the Sandwich 375 Committee first started with the park project, we were receiving quotes for more than \$27,000. The park project would have to be cut down considerably. By working with the Chamber, they would have their building, and Chamber members would provide labor, professional labor and plants and materials for the park at cost or less than cost. This was a win, win for the Town.

We hope that with this information, the Board of Selectmen will have a good understanding of our plans for the park, and will approve our legacy gift to the Town at the April 28th Board of Selectmen meeting.

Sincerely,



Cindy Russell, Chair

Sandwich 375 Committee



Sandwich 375

Mill Creek Park Project

Plants:

Hydrangea

- 1 Quercifolia "Gatsby" G
- 2 Quercifolia "Ruby Slippers" R
- 4 Paniculata "Little Lime" LL
- 4 Paniculata "Little Quick Fire" L
- Winterberry W

- 4 Female
- 2 Male

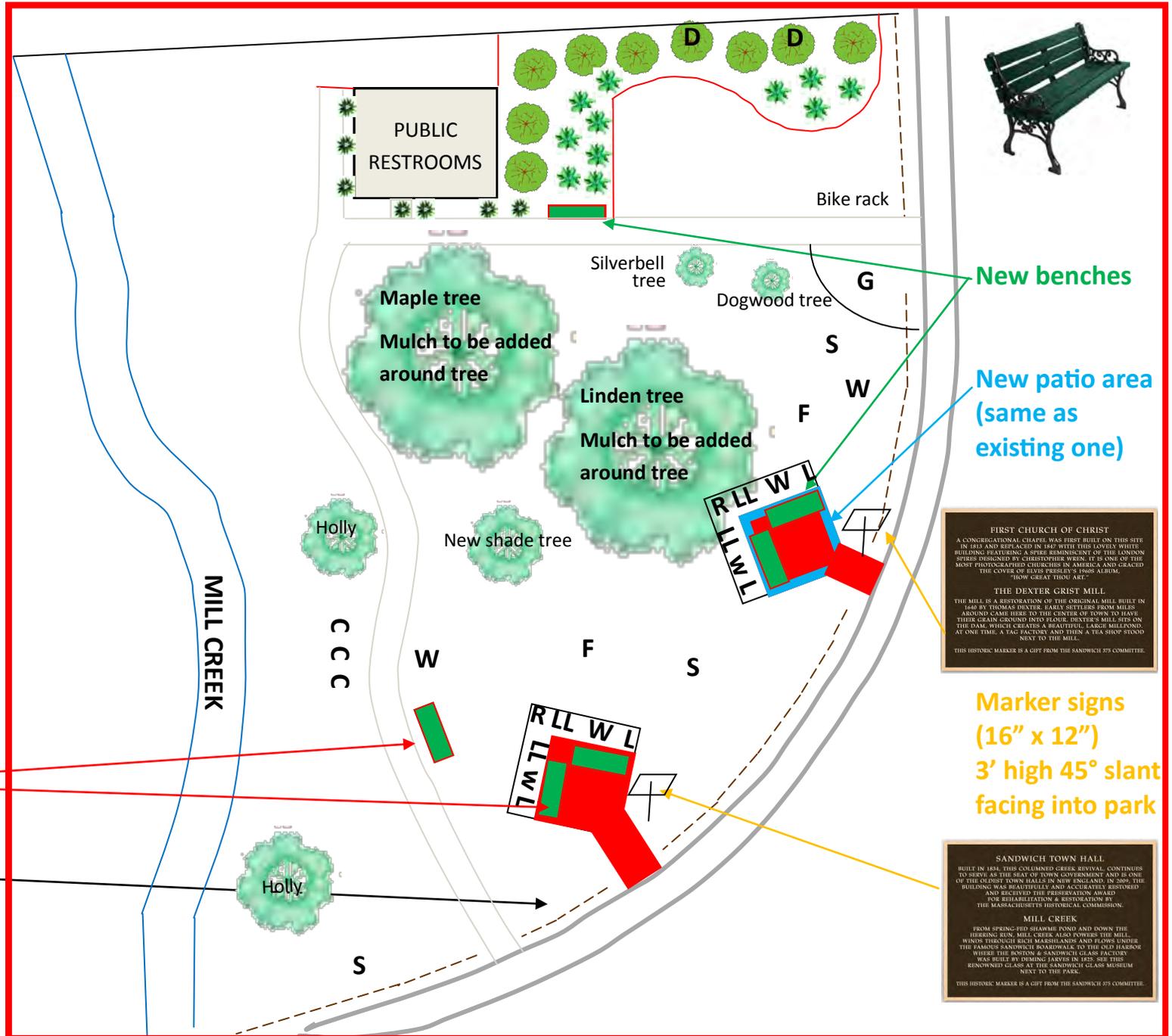
- 3 Clethra Alnifolia C
- 2 Dexter Rhododendrons D
- 2 Flowering Trees F
- 3 Stewartia Trees S

Hardscape:

Replace old benches
With new benches



Add name of park
to top of
Town Crier sign as
agreed to by
Kaethe Maguire



FIRST CHURCH OF CHRIST
A CONGREGATIONAL CHAPEL WAS FIRST BUILT ON THIS SITE IN 1822 AND REFINISHED IN 1847 WITH THIS LOVELY WHITE BUILDING FEATURING A SPIRE REMINISCENT OF THE LONDON SPIRES DESIGNED BY CHRISTOPHER WREN. IT IS ONE OF THE MOST PHOTOGRAPHED CHURCHES IN AMERICA AND GRACED THE COVER OF ELVIS PRESLEY'S 1968 ALBUM, "FROM GREAT TALKING ART."

THE DEXTER GRIST MILL
THE MILL IS A RESTORATION OF THE ORIGINAL MILL BUILT IN 1640 BY THOMAS DEXTER. EARLY SETTLERS FROM MILES AROUND CAME HERE TO THE CENTER OF TOWN TO HAVE THEIR GRAIN GRIND INTO FLOUR. DEXTER'S MILL SITS ON THE DAM, WHICH CREATES A BEAUTIFUL LAKE. MILLPOUND AT ONE TIME, A TAG FACTORY AND THEN A TEA SHOP STOOD NEXT TO THE MILL.

THIS HISTORIC MARKER IS A GIFT FROM THE SANDWICH 375 COMMITTEE.

MARKER SIGNS (16" x 12")
3' HIGH 45° SLANT FACING INTO PARK

SANDWICH TOWN HALL
BUILT IN 1841, THIS COLONIAL GREEK REVIVAL, CONTINUES TO SERVE AS THE SEAT OF TOWN GOVERNMENT AND IS ONE OF THE OLDEST TOWN HALLS IN NEW ENGLAND. IN 2009, THE BUILDING WAS Meticulously AND ACCURATELY RESTORED AND RECEIVED THE PRESERVATION AWARD FOR REHABILITATION & RESTORATION BY THE MASSACHUSETTS HISTORICAL COMMISSION.

