

# Town of Sandwich

THE OLDEST TOWN ON CAPE COD

130 MAIN STREET  
SANDWICH, MA 02563

E-MAIL: [selectmen@sandwichmass.org](mailto:selectmen@sandwichmass.org)  
E-MAIL: [townhall@sandwichmass.org](mailto:townhall@sandwichmass.org)



BOARD OF  
SELECTMEN

TOWN  
MANAGER

TEL: 508-888-4910 AND 508-888-5144  
FAX: 508-833-8045

## BOARD OF SELECTMEN AGENDA August 5, 2021 – 7:00 P.M. Sandwich Town Hall – 130 Main Street

TOWN CLERK  
TOWN OF SANDWICH

AUG 03 2021

10 H 16 M A Mly  
RECEIVED & RECORDED

1. Convene Open Session Meeting in Auditorium
2. Pledge of Allegiance
3. Review & Approval of Minutes – 07/22/2021
4. Town Manager Report
5. Correspondence / Statements / Announcements / Future Items / Follow-up
6. Public Comment
7. Old Business
  - Update on Current Building Projects
  - Other Matters Not Reasonably Anticipated by the Chairman
8. New Business
  - One Day Liquor License – Sandwich Public Library Board of Trustees
  - Recommended Sandwich Youth Commission Member Appointment – Forest Walker, Kaitlyn Landry, Adam Ferreira, Emma Jakubicka, Cora Polomaron, Nelson, Julia Yuan, Hunter Kadra, Adam Hanna and Kallie Tompkins
  - Recommended Sandwich Conservation Commission Member Appointment – Lillie Peterson-Wirtanen
  - Other Matters Not Reasonably Anticipated by the Chairman
9. Public Forum
10. Closing Remarks
11. Executive Session – M.G.L. c.30A, §21(a) - The Chair declares that having an open session may have a detrimental effect upon the Town's bargaining, litigating, or negotiating position, as applicable.
  - Purpose #3: Litigation Settlement Strategy – 98 Town Neck Road, Appeal of Building Commissioner BCAB21-0050 and Zoning Board of Appeals
  - Purpose #: Boardwalk, Appeal of Demolition Permit.
  - Approve and Release Executive Session Minutes – 07/08/2021

12. Adjournment

13. **NEXT MEETING:** Thursday, August 19, 2021, 7:00 P.M., Town Hall

*Melissa Carroll*

**APPLICATION FOR ONE-DAY LIQUOR LICENSE**  
**M.G.L. Ch. 138, Section 14**  
**Special Events**

"Local licensing authorities may issue special licenses for the sale of wines and/or malt beverages to a responsible manager of any indoor or outdoor activity or enterprise (for profit or non-profit). Special licenses for the sale of all alcoholic beverages may be issued to non-profit organizations only. No person may be granted special licenses for more than a total of 30 days per calendar year and no special license will be granted to any person while his application for an annual license under Section 12 is pending before the licensing authorities.

No more than one license can be issued for a premises at one time. Therefore, a Section 14 special license **can not** be issued for use in a licensed premises. Regulations for Section 14 are found in 204 CMR 7.00.

Persons holding a special license must purchase alcoholic beverages from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer brewery or special permit holder. A person holding a Section 14 license cannot purchase alcoholic beverages from a package store."

Name or Names of Applicant: Robert Thompson & Christine Brown

Company/Corporation/Individual: Sandwich Public Library Board of Trustees

Address: 142 Main Street, Sandwich, MA

Location of Event: 142 Main Street, Sandwich, MA

Description of Licensed Premises: Sandwich Public Library

Date/Time: August 22, 3-5pm

Number of people attending event: 100

Description of Event Private reception for employees, Trustees, Friends and guests to celebrate the completed library renovations - by invitation only.

Will there be a coverage charge, donations, fee charged? No

Will the alcohol be sold? No

Type of license applied for- All Alcohol or Wine and Malt: (Please specify) Wine & Malt

Will there be entertainment? No License approved \_\_\_\_\_

*I warrant the truth of the foregoing statements under the penalties of perjury:*

Robert Thompson Signature of Applicant\* \_\_\_\_\_ Date \_\_\_\_\_

Christine Brown Signature of Applicant 2\* \_\_\_\_\_ Date \_\_\_\_\_

*\*Electronic Signature-Typing your FULL NAME represents your signature*

OFFICE USE:

Application Received by: Melissa Carroll

Police Department sign-off Yes No

Fire Department sign-off Yes No ✓

Building Department sign-off Yes No

Certificate of Insurance received Yes No

*Will be provided by Professional Bartending Services out of Falmouth.*

Town Manager or Designee Approval \_\_\_\_\_

License # and date license issued \_\_\_\_\_

## Carroll, Melissa

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**From:** Burke, John  
**Sent:** Tuesday, July 27, 2021 12:17 PM  
**To:** Carroll, Melissa  
**Subject:** RE: One Day Wine and Malt for the Sandwich Public Library Board of Trustees

Hi Melissa

Sandwich Fire is okay with this

Have a great day

JJ

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**From:** Carroll, Melissa  
**Sent:** Tuesday, July 27, 2021 12:07 PM  
**To:** Wack, Peter; Burke, John; Brides, Brendan  
**Subject:** One Day Wine and Malt for the Sandwich Public Library Board of Trustees

Good afternoon,  
Please see the attached application for a one day Wine and Malt license for the Sandwich Public Library Board of Trustees for your approval. Please let me know if you need any additional information. Thank you.



