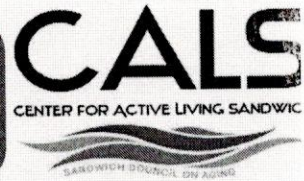




SANDWICH COUNCIL ON AGING BOARD OF DIRECTORS MEETING MINUTES



Date: January 26, 2021

Time: 9:00 a.m.

Facilitator: Patricia Collins, Chair

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The meeting was called to order at 9:35 a.m. via teleconferencing due to continuation of the Corona Virus quarantine. Delay was due to technical difficulties.

In Attendance

Members: Mary Jo French, Vice Chair, John Vibberts, Judy Hendy, Ellen Swain, Pat Walsh, Charlotte Kreutzer, Karen Cotter, Dawn Black, and Susan Marancik, Senior and Community Services Director

Absent: Jack Lee

Guests: Reggie Peters, FSCOA; Tao Woolfe, Sandwich Enterprise

Approval of Minutes

The minutes of the December 1, 2020 meeting were read. Motion to approve by John Vibberts and seconded by Mary Jo French and were approved unanimously.

Director's Report

Director Susan Marancik reports that the Formula Grant money came in. Several vaccine clinics have been held at the COA. The COA is moving forward with the AARP tax assistance program. There are no in person appointments; participants drop off their paperwork outside and pick it up once completed. The CALS sub-contractor bids are coming in at very competitive costs and the general contractor bids are expected soon. Susan recommends a board member participate in the Town's Local Comprehensive Plan Steering Committee; Pat Collins will reach out to them. All board members are urged to complete the LCP Survey by February 28. Pat Collins will send the link to the survey to all members.

Standing Committee Reports

- A. By Laws: The board members had no further input on the revised by-laws submitted by Pat Collins. Once the board approves, Taylor White will help draft the necessary Warrant



article for submission to the Board of Selectmen and their vote. The by-laws will be voted on at the May 2021 Town Meeting.

- B. Nominating: Pat Collins again asked that a board member step up to take on the role of Secretary of the CoA board and suggested the role could be filled by more than one person. Currently, one seat remains open on the board. Pat Collins will follow-up on two residents who previously expressed interest through the Town's volunteer website.

FSCOA

Reggie Peters has enlisted support from Jack Vaccaro, who is with The Samaritans, to research the cost of the Bocce courts planned for the new CAL. Donations continue to flow into the Friends but the FSCOA have no fundraising plans currently due to the virus.

Old Business /Building Project

1. CALS Building Committee update: Project is on schedule. The bid period has closed and the bids which have been received are very favorable.
2. CALS Marketing Plan update:
The board focused on two suggestions for a tag line: Pathways to Better Living and Pathways to Active Living. We will continue discussion at our next meeting and, hopefully, reach a consensus at that meeting. There was also additional discussion regarding the inclusion of words within the logo itself and that too remains up in the air.

New Business

All board members must complete the Ethics filing and submit required paperwork by April 1, 2021. Pat Collins will reforward the link to complete that.

Next Board Meeting

February 23, 2020 at 9:00 a.m. via Zoom.

Adjourn

Motion to adjourn at 10:11 a.m. was made by John Vibberts and seconded by Karen Cotter and was approved unanimously.

Respectfully submitted,
Patricia Collins, Chair