MILL CREEK
FROM SPRING-FED SHAWAH POND AND DOWN THE HERRING RUN, MILL CREEK ALSO POWERS THE MILL, WINDS THROUGH BUCK MARSHLAND AND FLOWS UNDER THE FAMOUS SANDWICH BOARDWALK TO THE OLD HARBOR WHERE THE BOSTON & SANDWICH GLASS FACTORY WAS BUILT BY DENING JARVIS IN 1822. SEE THIS RENOWNED GLASS AT THE SANDWICH GLASS MUSEUM NEXT TO THE PARK.

THIS HISTORIC MARKER IS A GIFT FROM THE SANDWICH 375 COMMITTEE.

The Sandwich Garden Club
P.O. Box 1731
Sandwich, MA 02563
Website: Sandwichgardenclub.org
Email: sandwichgardenclub@gmail.com
Mary Bowker, president
508-833-2011
508-277-9359

The challenge of planting in Mill Creek Park is significant due to the present lack of water, the condition of the soil and long-term maintenance. Irrigation along with soil replacement in the planting locations would be required to ensure survival and growth of the new plantings. The selection of plant materials favor low maintenance since neither the town or the Sandwich Garden Club has resources to provide maintenance.

Plants have been selected for their disease and pest resistance, heat tolerance, and ready adaptation to different soil types as well as their beauty spring through fall when Mill Creek Park is most used by visitors and the community. The “feel” of the park is one of respite and informality. Plantings provide structure to the seating areas and year-round interest. The goal is to use native plants and the more adaptable varieties of Hydrangeas for their iconic relationship to Cape Cod. The soil makeup of the site, the water requirements and the ease of maintenance requirements for a public space favor the plants listed.

Plantings, behind the seating areas (3-ft. wide beds) afford a slight separation between the benches, which face away from the park, and the park itself without forming a barrier. This “illusion of seclusion” makes for a comfortable area in which visitors can rest either while exploring the village center or participating in an event in the park.

Additional plant material could be added to the seating areas, along walkways and at the perimeter of the park in later seasons once the renovations have been completed as budgets, regulations and maintenance availability allows.

The Sandwich Garden Club has long maintained the garden area to the right of the Rest Room building. Club members expect to maintain the shade-tolerant plants already there and to add three shade-tolerant Hydrangeas to compliment the new plantings in the rest of the park. These plantings are provided at no purchase and maintenance costs to the town. The Garden Club is considering *H. macrophylla* “Blushing Bride,” “Fuji Waterfall,” or “Mathilda Gutges,” for the site depending upon availability.

Mill Creek Park Plants

Mary Bowker, President of the Sandwich Garden Club and Donna and Jeff Kutil of Scenic Roots have selected Hydrangeas, Summer sweet and Winterberry plants for their disease and pest resistance, heat tolerance, and ready adaptation to different soil types as well as their beauty spring through fall when Mill Creek Park is most used by visitors and the community.

Given most of the park is in shade during the growing season, the tree cover is expected to change with the removal of existing Norway maples. The Tree Warden and Eversource have selected three Stewartia and two flowering trees to replace them. Stewartia trees are slow-growing, all-season performers that show off fresh green leaves in the spring, white flowers resembling single camellias in summer, colorful foliage in the autumn, and exfoliating bark in the winter that creates a beautiful spectacle after leaves fall. A watering system for these trees installed and maintained by the Town, will also benefit our newly planted plants as they are all in close proximity. In a few years, both the trees and new plantings will be established and no further water maintenance will be required.

Planting will be done under the direction of Mary Bowker by volunteers from the Sandwich Chamber of Commerce. The soil will be enriched to ensure successful planting and growth. The majority of the plants, the Hydrangeas and female Winterberry bushes, will be planted behind the seating areas in 3-ft. wide beds. This will afford a slight separation between the benches, which face away from the park, and the park itself, without forming a barrier. This “illusion of seclusion” makes for a comfortable area in which visitors can rest either while exploring the village, enjoying the view, or participating in a park event.

The Sandwich Garden Club has long maintained the garden area to the right of the Rest Room building. The Sandwich 375 Committee will add two Dexter Rhododendrons to this area which will be maintained by the Garden Club.

The challenge of planting in the park is significant due to the present lack of water, deep shade, the condition of the soil and long-term maintenance. But we believe with the choices of plants, short-term irrigation, enriched plant soil and removal of trees, these plants have an excellent opportunity to thrive and be enjoyed.

New Plant Material

All plants will be planted under the direction of Mary Bowker, using the correct soil. Trees and new planting areas will be mulched.

Location: Patio Areas

Hydrangea Paniculata “Little Lime”: Large blooms start jade green and then progress to creamy white, and then take on shades of burgundy, pink and red.

Hydrangea Paniculata “Little Quick Fire”: Large conical flower clusters open pure white and quickly change to red. They are compact, 3 to 5 feet tall, low maintenance, no winter protection, full or partial sun, and require consistent watering until established.

Winterberry (Ilex Verticillata) “Winter Red” and “Jim Dandy”: A holly native to the eastern United States provides contrast to the blooming Hydrangeas with green glossy leaves and bright red berries for winter interest. Dioecious, male and female plants are required for berry production. They are native to the area.

Hydrangea Quercifolia “Ruby Slippers” and “Gatsby Moon”: Oak leaf hydrangeas hardy plants give impressive conical blooms in summer and outstanding rusty red foliage in fall. They are compact, growth to 4 feet, and native to the U.S.

Location: On opposite side of walkway from the Lion’s Bench

Summer sweet (Clethra Alnifolia) “Hummingbird” or “Tom’s Compact”: Deciduous shrub, with a profusion of white flower spikes that attract butterflies. Summer sweet has white spikey blooms in summer, green leathery leaves in fall and interesting twig structure in spring and winter. It tolerates clay soil, native, full and partial shade, compact, and grows 3 to 4 feet tall.

Location: Fence line to right of restroom building

Dexter Rhododendron: Charles Dexter produced this very hardy hybrid characterized by dense foliage, large stature and flowers of superior size and color. Between 1921 and 1943 he carried on a massive breeding program at his 76-acre estate in Sandwich, Massachusetts (now known as Heritage Museums and Gardens). Therefore, it is very fitting that the park has Dexter Rhododendrons in it.

This information was written with Mary Bowker, President of the Sandwich Garden Club, with great thanks for all of her help on this project!

