

# Town Of Sandwich

THE OLDEST TOWN ON CAPE COD

OFFICE OF THE BOARD OF ASSESSORS  
ASSESSING DEPARTMENT



16 Jan Sebastian Drive  
Sandwich, MA 02563-2319

TEL: 508-888-0157

FAX: 508-833-8098

E-mail: [assessing@townofsandwich.net](mailto:assessing@townofsandwich.net)

March 26, 2019

## SANDWICH BOARD OF ASSESSORS

TOWN CLERK  
TOWN OF SANDWICH

APR 22 2019

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The Board of Assessors meeting is called to order at 4:37 p.m.

**PRESENT:** Larry Harrington, Chair, Robert James, Vice-Chair, Nick Fernandes, Member, Ed Childs, Director of Assessing and Laura Watts, Recording Secretary

Mr. Fernandes motions to approve the open session and executive session minutes from 3/12/19 as written. Mr. Harrington seconds. Mr. James abstains. The motion passes 2-1-0.

**PUBLIC FORUM: NONE**

**REVIEW ANY CORRESPONDENCES/NEWSLETTERS: NONE**

### **DIRECTOR OF ASSESSING REPORT:**

Mr. Childs updates the Board on several things that have been happening in the office during the month of March. First, he lets them know that approximately half of the real estate and personal property abatements for FY'19 have been done. There are roughly 25 left and he anticipates he and the appraisal staff will have these finished up for the two April meetings. Next, he informs the Board that Town departments are being asked to keep a log of daily activity through the month of March. Staff is tallying and recording phone calls, walk-ins, meetings and trips to other town buildings. Town Administration and the Board of Selectmen will review and have this information in for Town Meeting when the Santander Bank building will be discussed and voted on as a location for office consolidation. The Board has several questions about the bank building and parking. Mr. Childs tells them that the building will fit all employees from Town Hall, Jan Sebastian Drive and the Town Hall Annex. Parking will be an issue, but there is a plan to add more spots. On March 20, 2019 a representative from the Bureau of Local Assessment met with Mr. Childs to discuss the revaluation work plan for FY'20. Mr. Childs gives the Board an overview of the work plan and says the Department of Revenue has an aggressive schedule that should wrap up the revaluation by the second week of October. Next, he tells the Board that he plans on having all field work completed by Friday, June 7<sup>th</sup> so the FY'20 preliminary commitment can be turned over to the Tax Collector. Lastly, he updates the Board on the PILOT letters that were mailed. Of the 79 letters that were sent out, he has had two replies; one from a business that already submits a PILOT payment and one updating their mailing address. Twelve have been returned because the addresses on file are incorrect. He will plan on sending second notices soon.

### **REVIEW & SIGN ANY SIGNATURE ITEMS:**

- 2019 Motor Vehicle Excise Commitment #2: \$391,294.04
- 2019 Motor Vehicle Re-Commitment: \$967.50
- FY'19 Street Betterment Assessments: \$2,322.04
- FY'19 Street Betterment Committed Interest: \$698.01



- FY'19 Septic Betterment Assessments: \$10,742.28
- FY'19 Septic Betterment Committed Interest: \$2,458.48
- Notice of Apportionment on Real Estate – 669 Route 6A

***REVIEW ABATEMENTS/EXEMPTIONS:***

Mr. Fernandes motions to enter into Executive Session at 5:07 p.m. under M.G.L. Ch. 59 § 60 for the purpose of discussing abatements and exemptions. Mr. James seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.

The Board reconvenes in Open Session at 5:20 p.m.

***NEW BUSINESS: NONE***

Mr. James motions to adjourn. Mr. Fernandes seconds. The vote is unanimous.

The meeting adjourns at 5:23 p.m.

Respectfully submitted,



Laura C. Watts, Recording Secretary  
Cc: Town Clerk



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## EXECUTIVE SESSION SANDWICH BOARD OF ASSESSORS

Mr. Fernandes motions to enter into Executive Session at 5:07 p.m. under M.G.L. Ch. 59 § 60 for the purpose of discussing abatements and exemptions. Mr. James seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.

**PRESENT:** Larry Harrington, Chair, Robert James, Vice-Chair, Nick Fernandes, Member, Ed Childs, Director of Assessing and Laura Watts, Recording Secretary

The following exemptions were reviewed and recommended for approval as they meet all the criteria for the Commonwealth of Massachusetts on FY'19 real estate tax bills. (See Exemption Log dated 3/26/2019 Bill #4086-8627)

**Mr. James motions to approve the exemptions. Mr. Fernandes seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.**

The following abatements were reviewed and recommended for approval as they meet all the criteria for the Commonwealth of Massachusetts on FY'19 real estate tax bills. (See Abatement Log dated 3/26/2019 Bill #2442-100493)

**Mr. James motions to approve the abatements. Mr. Harrington seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.**

The following abatements were reviewed and recommended for denial as they do not meet the criteria for the Commonwealth of Massachusetts on FY'19 real estate tax bills. (See Abatement Denial Log dated 3/26/2019 Bill #2645-6230)

**Mr. James motions to deny the abatements. Mr. Fernandes seconds. Mr. Harrington, Mr. James and Mr. Fernandes approve the motion unanimously by roll call vote.**

Mr. James motions to return to open session at 5:20 p.m. to discuss New Business. Mr. Fernandes seconds. Mr. Fernandes, Mr. James and Mr. Harrington approve the motion unanimously by roll call vote.

Respectfully Submitted,

Laura C. Watts, Recording Secretary  
Cc: Town Clerk

