

TOWN CLERK
TOWN OF SANDWICH

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**MINUTES
of the
Sandwich Historical Commission
January 10, 2018**

Present: Members: Greg Anderson (chair), Lisa Hassler, Jennifer Madden, Carolyn Crowell, David Schrader, Bill Daley. Members of the public: Deb Rich, Amanda Haines, Barbara Nadler, Ellen Carlson. Members of the press: Paul Gately (The Broadsider)

Call to order: Greg called the meeting to order at 6:08 PM.

1. Review and Approval of Minutes: The minutes of the November meeting were unanimously approved as amended.

2. Correspondence / Statements / Announcements / Follow Up: Bill Daley met Randy Hunt's legislative aid Matt Leiber, and Matt is interested in helping the SHC if possible. Possible projects were discussed including assistance for Wing School preservation, getting the Town Hall individually listed on the National Register of Historic Places, or correcting the seal on the Sandwich flag at the State House.

3. Public forum: none.

4. Staff meeting: Three candidates have indicated interest in becoming members of the SHC, which has one vacant member position and 6 vacant alternate member positions. The SHC voted unanimously to go into executive session to discuss these appointments.

The members voted to recommend to the Board of Selectmen that Ellen Carlson be appointed as a member of the SHC to fill an unexpired term which ends in 2020. The members also voted to recommend that Amanda Haines and Barbara Nadler be appointed as alternate members whose terms will need to be renewed annually. Greg will forward their letters of interest and the SHC's recommendations to the Board of Selectmen for action at one of their future meetings.

Future organization of the SHC was discussed. Greg's term as Chair is over, so following this meeting, Greg will move to the Vice Chair. Brandon Carrico will step down as Secretary. Now that the SHC is generating money through fundraisers, there should be a Treasurer. The SHC also needs a Community Preservation Committee liaison, and should also have a representative attend Sandwich Historic District Committee meetings when needed. These positions will be discussed at the next meeting.

A motion passed unanimously to appoint Lisa Hassler as the new chair of the SHC. The SHC members also recognized Greg Anderson for his work as chair for the past two years.

Greg distributed a draft 2018-2019 Strategic Plan outline for the SHC, focusing on fundraising, event schedule, public relations, collaboration, and board resiliency. Members discussed various aspects of



this plan including priorities and the mission statement for the SHC. Discussion will continue at the next meeting.

5. Old business: Lisa reported that the construction bid for the Sand Hill School Community Center has been awarded, and the kick-off meeting will be next week. Since the bid came in lower than expected, the town was able to move forward on all four optional elements which will be added to the scope of work. The town is planning to move forward with construction despite a potential lawsuit.

6. New Business: Lisa reported that the Army Corps of Engineers made a site visit to Town Neck Beach, and is moving ahead with their study regarding beach erosion.

Bill presented a Historical Marker submission for 4 School Street which passed unanimously.

Greg reviewed the status of the SHC website. Former member Don Bayley manages the site as a volunteer, even after moving to Florida, for which the SHC is extremely grateful. Greg would like to think about a plan for the site moving forward, and have that plan include paying Don for his work.

7. Public forum: none.

8. Other business not anticipated by the chair: Jennifer mentioned that she has received the treatment worksheets and photos from the recent work on gravestones in Cedarville Cemetery. She will follow up with the contractor to get digital images for ease of sharing on the website, then will turn all over all information to the Sandwich Town Archives.

The meeting with adjourned at 7:50 pm.

Respectfully submitted,
Jennifer Madden