Bloom Season



Forsythia (Yellow)
March - May



Daffodils (Yellow)
April - May



Summer sweet (White)
May - June



Dexter Rhododendron (Pink)
May - June



Winterberry (White)
May - June



Little Lime Hydrangea
(Green & White)
May - June



Little Quick Fire Hydrangea
(Light Pink)
May - June



Stage 1



Gatsby Moon
Hydrangea
(White)
June - August



Stage 2



Little Lime
Hydrangea
(Pink)
Sept. - Nov.



Little Quick Fire
Hydrangea
(Dark Pink)
Sept. - Nov.



Stage 3

Ruby Slippers
Hydrangea
(Pink with Red Leaves)
Sept. - Nov.



Gatsby Moon
Hydrangea
(Red Leaves)
Sept. - Nov.



Winterberry
(Red Berries)
Sept. - March

Ruby Slippers Hydrangea
(White to Pink) June - August

Proposed Layout for Both Patios

Ruby Slippers Hydrangea

Little Lime Hydrangea

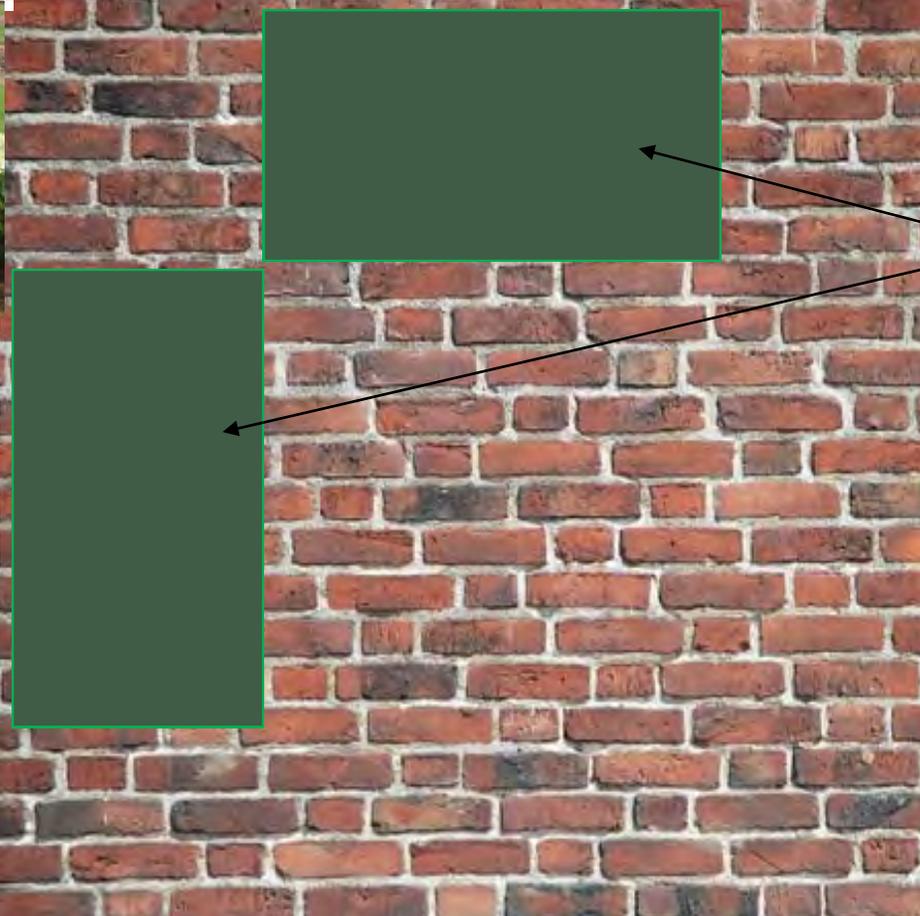
Winterberry

Little Quick Fire Hydrangea

Ruby Slippers Hydrangea



Little Lime Hydrangea



Winterberry



Little Quick Fire Hydrangea



Proposed New Patio Installation

BJ's Lawncare & Landscaping, Inc.

"Re-defining Quality"

508-888-0700 / 508-477-5191

Sandwich 375 Committee
Attn: Cindy Russell
6 Water St.
Sandwich, Ma. 02563

April 6, 2016

First of all, we want to thank you for considering BJ's Lawncare & Landscaping, Inc. for work to be done at Mill Creek Park. BJ's Lawncare & Landscaping, Inc. is committed to providing superior service and takes enormous pride in the work we do while maintaining the highest expectations for quality.

Patio Installation

This project will consist of designing and installing a brick patio that will be made up using city hall bricks, and will mimic existing one. First for this project we will excavate all appropriate areas, then determine and set proper grades and pitches for new patio area. Once this has been determined, we will install cobblestone edge, using medium cobblestones. Cobblestones will be set in mortar for added strength and durability. Next, we will deliver, spread, and compact approx. 3 tons of stone dust to create base and foundation for patio. Once grade has been set and determined properly, we will begin to lay bricks in a standard running bond pattern, which is what existing one is. Once all stones are properly installed, we will sweep polymeric sand into all joints, which will lock everything together and achieve a clean, finished look.

The total estimated cost of this project, including all labor and materials, is - __N/A__

*We will also install benches according to recommended specifications previously discussed.

As previously discussed BJ's Lawncare & Landscaping, Inc. stands behind all of our work 100% and expects nothing short of perfection. We take great pride in what we do and would be happy to furnish references upon request.

If you have any questions or thoughts, please do not hesitate to contact us!

Submitted Respectfully,

Daniel Kellogg
Vice President
BJ's Lawncare & Landscaping, Inc.
508-888-0700
dkellogg@bjslawncarelandscaping.com

Current Park Across from Town Hall





FIRST CHURCH OF CHRIST

A CONGREGATIONAL CHAPEL WAS FIRST BUILT ON THIS SITE IN 1813 AND REPLACED IN 1847 WITH THIS LOVELY WHITE BUILDING FEATURING A SPIRE REMINISCENT OF THE LONDON SPIRES DESIGNED BY CHRISTOPHER WREN. IT IS ONE OF THE MOST PHOTOGRAPHED CHURCHES IN AMERICA AND GRACED THE COVER OF ELVIS PRESLEY'S 1960S ALBUM, "HOW GREAT THOU ART."

THE DEXTER GRIST MILL

THE MILL IS A RESTORATION OF THE ORIGINAL MILL BUILT IN 1640 BY THOMAS DEXTER. EARLY SETTLERS FROM MILES AROUND CAME HERE TO THE CENTER OF TOWN TO HAVE THEIR GRAIN GROUND INTO FLOUR. DEXTER'S MILL SITS ON THE DAM, WHICH CREATES A BEAUTIFUL, LARGE MILLPOND. AT ONE TIME, A TAG FACTORY AND THEN A TEA SHOP STOOD NEXT TO THE MILL.

THIS HISTORIC MARKER IS A GIFT FROM THE SANDWICH 375 COMMITTEE.