*Melissa Carroll*

Office Manager  
Sandwich Town Hall  
130 Main Street  
Sandwich, MA 02563  
508-888-4910 ext 1004  
508-833-8045 (fax)

## Carroll, Melissa

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**From:** Wack, Peter  
**Sent:** Tuesday, July 27, 2021 12:25 PM  
**To:** Carroll, Melissa  
**Subject:** RE: One Day Wine and Malt for the Sandwich Public Library Board of Trustees

PD is fine with this

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**From:** Carroll, Melissa  
**Sent:** Tuesday, July 27, 2021 12:07 PM  
**To:** Wack, Peter; Burke, John; Brides, Brendan  
**Subject:** One Day Wine and Malt for the Sandwich Public Library Board of Trustees

Good afternoon,  
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## Carroll, Melissa

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**From:** Brides, Brendan  
**Sent:** Tuesday, July 27, 2021 1:34 PM  
**To:** Carroll, Melissa; Wack, Peter; Burke, John  
**Subject:** RE: One Day Wine and Malt for the Sandwich Public Library Board of Trustees

Building Department has no requirements.

**Brendan W. Brides**  
*Building Commissioner*  
16 Jan Sebastian Drive  
Town of Sandwich, MA  
Ph: 508-888-4200  
Fax: 508-833-0018



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**From:** Carroll, Melissa  
**Sent:** Tuesday, July 27, 2021 12:07 PM  
**To:** Wack, Peter; Burke, John; Brides, Brendan  
**Subject:** One Day Wine and Malt for the Sandwich Public Library Board of Trustees

Good afternoon,

Please see the attached application for a one day Wine and Malt license for the Sandwich Public Library Board of Trustees for your approval. Please let me know if you need any additional information. Thank you.



*Melissa Carroll*

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## Carroll, Melissa

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**To:** Christopher Tansey  
**Subject:** RE: {EXTERNAL} Sandwich Youth Commission (Oaths of Office)

**From:** Christopher Tansey [mailto:ctansey@sandwich.k12.ma.us]  
**Sent:** Monday, July 26, 2021 11:38 AM  
**To:** Carroll, Melissa <mcarroll@sandwichmass.org>  
**Subject:** Re: {EXTERNAL} Sandwich Youth Commission (Oaths of Office)

Hello Melissa,

Thank you so much for your help in this regard! Here are the names of the students with contact information as well:

Name	School	Grade	Contact Info
<b>Forest Walker</b>	Sandwich	9th Grade	<a href="mailto:FWalker2025@sandwich.k12.ma.us">FWalker2025@sandwich.k12.ma.us</a>
<b>Kaitlyn Landry</b>	Sandwich	10th Grade	<a href="mailto:klandry2023@sandwich.k12.ma.us">klandry2023@sandwich.k12.ma.us</a>
<b>Adam Ferreira</b>	Sandwich	9th Grade	<a href="mailto:aferreira2025@sandwich.k12.ma.us">aferreira2025@sandwich.k12.ma.us</a>
<b>Emma Jakubicka</b>	Sandwich	10th Grade	<a href="mailto:emjakubicka@gmail.com">emjakubicka@gmail.com</a> <a href="mailto:ejakubicka2024@sandwich.k12.ma.us">ejakubicka2024@sandwich.k12.ma.us</a>
<b>Cora Polomar-Nelson</b>	Sandwich	12th Grade	<a href="mailto:cpalomarnelson2022@sandwich.k12.ma.us">cpalomarnelson2022@sandwich.k12.ma.us</a>
<b>Julia Yuan</b>	Sturgis	12th Grade	<a href="mailto:yuan.ij@icloud.com">yuan.ij@icloud.com</a>
<b>Hunter Kadra</b>	CCA	12th Grade	<a href="mailto:hk22@s.capecodacademy.org">hk22@s.capecodacademy.org</a>
<b>Adam Hanna</b>	CCA	12th grade	<a href="mailto:ah22@s.capecodacademy.org">ah22@s.capecodacademy.org</a>
<b>Kallie Tompkins</b>	Sandwich	11th grade	<a href="mailto:ktompkins2023@sandwich.k12.ma.us">ktompkins2023@sandwich.k12.ma.us</a> <a href="mailto:kalliet2023@gmail.com">kalliet2023@gmail.com</a>

Please let me know if there's anything else you need!

All the best,

Chris

On Mon, Jul 26, 2021 at 9:27 AM Carroll, Melissa <mcarroll@sandwichmass.org> wrote:



Good morning Chris,

I would need a list of people to be sworn in, their title and addresses. Since you finalized the list after you met with the Selectmen, I would need them to approve the list as well. Their next meeting is 08-05-21. I can have the Selectmen approve and sign all the appointments on 08-05-21 and mail them out 08-06-21. Once each person receives their appointment, they can then go to the Town Hall Annex to be sworn in at the Clerk's Office. There will be instructions in with their letter. Please let me know if you need anything else. Thank you.



*Melissa Carroll*

Office Manager

Sandwich Town Hall

130 Main Street

Sandwich, MA 02563

508-888-4910 ext 1004

508-833-8045 (fax)

66, Sec. 10.

**Town of Sandwich**  
**The Oldest Town on Cape Cod**



**Conservation Commission**  
**16 Jan Sebastian Drive**  
**Sandwich, MA 02563**  
**PHONE: (508) 888-4200**  
**FAX: (508) 833-0018**

**SELECTMEN**

**R** JUL 28 2021 **D**  
**R E C E I V E D**

**TO: Sandwich Board of Selectmen**  
**FROM: Sandwich Conservation Commission**  
**DATE: June 3, 2021**  
**RE: Recommendation for Appointment**  
**to Conservation Commission**

At our June 2, 2021 Conservation Commission meeting, Commission members recommended re-appointment for Lillie Peterson-Wirtanen as a full member beginning July 1, 2021.

Thank you for your consideration in this matter.

Scott Boutilier, Chairman