

Walk, Bike and EXPLORE



Sandwich Bikeways & Pedestrian Committee

Date: May 24, 2017 Regular Meeting
Time: 6:30 PM
Address: 16 Jan Sebastian Drive, Sandwich, MA 02563
Location: Upstairs Small Conference Room

TOWN CLERK
TOWN OF SANDWICH

JUL 17 2017

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RECEIVED & RECORDED

Present: Committee Chairperson: Lee Rindfuss (co-chair)
Committee Members: Lee Rindfuss, Kevin Sareault (co-chair), Harold "Woody" Mitchell, Daryl Crossman
Attendees: Josh Peters (Planning & Development), David Collins (St Johns), Paul Tilton (Public Works)
Absent: Sean Polay, William Burbank

Discussions: Meeting called to order at 6:35pm

1. Chairman's Report
 - a. This was the 1st meeting with Lee & Kevin serving as co-chairs. Lee led this meeting. As his term gets ready to expire, the committee thanks Woody Mitchell for spearheading the creation of this committee and his leadership in bringing it to this point.
 - b. Need to ensure Selectman Rep (Dave Sampson) is invited to future meetings
 - c. Presiding chair needs to ensure approved minutes from previous meeting are submitted to Town Clerk for record purposes
2. Approval of Prior Meeting Minutes: Approved by unanimous consent
3. Public Comment/Open Discussion
 - a. Woody discussed Cape Cod Commission concept of connecting the canal path to the Service Road via a route that goes behind Shawme-Crowell State Forest. Committee agreed to invite Glenn Cannon (CCC Tech Director) to a future meeting to discuss the topic
4. Bike Rodeo
 - a. Discussed possible fall date. Challenges include conflict with rec soccer and other fall events. One option would be to consider a Sunday afternoon. Target window is the 1st 2 weekends after Labor Day. Dave & Lee to reach out to determine viability
 - b. Need to check calendars to ensure no conflict with other possible bike events
 - c. If not the fall, will target 28APR or 5MAY, 2018
5. All Cape Bikeways Committee Meeting Recap
 - a. Kevin & Lee attended meeting on 30APR
 - b. Made connections and reps from different towns discussed 'where they are at' with

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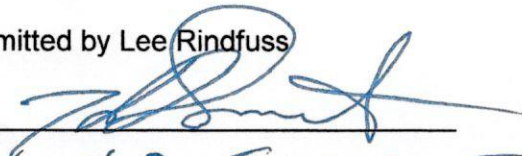
- current initiatives.
- c. Barnstable currently doesn't have a bike committee, though residents are looking to establish – will be beneficial if formed to help 'connect the Cape'
 - d. All agreed to meet again in September – date/location TBD
6. Master Plan Update:
- a. Bids due 31May. With Josh's pending departure, POC for RFQ is Blair Haney
 - b. Down select likely during 2nd week of June; will interview 3 bids prior to making final selection
 - c. With Blair's departure at the end of July, POC will be Asst Town Manager, Doug Lapp.
7. CC Commission Bike Rack Program
- a. Woody passed that Bike Racks are now part of a 5y TIP program with \$100K funding annually.
 - b. Application deadline is June
 - c. Discussed proposed new locations (Oakcrest, North Shore Blvd/East Sandwich Beach, Snake Pond Beach, Conservation Areas) + adding additional racks to existing locations (Town Neck Beach/Downtown)
 - d. Paul Tilton/DPW will submit application
8. Committee Membership
- a. Authorized 5 members & 3 alternates
 - b. With Woody's departure, committee will have 4 members and 1 alternate
 - c. Will review talent bank for possible candidates
 - d. Members will also do outreach to their networks to try to identify additional candidates
 - e. Woody to work with Tao Woolfe of Enterprise on PSA seeking members
9. Other Topics:
- a. Committee membership thanked Josh Peters for his terrific support of the Bike Committee and wished him the very best in his new position in Northern Virginia.

Next meeting: Tentatively scheduled June 21st.

Adjournment: At 7:20 p.m. the move to adjourn passed unanimously

Respectfully Submitted by Lee Rindfuss

Date Approved: _____


K.R. SARGAULT
CO-CHAIR