SANDWICH TOWN HALL

BUILT IN 1834, THIS COLUMNED GREEK REVIVAL, CONTINUES TO SERVE AS THE SEAT OF TOWN GOVERNMENT AND IS ONE OF THE OLDEST TOWN HALLS IN NEW ENGLAND. IN 2009, THE BUILDING WAS BEAUTIFULLY AND ACCURATELY RESTORED AND RECEIVED THE PRESERVATION AWARD FOR REHABILITATION & RESTORATION BY THE MASSACHUSETTS HISTORICAL COMMISSION.

MILL CREEK

FROM SPRING-FED SHAWME POND AND DOWN THE HERRING RUN, MILL CREEK ALSO POWERS THE MILL, WINDS THROUGH RICH MARSHLANDS AND FLOWS UNDER THE FAMOUS SANDWICH BOARDWALK TO THE OLD HARBOR WHERE THE BOSTON & SANDWICH GLASS FACTORY WAS BUILT BY DEMING JARVES IN 1825. SEE THIS RENOWNED GLASS AT THE SANDWICH GLASS MUSEUM NEXT TO THE PARK.

THIS HISTORIC MARKER IS A GIFT FROM THE SANDWICH 375 COMMITTEE.

Proposed Historic Signs

Colonial Brass, Taunton, MA

Many visitors walk through Town Hall Square and look at our beautiful buildings: First Church of Christ, the Grist Mill, and Town Hall. But other than seeing them, there is no signage telling them what they are and their significance to our history. Hence, we would like to install two cast bronze plaques, placed near each sitting area at an angle, that tell of the buildings. These signs can only be read from inside the park.

Therefore, we have chosen Colonial Brass from Taunton, MA to make our signs. Incorporated in 1917, Colonial Brass is a premier supplier of plaques and cast signage and has been chosen by the Marine Corps, U.S. Air Force, numerous towns, schools, sports group and more to make their signs. To learn about this company, please go to www.colonialbrass.com.

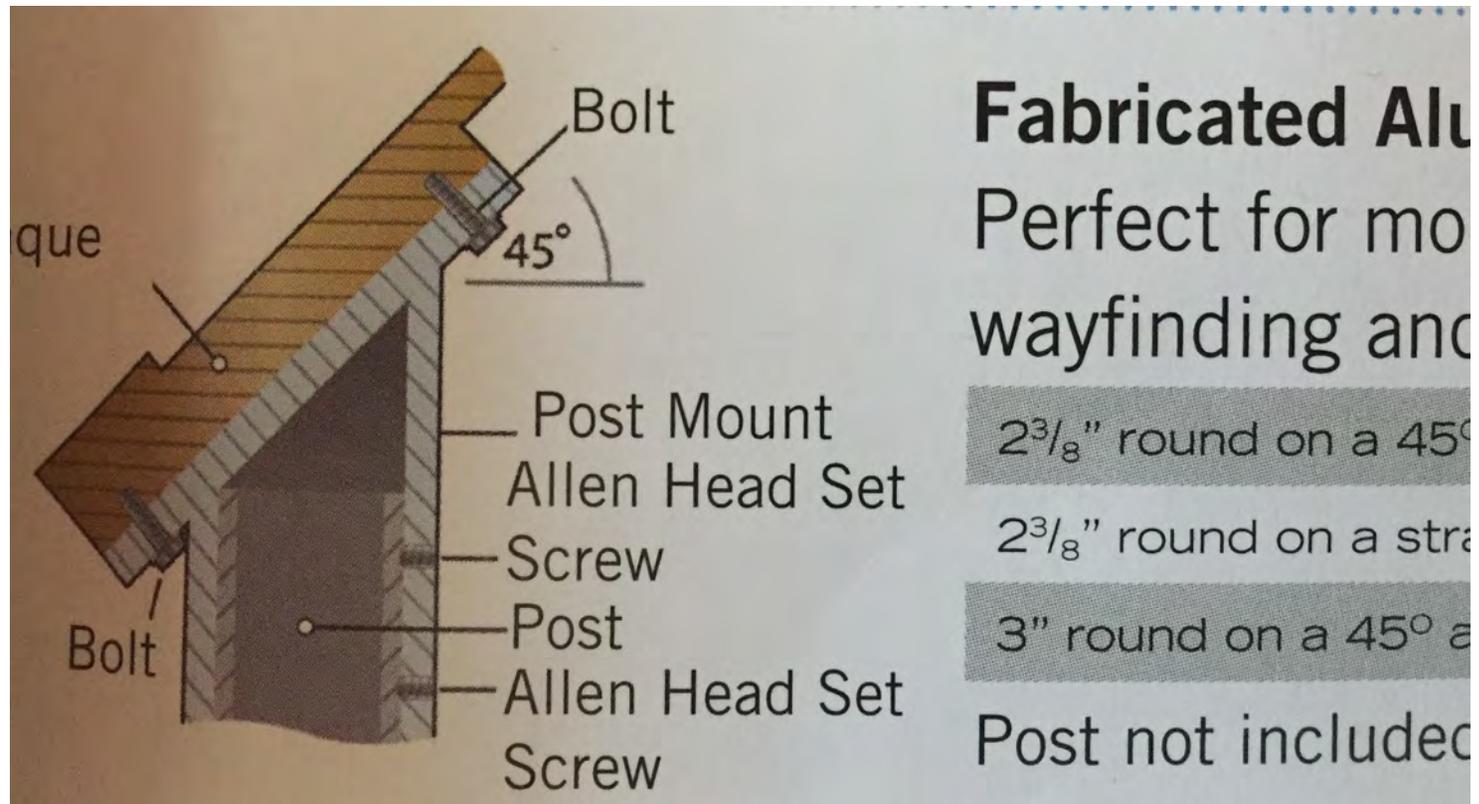
The plaques are 16" x 12", very low maintenance, made of cast bronze, lead free and will last as long as the steel supporting it. The finish coating typically lasts for many years in an outdoor setting and as it wears it will develop a green patina that adds to the beauty of the plaque. The plaque has a one year warranty on the finish coatings.

The plaques will be installed at a 45 degree angle on a 16-Gauge, 2-3/8 in. diameter galvanized tubular steel post. The galvanized heavier gauge material provides weather protection and long life. The post will be 5 ft. in length, with three feet above the ground and two feet in the ground. Installation will be done by BJ's Lawncare and Landscaping, Forestdale, MA.

The 45 degree angle was chosen for easier reading and ensuring low maintenance as very little will stick to the surface.

The text for the plaques was written by Don Bayley and Bill Daley, members of the Sandwich Historical Commission.

