

MINUTES
OF
COMMUNITY PRESERVATION COMMITTEE
February 7, 2022
Via Zoom Technology

Present: Daryl Crossman (DC); Robert King (RK); Tobin Wirt (TW); Rick Anderson (RA); Ken Hughes (KH); Leanne Drake, CPC Coordinator

Guests: Ralph Vitacco, Director Planning and Development; Dr. Aaron Selfridge

Meeting called to order at 5:05 pm by Chair Robert King.

Public Comment: None

Staff Items:

- a. Minutes of October 4, 2021 – Motion (TW) second (RA); approved 5-0-0
- b. Ms. Drake provides a list of ongoing projects to the committee members. She provides a brief overview of each outstanding project. (RA) has questions regarding the status of the Shawme Dam project. Ms. Drake will ask the engineering dept. for more information and update the committee.

Request for Administrative Funds:

Ralph Vitacco introduces himself to the committee. He explains that he is before them to request \$35,000 of administrative funds under all categories for the purpose of updating the Town Local Comprehensive Plan. Mr. Vitacco provides a brief overview of the project to date and outlines the importance of the plan. (RK) offers his support and explains to the committee that he has attend multiple public outreach sessions related to the plans creation. Mr. Vitacco explains that the department currently has \$15,000 set aside for a consultant to help pull it together in the final stages. The additional \$35,000 will bring the total to \$50,000. He also advises the committee that he has applied for a \$15,000 grant through the Cape Cod Commission. If the department is successful, only \$20,000 of administrative funds will be used. Ms. Drake runs over the administrative fund budget.

Daryl Crossman motions to approve \$35,000 of administrative funds under all categories for the purpose of updating the Town Local Comprehensive Plan, (RA) seconds; all approve 5-0-0.

Request for Recreation Funds:

Dr. Aaron Selfridge introduces himself to the committee. He details his request for \$126,175 to make capital improvements to the little league fields. He explains that it is in severe need for professional help. Dr. Selfridge explains that they are in contact with RAD sports, they advise them of the work that needs to be done immediately and what can wait. He explains that dug outs are needed on the AL1 field as a young girl got hit in the head with a foul ball. There's no protection. With most of the fields we have a huge drainage issue, we are looking at fixing it. This would be a tremendous boom for Sandwich. Other portions of the project are to rebuilding the mounds in AL 1&2. We have been patching but now it really needs to be redone. The dug out flood and the snack shack. On Saturday we will be working on placing sandbags down. The snack shack need a new rook and we have received a quote of \$25,450. The roof is in really bad shape. (RK) asks about the Little League budget and funding sources. Dr. Selfridges explains that there is an enrollment fee and they have local sponsors. A lot of the work is done by

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volunteers. It's been around for 68 years which is amazing. (RK) explains that generally when the committee receives applications, there is an expectation that the applicant is also bringing something to the table. (RA) explains that the field is not quite 50 years old. He explains that he was a part of the era that created the second field and the snack shack. An awful lot of that work was done by volunteers, example Gallo Construction. At that time, we didn't have the option of someone just writing us a check so I agree with Bob. There should be something coming from the Little League. Dr. Selfridge explains that they do have a lot of great volunteers but it's getting harder and harder. A lot of the companies in town are struggling with employees so they don't have the time to donate labor. We are always looking for volunteers but we are at this point where the fields are older and require a lot of work. (RK) asks for figures showing the usage of the fields. Dr. Selfridge explains that for just early registration we have 251 kids and this figure will grow. (RK) asks Leanne why there is no signature from town hall on the application. She explains that she has submitted all the material to the Town Manager and they are currently reviewing it. This will go before the Selectmen. This process can run concurrently as the applicant is required to have both approvals. She also advises the committee that as this is town land it is subject to public procurement laws. The quotes in the application do not include prevailing wage. (RK) asks Dr. Selfridge to provide a narrative detailing the work they have done to date. This will also go before town meeting and you don't want this to look like you are asking for all this money without having any skin in the game. Dr. Selfridge details the work they do. (RK) explains that all of this should be included in your narrative with updated quotes showing prevailing wage. (DC) asks what the total is. Dr. Selfridge states that it is \$126, 175. (DC) asks Leanne how much we have. Ms. Drake explains that there is \$185,480 in the open space and rec fund. (DC) would like to see multiple estimates, one is a little concerning. You may want to look a breaking the project up into parts. The committee discuss this approach. Dr. Selfridge explains that it is hard to get another quote for the sports portion as this is a specialty company and that's all they do. The roof estimate we can definitely get another. The committee thank Aaron for coming and for providing a thorough presentation.

Tobin Wirt motions to adjourn, (DC) seconds; all approve 5-0-0.

Respectfully submitted,



Leanne Drake, CPC Coordinator