

# Town Of Sandwich

THE OLDEST TOWN ON CAPE COD

OFFICE OF THE BOARD OF ASSESSORS  
ASSESSING DEPARTMENT



16 Jan Sebastian Drive  
Sandwich, MA 02563-2319  
TEL: 508-888-0157  
FAX: 508-833-8098  
E-mail: assessing@sandwichmass.org

June 7, 2022

## SANDWICH BOARD OF ASSESSORS

The Board of Assessors meeting is called to order at 4:32 p.m.

**PRESENT:** Larry Harrington, Chair, Robert James, Vice-Chair, Nick Fernandes, Member and Ben Styche, Director of Assessing

**ABSENT:** NONE

### APPROVAL OF MINUTES:

Mr. James motions to approve the minutes from the meeting held 5/17/2022 as written. Mr. Harrington seconds. Mr. Fernandes abstains. The motion is approved.

**PUBLIC FORUM:** NONE

### ASSESSING DEPARTMENT UPDATES:

Mr. Styche updates the Board on the new hire in the office. Ms. Smith is catching on quickly. She is very smart, asks many questions and comes in each day with a positive attitude. Mr. Harrington says he met her the other day when he came into the office and was very impressed. Mr. Styche says the preliminary billing has started. There have been many ups and downs the last several days trying to get the commitment balanced. There are lots of moving parts that all need to align. He is hoping to have the process completed at some point tomorrow. Mr. Fernandes asks about the move into the new Town offices. Mr. Styche says a date has yet to be set. Lastly, he tells the Board he finished his three-year check-in with the Department of Revenue. It went well and the department continues to run on schedule.

### SIGN SIGNATURE ITEMS:

- Month End Reports – May 2022
- 2021 Motor Vehicle Commitment #8 - \$10.00
- 2022 Motor Vehicle Commitment #3 - \$234,574.64

### EXECUTIVE SESSION:

Mr. James motions to enter into Executive Session at 4:49 p.m. to comply with M.G.L. Ch. 30A § 22(f) for the review, potential approval and potential release of Executive Session meeting minutes from 5/17/2022. Mr. Fernandes seconds. Mr. Fernandes, Mr. James and Mr. Harrington approve the motion unanimously by roll call vote.

The Board reconvenes in Open Session 4:51 p.m.

### NEW BUSINESS:

TOWN CLERK  
TOWN OF SANDWICH

JUL 08 2022

2 H 30 M 17 M  
RECEIVED & RECORDED

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- Board Reorganization

Mr. James motions to appoint Mr. Fernandes as Chair of the Board of Assessors for FY2023. Mr. Harrington seconds. Mr. Fernandes abstains. The motion is approved.

Mr. James motions to appoint Mr. Harrington as Vice-Chair of the Board of Assessors for FY2023. Mr. Fernandes seconds. Mr. Harrington abstains. The motion is approved.

Mr. Fernandes motions to appoint Mr. James as Secretary of the Board of Assessors for FY2023. Mr. Harrington seconds. Mr. James abstains. The motion is approved.

***OTHER MATTERS NOT REASONABLY ANTICIPATED: NONE***

***ADJOURNMENT:***

Mr. James motions to adjourn. Mr. Fernandes seconds. The motion is approved unanimously.

The meeting adjourns at 4:54 p.m.

Respectfully submitted,



Laura C. Watts, Assistant Assessor  
Cc: Town Clerk

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**PRESENT:** Larry Harrington, Chair, Robert James, Vice-Chair, Nick Fernandes, Member and Ben Styche, Director of Assessing

**ABSENT: NONE**

Mr. James motions to approve and release the Executive Session meeting minutes from the meeting held 5/17/2022 as written. Mr. Harrington seconds. Mr. Fernandes abstains. The motion is approved by roll call vote.

Mr. James motions to return to open session at 4:51 p.m. Mr. Fernandes seconds. Mr. Fernandes, Mr. Harrington and Mr. James approve the motion unanimously by roll call vote.

Respectfully Submitted,

Laura C. Watts, Assistant Assessor

Cc: Town Clerk

TOWN CLERK  
TOWN OF SANDWICH

JUL 08 2022

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