Proposed Historic Sign Installation

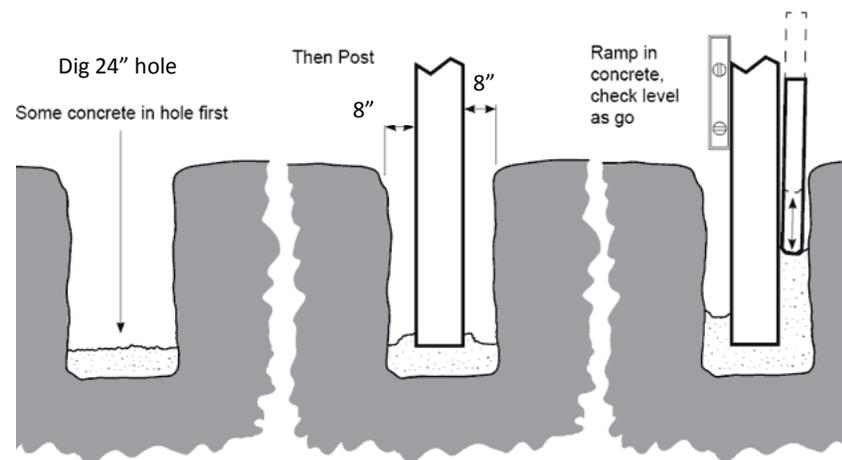


GALVANIZED POST

16-Gauge, 2-3/8 in. diameter galvanized tubular steel.

Galvanized heavier gauge material provides weather protection and long life.

5 ft. in length, with three feet above ground and two feet in the ground.





6' cedar recycled plastic bench



[See all reviews](#) | [Write a Review](#)

FACTORY DIRECT PRICING

Parent SKU: BN-37

Price From:

\$458.85

See Quantity Pricing Below

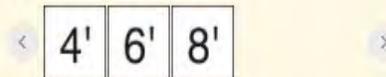
Graceful contoured style is exceptionally comfortable.

- Complements any park, storefront, courtyard, and more
- Beautiful inside or outside your facility
- High grade, recycled plastic slats are long lasting and maintenance-free
- Cast aluminum frames, powder-coated black

[\[Read More...\]](#)

* Required Fields

SELECT YOUR LENGTH



SELECT YOUR COLOR



Proposed New Benches

We will purchase six of these benches for:

1. Replace Lion's Bench. The Lion's voted and have given us their approval to replace their bench and cement pad. A brass plate will be installed on the bench with the same words on the existing bench.
2. Replace the two benches on the existing patio.
3. Install two benches on the new patio.
4. Install one new bench near the restroom, on the sidewalk.

Bench Installation as approved by DPW

Each bench will have concrete pads under the back two legs with a threaded rod in the center of the pad to set the bench foot onto. This way the feet can be bolted down and no one can tip over or move/remove the bench. A Sonotube will be used for the concrete pad and placed 18" deep.



Description

Specifications

Customer Reviews

Product Documentation

- Good-looking, well-built and affordable
- Recycled plastic lumber never rots or splinters
- Choose from five UV stabilized colors
- Ornate cast aluminum pre-drilled frames are perfect for surface mounting
- Guaranteed against breakage for 50 years!

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CUSTOMER SERVICE M-F 8AM-5PM CST
1-866-965-4729

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[Park Accessories](#)

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A name for the Park at 135 Main Street

135 Main Street has been privately owned from 1639 until 1963 when Town Meeting voted “to purchase a certain parcel of land located at Main Street, at Town Hall Square, owned by Manuel and Leona R. Jacinto for \$14,000.

Bill Daley and Don Bayley, members of the Sandwich Historical Commission, spent many hours researching the property in the archives and even spoke to Barbara Gill about the property. Their research found:

1. 1839 John Warner Barber drawing of Town Hall with historian Russell Lovell stating “This is the only view found showing the early Calvinistic chapel on the site of the present First Church of Christ. The smaller buildings in the left foreground are a blacksmith shop, the building (Spite Barn) that was to become part of the glass museum and lastly the Fred Bunker museum.

There is a story that Melatiah Bourne had a small barn near the Calvinistic chapel and made it a point to stir the animals when services were going on. This became known as “The Spite Barn” and part of town legend. This barn building was later moved across Main Street and then over the millstream and is incorporated into today’s Sandwich Glass Museum.

2. 1857 Sandwich Village Map shows the property to have a carriage shop.
3. 1880 Sandwich Village Map shows a shoe factory.
4. 1950 aerial view shows a garage.

Jonathan Shaw remembers a house and foundation there that were demolished. At one time, he visited that house - where some friends of his were living. “It was a tall, rather ugly and awkwardly sited house and it was a stroke of genius that the Town bought the lot.”

Bill and Don could not find a name for the park. Jonathan Shaw, Barbara Gill and John Cullity never remember a name being given for the park. Kaethe Maguire, Jonathan Shaw and John Cullity like the name Mill Creek Park and to quote Jonathan “The name Mill Creek Park is an appropriate and accurate name.” Kaethe has even agreed that the name could be written on the top of the Town Crier sign board.

Some may argue that it should be called Town Hall Park. However, Town Hall was not built until 1834 and the creek had been a vital component of the town for more than two centuries by the time the hall was built.

So why name the park “Mill Creek Park?” This name acknowledges the heritage and beauty of the area by recognizing the historic grist mill and the natural creek upon which the park is located. Mill Creek Park celebrates the historical fact that the Dexter Grist mill was able to operate because the water from the dammed up pond flowed into this creek. The mill was built in 1640 and it gave the farmers in this agricultural community the means to turn their corn crop into flour which provided sustenance for the population for more than 200 years.

From spring-fed Shawme Pond and down the herring run, Mill Creek also brought economic prosperity to Sandwich by powering many businesses such as the Tag Factory and the Shoe Factory. Today, it brings visitors to see it wind through rich marshland and flow under the famous Sandwich boardwalk to the Old Harbor where the Boston & Sandwich Glass Factory was built by Deming Jarves in 1825.

The name "Mill Creek" recognizes the importance of both the mill and the creek to the Sandwich residents and visitors for the past 375 years.

Town Of Sandwich
THE OLDEST TOWN ON CAPE COD



BOARD OF APPEALS

16 Jan Sebastian Drive, Sandwich, MA 02563
Phone: 508 833 8001
Fax: 508 833 8006
E-mail: planning@townofsandwich.net

April 14, 2016

Mr. Frank Pannorfi, Chair
Board of Selectmen
Town of Sandwich
130 Main Street
Sandwich, MA 02563

Dear Mr. Pannorfi:

At the Board of Appeals meeting held on April 12, 2016 we had the pleasure of being introduced to Mr. Gerald Nye. Mr. Nye expressed an interest in serving on the Zoning Board of Appeals at that time.

At this time, the Board would like to recommend Mr. Nye for appointment to the Board as an alternate member.

