



MINUTES
January 18, 2018

5:00 p.m.
Upstairs Meeting Room
16 Jan Sebastian Drive

Present: Scott Torrey, Chair; Sarah Regan, Vice Chair; Matthew Cubetus; Robert King; and Jeffrey Picard

Absent: Robert Prol and Joseph Vaudo

Also Present: Ralph Vitacco, Director, Planning & Development; and Sam Jensen, Assistant Town Engineer

Approval of Minutes

Mr. King motions to accept the Minutes of the meeting held January 2, 2018, as written. Mr. Cubetus seconds. The vote is unanimous.

Submission of New Plans

Constance S. Crowell Trust of 1991 – 35 Gully Lane – Approval Not Required

Mr. Torrey explains that the Board is meeting to discuss an ANR for 35 Gully Lane. He asks Mr. Sam Jensen, Assistant Town Engineer, to review the plans. Mr. Jensen states that the plan will reconfigure four lots on Gully Lane. He says the initial plan was lacking some information, but the applicant has since submitted a revised plan which appears to be acceptable and he sees no reason to withhold endorsement. Mr. Torrey asks about shape factors and lot frontages. Mr. Jensen says the shape factors and frontages are conforming and each lot has adequate area.

Ms. Regan motions to accept the ANR Plan for the Constance S. Crowell Trust of 1991 for 19-39 Gully Lane. Mr. King seconds. The vote is unanimous.

The Board signs the Mylar plan as well as hard copies.

Old Business

There is no old business to discuss.

TOWN CLERK
TOWN OF SANDWICH

FEB 07 2018

12 H 35 M P M
RECEIVED & RECORDED



New Business

There is no new business to discuss.

Board Discussion

There are no matters to discuss.

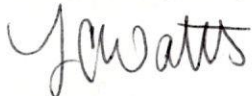
Other Matters Not Reasonably Anticipated by the Chairman

There are no matters to discuss.

Adjournment

Mr. King motions to adjourn. Ms. Regan seconds. The meeting adjourns at 5:05 p.m.

Respectfully submitted,



Laura Watts

Supporting Documents:

1. Form "A" Application for Endorsement of Plan Believed Not to Require Approval, Constance S. Crowell Trust of 1991, 35 Gully Lane, dated January 11, 2018 (1page)
2. "Plan of Land on Gully Lane", prepared by Green Seal Environmental, Inc., dated January 11, 2018 (1page)
3. "Plan of Land on Gully Lane", prepared by Green Seal Environmental, Inc., dated January 18, 2018 (1 page)
4. Memo to Planning Board from Sam Jensen, Assistant Town Engineer, "ANR Plan Review, Map 58 Parcels 28-30-002, Gully Lane, Constance S. Crowell Trust of 1991," dated January 17, 2018 (1 page)
5. Town of Sandwich, Engineering Department Map of Map 58 Parcels 28-30-002, dated January 17, 2018 (1 page)
6. Memo to Planning Board from Leanne Drake, Assistant Town Planner, "Approval Not Required – 35 Gully Lane", dated January 16, 2018 (1 page)