

# Diversity, Equity & Inclusion Advisory Committee Meeting Minutes

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Date: January 4, 2022

Location: Via Google Meet

**Attendance:** Charity O'Neill O'Kane, Lisa Kent, Emily Kiablick, Kathleen Reynolds, Paige Morris, Trinity Poon, Tessa Cary

**Call to order 6:03pm** by Trinity Poon

- Pledge of Allegiance recited
- Group Norms and intent statement read and dates of calendar acknowledgement by Charity O'Neill O'Kane.
- DEI Dates for January: see below

**Public Forum:** None

**Group Updates:**

1. **SURVEY:** Still awaiting survey, when it is available it will be sent out and a google document will be added to make changes.
  2. **Volunteer Roles (Monthly DEI dates):** still looking for someone to find and report back important dates for our monthly meetings. Kathleen Reynolds will take on this role. Thank you Kathleen. Emily Kiablick stated that she will be helping Becky Milburn with communications and will also help with dates if needed. Kathleen Reynolds also stated that she would be interested in media representation, gathering information that will support DEI improvements. Kathy will gather this information and place it into a document to be shared.
- Trinity Poon addressed the **meeting notes** from 12/7/21, however we did not have a quorum for vote.
  - **Public Forum:** none
  - **Any other topics not anticipated :**  
Ethics training needs to be sent in via Taylor White
  - **Closing Remarks and Thanks** by Charity O'Neill O'Kane
  - Motion to adjourn by Kathleen Reynolds, seconded by Tessa Cary
  - Unanimous vote to adjourn at 6:27 pm

TOWN CLERK  
TOWN OF SANDWICH  
FEB 10 2022  
2 H 30 M 8 M  
RECEIVED & RECORDED

Signed by:

*Lisa C. Kent* Secretary

## Jan Dates

January 2022

- Jan 1 New Year's Day, the first day of the year according to the modern Gregorian calendar
- Jan 4 World Braille Day
- Jan 17 Martin Luther King Jr. Day
- Jan 27 International Holocaust Remembrance Day

Multiple religions observe holidays in January including Bahai, Buddhism, Christianity, Judisim, and Sikhism. ✓

The DEIAC is aware this is only a partial list of important dates and events for the month of January. We encourage and welcome the community to aid in educating us and inform us of missing dates (or corrections) through the public forum. Thank you.

Sources

<https://www.tmcc.edu/diversity/awareness-calendar>

<https://www.diversitybestpractices.com/2021-diversity-holidays#may>