Very truly yours,

James Killion
mkb

James Killion, Chair
JK/mkb

PROJECTED REVENUES AND EXPENSES - FY'17

REVENUES

<u>FY'17 Tax Levy:</u>		
FY'16 Levy Limit	54,242,318	
2.5% Increase	1,356,058	
Est. New Growth	550,000	
Excess Levy Reserve Est.	0	
Overrides / Exclusions	0	
County Assess. Outside 2.5: CCC	166,918	
Debt Outside 2.5 (- Non-Levy & SBA)	918,091	
Debt Outside 2.5 (To Be Issued in FY)	0	57,233,385
<u>Other Revenue:</u>		
Land Bank / CPA Debt	1,326,638	
CPA Debt (To Be Issued in FY)	235,000	
Marina Debt (To Be Issued in FY)	200,000	
Mass. School Building Authority Funds	1,279,534	
State Aid: Discretionary (-5.00%)	1,902,081	
State Ch. 70 Aid: School (0.00%)	6,740,018	
Est. Local Receipts	4,650,000	
Surplus Revenue / Free Cash	1,763,451	
Overlay Release	100,000	
Transfer from Stabilization Fund	0	<u>18,196,722</u>
Total Estimated Revenues		75,430,107

EXPENSES

<u>ReCap Sheet Items:</u>		
State Assess: Tuition Assess (10.00%)	3,592,317	
State Assess: All Other (3.00%+CCRTA)	587,985	
Abatements / Overlay	400,000	
FY'16 Snow & Ice Deficit	0	4,580,302
<u>Town Meeting Items:</u>		
Group Health Insur.+ Mitig. Plan (4.58%)	9,700,000	
County Retirement Assess. (6.60%)	3,355,082	
Property & Liability Insurance (14.40%)	961,000	
Medicare (6.00%)	636,000	
Unemployment Account	100,000	
OPEB Trust Fund	100,000	
Debt: Long Term	3,970,074	
Debt: Long Term (To Be Issued in FY)	435,000	
Debt: Short Term	50,000	
Reserve Fund	500,000	
Capital Budget - Net	686,403	
Transfer to Stabilization Fund	100,000	20,593,559
<u>Operating Budgets:</u>		
School Budget: Local (3.00%)	24,977,500	
Ch. 70 (0.00%)	6,740,018	31,717,518
UCCRVTS Budget (6.62%)		2,184,779
General Gov't. Budget (6.05%)		<u>16,274,032</u>
Total Estimated Expenses		75,350,190

<u>Stabilization Fund Balance:</u>	
Actual Balance on 11/30/15:	1,226,393
Proposed Transfer From/To Stabilization Fund:	100,000
Projected Post ATM Balance:	<u>1,326,393</u>

ESTIMATED FY'17 BUDGET BALANCE 79,917

FY'17 CHERRY SHEET RECEIPTS

GHD Draft - 4/26/2016

<u>Account:</u>	<u>Final DOR Est. FY'16</u>	<u>House's DOR Est. FY'17</u>	<u>Difference</u>	<u>% Change</u>	<u>ATM FY'17 Budget Est.</u>	<u>Difference</u>
A. EDUCATION:						
<u>Distributions and Reimbursements:</u>						
* 1. Chapter 70	6,740,018	6,902,818	162,800	2.42%	6,740,018	162,800
2. School Transportation Programs	0	0	0			
3. Retired Teachers' Pensions	0	0	0			
4. Charter Tuition Assessment Reimbursement	325,022	277,848	-47,174			
<u>Offset Items - Reserve for Direct Expenditure:</u>						
* 5. School Lunch	0	0	0			
* 6. School Choice Receiving Tuition	458,438	456,274	-2,164			
Sub-Total, All Education Items	7,523,478	7,636,940	113,462	1.51%		
B. GENERAL GOVERNMENT:						
<u>Distributions and Reimbursements:</u>						
1. Unrestricted Gen. Gov. Aid (Old = Lottery & AA)	1,039,044	1,083,723	44,679			
<u>New</u> = Annual Formula for Local Aid	0	0	0			
2. Local Share of Racing Taxes	0	0	0			
3. Regional Public Libraries	0	0	0			
4. Police Career Incentive	0	0	0			
5. Urban Renewal Projects	0	0	0			
6. Veterans' Benefits	16,808	21,518	4,710			
7. Exemptions: Vet, Blind, SS, Elderly	99,229	12,550	-86,679			
8. State Owned Land	522,087	517,810	-4,277			
<u>Offset Items - Reserve for Direct Expenditure:</u>						
* 9. Public Libraries	23,077	23,178	101			
Sub-Total, All General Government	1,700,245	1,658,779	-41,466	-2.44%		
C. TOTAL ESTIMATED RECEIPTS	9,223,723	9,295,719	71,996	0.78%		
Total Discretionary Aid	2,002,190	1,913,449	-88,741	-4.43%	1,902,081	11,368

* **Note:** Not Included in Discretionary Aid Calculation

FY'17 CHERRY SHEET ASSESSMENTS

<u>Account:</u>	<u>Final DOR Est. FY'16</u>	<u>House's DOR Est. FY'17</u>	<u>Difference</u>	<u>% Change</u>	<u>ATM FY'17 Budget Est.</u>	<u>Difference</u>
A. County Assessment, County Tax:	309,447	317,184	7,737	2.50%		
B. STATE ASSESSMENTS AND CHARGES:						
1. Retired Employees Health Insurance	0	0	0			
2. Retired Teachers Health Insurance	0	0	0			
3. Mosquito Control Projects	99,619	105,238	5,619			
4. Air Pollution Districts	7,444	7,630	186			
5. Metropolitan Area Planning Council	0	0	0			
6. Old Colony Planning Council	0	0	0			
7. RMV Non-Renewal Surcharge	21,400	21,400	0			
Sub-Total, State Assessments	128,463	134,268	5,805	4.52%		
C. TRANSPORTATION AUTHORITIES:						
1. MBTA	0	0	0			
2. Boston Metro. Transit District	0	0	0			
3. Regional Transit (CCRTA)	95,739	132,182	36,443			
Sub-Total, Transportation Assessments	95,739	132,182	36,443	38.06%		
D. ANNUAL CHARGES AGAINST RECEIPTS						
1. Special Education	3,230	3,230	0			
2. STRAP Repayments	0	0	0			
Sub-Total, Annual Charges Against Receipts	3,230	3,230	0	0.00%		
E.* TUITION ASSESSMENTS						
1. School Choice Sending Tuition	344,631	333,800	-10,831			
2. Charter School Sending Tuition	2,921,112	3,025,637	104,525			
3. Essex County Technical Institute Sending Tuition	0	0	0			
Sub-Total, Tuition Assessments	3,265,743	3,359,437	93,694	2.87%	3,592,317	232,880
TOTAL ESTIMATED ASSESSMENTS	3,802,622	3,946,301	143,679	3.78%		
Total Non-Tuition Assessments	536,879	586,864	49,985	9.31%	602,985	16,121

* **Note:** Tuition Assessment totals are subject to change until "final" charter & school choice sending figures are provided to the State DOE. Charter Schools are required to report to the DOE enrollment projections for the upcoming school year by March 15.

