

**GLASS TOWN CULTURAL DISTRICT STEERING COMMITTEE  
MINUTES OF JANUARY 16, 2019  
Location: Sandwich Glass Museum – 4 pm**

**Present:** Katie Campbell, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Lee Repetto, Rob Vinciguerra, Ralph Vitacco, Joanne Westerhouse

**Absent:** Charleen Johnson

**Call to Order:** Chair Jeanne Prendergast called the meeting to order at 4 pm.

**Approval of Minutes of December 19, 2018 Meeting:** Joanne Westerhouse moved to accept the minutes as amended, seconded by Katie Campbell. Approved.

**Financial:** No change in funds held by town - balance \$95.

No change in funds in Friends Account – balance \$4,591.98

**Earmark Status – Joanne Westerhouse**

Joanne Westerhouse provided an update on the status of the earmark funds in the state budget and the results of the meeting held on Jan. 3<sup>rd</sup>. Joanne presented a budget for Sandwich Arts Alliance to secure property including rent and buildout. Bud Dunham forwarded the information to the state and it was reported back that it did meet the requirements. Joanne then completed the requisite paperwork and it has been forwarded to the state.

**Public Art Installation and Planning Discussion**

Jeanne spoke to Bernice Wahler who was unable to come to today's meeting. She is planning on attending our February meeting. Bernice reported she has some exciting site ideas to share with the committee. Charleen Johnson forwarded an email from grant writer Amy Walsh in regard to the Cooperative Bank grants. Amy stated the grant would have to go through the Friends as they are a 501c3. Amy does not feel the project is at a "strong ask" stage yet.

Discussion continued including action plan and timeline for the public art project including the response from Bernice regarding siting, approval of the project, details of the artwork, the drafting of the RFP and appearing before Zoning and Historical.

**Other Business Not Anticipated by the Chair**

Jeanne will send a welcome note to the new director of Heritage.

**Art Week:** Joanne Westerhouse reported on planning activities for Art Week which is April 26<sup>th</sup> through May 5<sup>th</sup>. The Chamber of Commerce will be hosting an informational meeting on January 23, 2018 at the Dan'l Webster Inn.

The next meeting will be on February 20, 2019 at the Sandwich Public Library.

The meeting was adjourned at 4:55 pm.

Respectfully submitted,

Joanne Lamothe

**TOWN CLERK  
TOWN OF SANDWICH**

**APR 17 2019**

**Z H I S M P M  
RECEIVED & RECORDED**

