

FEB 19 2021

11 H 45 M AM
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GLASS TOWN CULTURAL DISTRICT STEERING COMMITTEE
MINUTES: January 20, 2021,
LOCATION: via Zoom – 3:30 pm

Present: Katie Campbell, Charleen Johnson, Joanne Lamothe, Jeanne Prendergast, Rob Vinciguerra, Ralph Vitacco
Absent: Paula Johnson, Lee Repetto, Anne Scott-Putney
Guest: Tao Woolfe, Sandwich Enterprise

Call to Order: Chair Jeanne Prendergast called the meeting to order at 3:33 pm.

Approval of Minutes of December 16, 2020:

Approval of Minutes as submitted. Moved by Charleen Johnson and seconded by Rob Vinciguerra. In favor: Katie Campbell, Charleen Johnson, Jeanne Prendergast, Ralph Vitacco, Rob Vinciguerra. Opposed: None. Motion Passed.

Financials:	General funds held by Town:	\$ 95
	MCC Incentive Grant funds on hand:	\$ 10,000
	Friends Account 12/16/20	\$ 7,247.71
	Income:	
	Bank Interest	\$.31
	Return of Haunted	
	Event Honorariums	\$200.00
	Expenses:	
	None	0
	Current Balance, Friends Account	\$ 7,448.02
	Total Funds	\$17,448.02

Public Art Project:

There are no submissions to date.

Jeanne will send a reminder letter to Design Review invitees.

Jeanne suggested create an outreach plan or extending the submission due date.

Joanne noted that we were not authorized to extend the date of the RFP but would have to issue an addendum and follow process. Ralph noted that all parties would have to be notified.

Ralph will amend the RFP to reflect a March 1, 2021 submission date and will notify all parties that had previously received the RFP.



Request to Visitor Services Board:

Jeanne submitted a request form to the VSB and has sent the accompanying documents to Chairperson Heidi Trottier. Jeanne hopes to be on the February agenda to present our funding request for the Public Art Project.

Charleen reported she has not yet heard from the Sandwich Cultural Council.

Other Business:

Steering Committee Vacancy: Jeanne reported that Diane Scharf's letter of interest has been submitted to the Selectmen but the appointment has not yet been placed on the Selectmen's agenda.

Public Art Project inquiries: Katie Campbell noted she had received some inquiries from artists regarding the project.

New Business: Joanne reported she attended a virtual Mass Cultural Council meeting regarding the FY21 Cultural District Incentive Grant. The parameters for the grant have changed and current grant round is for reimbursement of only COVID related expenses. The Committee agreed that we will not submit a request for this round.

Adjournment:

Motion made to adjourn the meeting by Katie Campbell; seconded by Rob Vinciguerra Ayes: Katie Campbell, Charleen Johnson, Joanne Lamothe, Jeanne Prendergast, Rob Vinciguerra, Ralph Vitacco Nays: none. Meeting adjourned at 4:24 p.m.

Respectfully Submitted,

Joanne Lamothe, Director
Sandwich Public Library