**SENDING TUITION ASSESSMENTS
STATE BUDGET PROCESS HISTORY**

FY'12 - Present

<u>Year</u>	<u>FY'12 Est. Sending Tuition Assessments</u>	<u>FY'13 Est. Sending Tuition Assessments</u>	<u>FY'14 Est. Sending Tuition Assessments</u>	<u>FY'15 Est. Spending Tuition Assessments</u>	<u>FY'16 Est. Spending Tuition Assessments</u>	<u>FY'17 Est. Spending Tuition Assessments</u>
Governor	\$1,294,604	\$2,155,699	\$2,635,558	\$2,910,127	\$2,918,445	\$3,352,500
House	\$1,576,633	\$2,343,318	\$2,765,390	\$3,075,455	\$3,262,299	\$3,359,437
Senate	\$1,576,633	\$2,343,318	\$2,765,390	\$3,075,455	\$3,262,299	?
Final	\$1,610,912	\$2,394,446	\$2,759,198	\$3,048,954	\$3,265,743	?

Town of Sandwich
Annual Town Meeting

WARRANT

Monday, May 2, 2016

7:00 p.m. – Sandwich High School



BOARD OF SELECTMEN

Frank Pannorfi, Chair
Susan James, Vice-Chair
Peter Beauchemin
R. Patrick Ellis
Ralph A. Vitacco

MODERATOR

Garry N. Blank

FINANCE COMMITTEE

Linell M. Grundman, Chair
Robert Guerin, Vice-Chair
Michael Dwyer
James Lehane
Gene Parini
Richard Reilly
Mark Snyder
Matthew Terry
Thomas Witham

Thomas R. Hickey (In Memorium)

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4. FY'17 Golf Department Operating Budget (p. 8)
5. FY'17 Revolving Fund Appropriation Limits (p. 8)
6. FY'17 Capital Budget (p. 9)
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9. Ch. 90 State Aid to Highways Program (p. 10)
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22. Town Bylaws: Section 3.90 – Dune Protection Bylaw (p. 14)
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2. Article 2 – FY'17 Projected Revenues & Expenses (p. 30)
3. Articles 12-14 – Estimated Tax Impacts of Ballot Questions (p. 31)
4. A Glossary of Commonly Used Terms (p. 32)
5. Table of Basic Points of Motions (p. 35)
6. Volunteer Service Form (p. 36)

ARTICLES 12 – 14 – ESTIMATED TAX IMPACTS OF BALLOT QUESTIONS

Overall Assumptions – FY'16

• Total Town Valuation:	\$3,823,133,300
• Average Home Value:	\$364,400
• Average Tax Bill:	\$5,273

Article 12 & Ballot Question #1

• Purpose:	Public Roads & Infrastructure Improvements
• Amount:	\$1,300,000 – No Interest Payments
• Type:	Capital Outlay Expenditure Exclusion
• Length of Tax Impact:	One Fiscal Year Only
• When Tax Impact Takes Effect:	FY'17 Only
• Est. Annual Tax Impact for Ave. Valued Home:	\$124

Article 13 & Ballot Question #2

• Purpose:	New Public Safety Buildings & Renovations
• Amount:	\$17,015,000 – With Additional Interest Payments
• Type:	Debt Exclusion
• Length of Tax Impact:	Only for the Term of the Bonds (Likely 25 Years)
• When Tax Impact Takes Effect:	Likely FY'21
• Est. Annual Ave. Tax Impact for Ave. Valued Home Over Life of Bond:	\$92

Article 14 & Ballot Question #3

• Purpose:	Hiring 8 EMS/Fire Officers to Staff East Sandwich Station
• Amount:	\$750,000
• Type:	Override
• Length of Tax Impact:	Permanent
• When Tax Impact Takes Effect:	FY'17
• Est. Annual Tax Impact for Ave. Valued Home:	\$71

Revised Sandwich Public Safety Project

Existing Conditions

Police Station

The current Sandwich Police Station was built in 1971 for a Police Department of 9 officers. Today, the Police Department has a staff of 45. The antiquated building is inadequate to support Sandwich's public safety mission and expensive to maintain.

- Critically insufficient space for current operations
- Not compliant with Local, State, and Federal codes
- Safety and security issues
- Inefficient HVAC and electrical systems



Displaced bearing wall (above)
Leaking basement (below)

Fire Station

The Fire Headquarters was completed in 1955 for a volunteer department. The sub-stations were built later for a smaller full-time department and a large call department. The Fire Department now has a staff of 41 operating out of two of those same original buildings.

- Poor response times to East & South Sandwich
- No gender compliant living area and facilities
- 1 empty station
- Stations not designed for 24/7 operation



Project Costs

Project cost - Buildings Only: \$17,000,000 (Previously \$30,000,000)

Tax Impact - 25 Year Bond - Buildings: \$92/year or \$7.66/month

Fire/EMS Personnel (Operating Budget) Override: \$750,000

Tax Impact- permanent: \$71/year or \$6/month

The estimated amounts above are based on an average home value of \$364,400.

Additional Information

Tours of both the existing Police Station and Fire Station are scheduled by appointment. Please feel free to contact either department. You are welcome to come see the current state of our facilities and ask any questions to address your concerns regarding the project. The project site at the corner of Quaker Meetinghouse Rd. & Cotuit Rd. is already Town-owned, and provides ample room for additional public facilities in the future.

Police Station (508) 833-8024 ext 2.

Fire Station: (508) 888-0525 ext 4.

Updated 4/5/2016

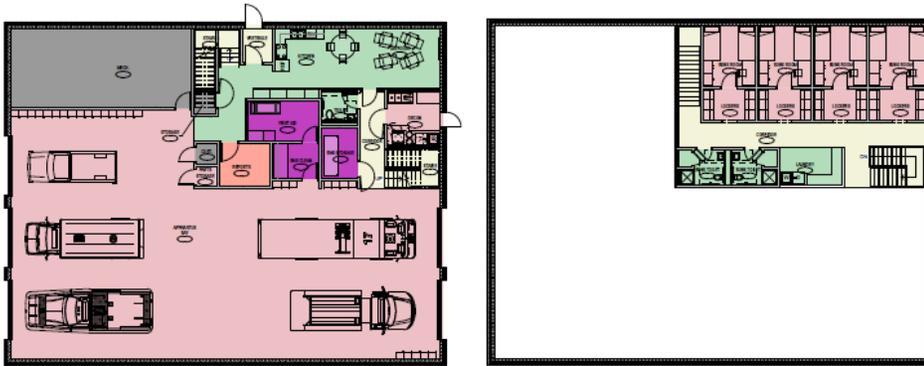


The Town of Sandwich is proposing a new 13,668 s.f. police station and 8,000 s.f. fire sub-station to be located on municipal land at the junction of Quaker Meetinghouse Road and Cotuit Road as well as an addition being added to the current East Sandwich fire station. These new facilities will improve the service delivery of both the Police and Fire Departments through better coordination and operations from three facilities which will help improve response times. With the construction of the new facilities, the existing police station as well as the existing Forestdale fire station facilities would close.

