

Town Of Sandwich

THE OLDEST TOWN ON CAPE COD

OFFICE OF THE BOARD OF ASSESSORS
ASSESSING DEPARTMENT



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January 10, 2017

TOWN CLERK
TOWN OF SANDWICH

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SANDWICH BOARD OF ASSESSORS

The Board of Assessors meeting was called to order at 4:30 p.m.

PRESENT: Lawrence Harrington (LH) Member, Nicholas Fernandes (NF) Member, Edward L. Childs, Director of Assessing, Jeanne Varney (JV) Recording Secretary.

The board reviewed and approved the minutes of December 6, 2016: regular meeting; Motion: LH Second: NF Vote 2-0.

PUBLIC FORUM: NONE.

REVIEW ANY CORRESPONDENCES/NEWSLETTERS: NONE.

DIRECTOR OF ASSESSING REPORT: EC reported to the board that the billing of the 3rd quarter bills was mailed out successfully on December 30th. We are accepting exemptions; however, we will have the board sign them in March. Jen Silvia of the DOR will be in our office on January 25th to review everything concerning the conversions, etc. Nancy Ritchie, Field Technician has been working on the terms for our properties, creating new categories. Nancy has also been out in the field taking photos of properties for our files. EC gave the board a sample of our new field cards from PK. The transfer history will show the last 3 years. There is only so much room to use on a one page field card. EC reviewed the components of the field card with the board. We are able to do so much more with reports on the PK system. There are some aspects that will take a little getting used to as to any new system. Whatever is on the field card we are able to run a report from that. In mid-February EC is hoping for classification and we will be able to mail out the 4th quarter bills by the last week in March. May 1st will be the deadline for RE/PP abatements and June 30th is the deadline for exemptions. So far, we have received 93 real estate exemptions. We had sent out a letter to our residents regarding exemptions and this has brought in more calls asking about the criteria. The state will need to review these exemptions and perhaps update them regarding criteria, amounts, etc. EC is happy with the new computer system; he went over some elements with the board in regards to GIS on the PK system. EC discussed owner info updates for PK system and Softright system. EC discussed the old system vs. the new system in regards to sketching; the new system will be a better system to use. EC reported to the board that the taxpayers will see @\$270.00 increase on their 4th quarter tax bills.

REVIEW & SIGN ANY SIGNATURE ITEMS: Month end reports for December.

REVIEW ANY ABATEMENTS/EXEMPTIONS: Motion into executive session at 5:03 p.m. and return to regular meeting for new business by NF Second: LH Vote 2-0.




Motion to return out of executive session at 5:12 p.m. to regular meeting to discuss new business
by LH Second: NF Vote 2-0.

NEW BUSINESS: NONE.

Motion to adjourn at 5:12 p.m. by LH Second: NF Vote 2-0.

RESPECTFULLY SUBMITTED,


Jeanne Varney, Recording Secretary
Cc: Town Clerk