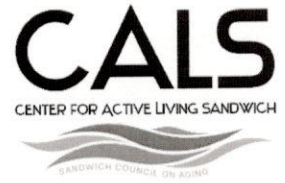




SANDWICH COUNCIL ON AGING BOARD OF DIRECTORS MEETING MINUTES



Date: March 22, 2019

Time: 8:55 a.m.

Facilitator: Chairman, Neal O'Brien

TOWN CLERK
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In Attendance

Neal O'Brien, Chair, Michael Bondarek, Vice-Chair, John Vibberts, Treasurer, Patricia Collins, Secretary, Mary Jo French, Susan Marancik, Director

Absent: Members Pat Walsh, Judy Hendy, Karen Cotter

Guests

Jonathan Fitch, Robert Deroeck, Marian McLoughlin

Approval of Minutes

The minutes of the February 22, 2019 COA Board of Directors meeting were read and approved.

Treasurer/Finance Report

Status quo

Director's Report

- A. Budget: The Matter of Balance is a NCOA initiative which will be brought into the Sandwich center. Funding sources for a Memory Café in Sandwich are being researched. Furniture purchases are being considered. .
- B. Programming: Space is needed for two requested programs – line dancing and Spanish language classes.
- C. Upper Cape Tech: Director is beginning discussions with UCT's Culinary Services Program to provide some kind of periodic meal services which support a nutritional benefit initiative.
- D. Community Outreach: The first Crisis Management Team meeting was held with representation from the Fire and Police Departments, NAMI, Bay Cove, Town Nurse, Housing Department, and Director Susan Marancik. Meetings will be held monthly. Susan Marancik represented the Council on Aging at Sandwich Women's Club "Get to Know Your Community Resources" event. Director Susan Marancik also represented the Council on Aging/Town of Sandwich on a panel discussion at the most recent Community Health Network Area 27 (CHNA27) meeting. The Planning for Medicare educational program will launch in April.



- E. Marketing: Through My Senior Center, phone calls announcing programs/changes will be broadcast to residents. A local Sandwich-identifiable telephone number will be used.

Standing Committee Reports

- A. Finance and Budget: Budget season is heating up.
- B. By Laws: Nothing pending.
- C. Nominating: The Board needs four new members.
The Chair position must be filled by June 1.

Old Business

Center for Active Living staffing and programming needs discussions continue.

New Business

Marian McLoughlin, representing the Friends of the Sandwich Council on Aging (FSCOA), described plans for the second Bocce tournament to be held on June 8. She has raised \$1,900 to date. Marian also expressed the Friends' commitment to support the efforts of the COA Board to locate a Center for Active Living.

Next Board Meeting:

Friday, April 26, 2019, 8:45 a.m.

Motion to adjourn was made at 10:05 a.m. and passed unanimously.

Respectfully submitted,
Patricia Collins, Secretary