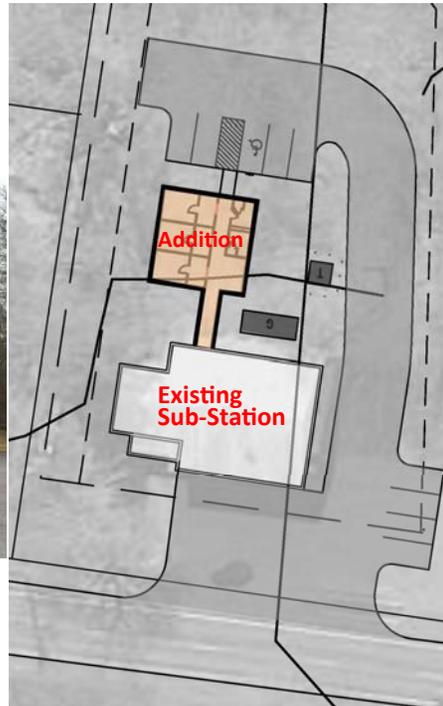
Key Features

- The Selectmen listened to the public and arrived at a new plan
- Significantly smaller in size
- Significantly less costly than previous proposal
- Staffs three (3) Fire/EMS stations in town
- Current downtown Fire Station HQ remains open and staffed
- Hiring new Fire/EMS personnel to staff E. Sandwich Fire Station
- New Emergency Operations Center

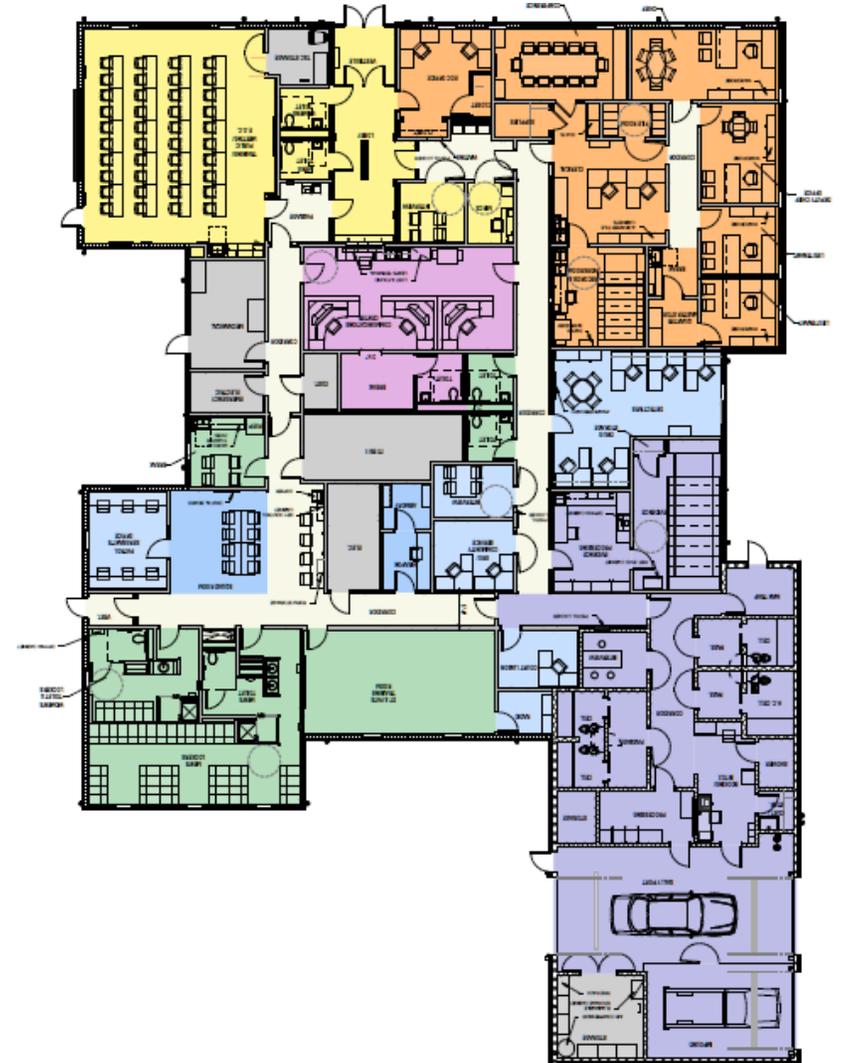
New Fire/EMS Sub-Station
Quaker Meetinghouse Road & Cotuit Road (8,000 square feet)



New Addition to Existing Rt. 6A
East Sandwich Fire/EMS Sub-Station (1,480 square feet)



New Police Station
Quaker Meetinghouse Road & Cotuit Road (13,668 square feet)



- ⇒ Total project size reduced from 71,000 to 23,000 square feet.
- ⇒ Total project cost reduced from \$30 million to \$17 million.
- ⇒ Staffs three (3) Fire/EMS stations throughout town.

To: George Dunham, Town Manager

From: Justin O'Connor, Tree Warden

Date: April 15, 2016

Re: Arbor Day Proclamation

We are requesting the Board of Selectman proclaim April 29, 2016 as Arbor Day in Sandwich as well as sign the accompanying proclamation.

An Arbor Day Celebration brings attention to trees, their values, and purposes they represent. This also is part of Sandwich's designation as a Tree City, for which we are able to obtain grants with greater success.

Thank you for your time,

Pc: Paul Tilton, P.E., DPW Director

Arbor Day Proclamation

- Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,* the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,* Arbor Day is now observed throughout the nation and the world, and
- Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- Whereas,* trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other products, and
- Whereas,* trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,* trees, wherever planted, are a source of joy and spiritual renewal.
- Further,* Urge all citizens to plant and care for trees to promote the well-being for this and future generations.

Now, Therefore, We the Board of Selectmen of the Town of Sandwich due here by proclaim
Friday April 29, 2016

Arbor Day In The Town Of Sandwich

and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands

Dated The 29th day of April in the year of 2016

Chairman of the Board: _____

Selectmen: _____

