

TOWN CLERK  
TOWN OF SANDWICH

JUN 21 2021

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GLASS TOWN CULTURAL DISTRICT STEERING COMMITTEE

MINUTES: April 21, 2021

LOCATION: via Zoom – 3:30 pm

**Present:** Katie Campbell, Charleen Johnson, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Diane Scharf, Rob Vinciguerra, Ralph Vitacco (arrived late).

**Absent:** Lee Repetto, Anne Scott-Putney

**Call to Order:** Chair Jeanne Prendergast called the meeting to order at 3:35 pm. Jeanne introduced new member Diane Scharf.

**Approval of Minutes of March 17, 2021:** Charleen noted a correction to the Financial Report in the March 17, 2021 minutes. Moved, to accept minutes as corrected by Katie Campbell and seconded Paula Johnson. In favor: Charleen Johnson, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Rob Vinciguerra. Abstained: Diane Scharf. Motion Passed minutes approved.

<b>Financials:</b>	General funds held by Town:	\$ 95
	MCC Incentive Grant funds on hand:	\$ 10,000
	Friends Account 3/17/21:	\$ 7,448.59
	Income:	
	Bank Interest	\$ .12
	Expenses:	
	None	0
	Balance 4/21/21	\$ 7,448.71
	Total Funds	\$17,543.71

**Public Art Project:**

Jeanne reported the Selectmen approved the design submitted by Michael Magyar. DPW, Planning and Recreation need to sign off. Ralph Vitacco joined the meeting and informed the Committee that Michael Magyar met with the required town departments. He stated that June is the target date to sign the contract with Mr. Magyar. The structure of the payment plan for the work will be shared with Leanne Drake. Charleen Johnson recommended that the first payment be expended from the grant awarded by the Sandwich Cultural Council as that has to be expended this fiscal year. Payment will be made from the Friends of funds and reimbursed by the Cultural Council.

Jeanne would like to talk to Dan Dobbins of Sandwich High on a plan to incorporate the project into the art curriculum. Paula Johnson suggested that Jeanne first have that discussion with Maureen Wiklund, Asst. Superintendent to explain the concept and possible educational opportunities.

**Deacon Eldred:** Jeanne brought up the role of the Committee in the future of the Deacon Eldred House. Ralph informed her that the town is exploring possible options. No action was taken at this time.

**Banners:** Katie Campbell asked what the next steps were for replacing the District banners after reaching out to her contact designer. Are they going to be redesigned? Should colors be changed with the possibility of using original Sandwich glass colors of ruby, emerald and yellow. Katie will discuss further with the designer.

**Board Reorganization:** The annual Board reorganization took place as follows: Paula Johnson nominated Jeanne Prendergast to serve as Chair for a 2-year term, seconded by Katie Campbell. Katie Campbell, Charleen Johnson, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Diane Scharf, Rob Vinciguerra, Ralph Vitacco were all in favor. Motion passed unanimously.

Jeanne Prendergast nominated Rob Vinciguerra to serve as Vice Chair for a 2-year term, seconded by Paula Johnson. Katie Campbell, Charleen Johnson, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Diane Scharf, Rob Vinciguerra, Ralph Vitacco were all in favor. Motion passed unanimously.

Joanne Lamothe requested that she no longer serve as Secretary due to other commitments. She will continue to submit annual reports to the Mass. Cultural Council.

Jeanne Prendergast nominated Charleen Johnson as Secretary, seconded by Paula Johnson. Katie Campbell, Charleen Johnson, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Diane Scharf, Rob Vinciguerra, Ralph Vitacco were all in favor. Motion passed unanimously.

Paula Johnson offered to host future meetings via the Sandwich Community TV Zoom account.

**Other Business:** Upcoming events in Sandwich were referenced as we begin planning for the unveiling of the public art project. It was noted that SandwichFest, Glass Museum's Pumpkin Fest, SAA Porch Fest will all be taking place in October.

**Adjournment:** Motion to adjourn was made by Charleen Johnson, seconded by Diane Scharf. Katie Campbell, Charleen Johnson, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Diane Scharf, Rob Vinciguerra, Ralph Vitacco were all in favor. Motion passed unanimously and the meeting was adjourned at 4:56 pm.

Respectfully submitted:

*Joanne Lamothe*

Joanne Lamothe, Director  
Sandwich Public Library