

BOARD OF TRUSTEES (BOT)
SANDWICH PUBLIC LIBRARY (SPL)
MINUTES FOR JUNE 8, 2021

TOWN CLERK
TOWN OF SANDWICH
AUG 04 2021
3 H 30 M 2 M
RECEIVED & RECORDED

Present: Chairman Bob Thomson, Mark Wiklund, Christine Brown, Katie Miller, Bill Wagner, Jayne Burke and Library Director Joanne Lamothe

Absent: Ted Scribner, Jeanie Vander Pyl and Mike McCartney

The meeting was called to order at 7:01 p.m.

Review and Approval of Minutes from May 11, 2021 meeting

BillW motioned to accept the May 11th minutes as corrected – MarkW seconded and all were in favor except for one abstention.

Correction – On page 4, under Executive Session, fourth bullet under Motion change the first line from “JeanieV – The Board of Trustees during executive session voted to award Joanne” to “JeanieV – The Board of Trustees voted to award Joanne”.

Roll call – approval of minutes.

Bill Wagner – aye Jayne Burke - aye
Bob Thomson – aye Mark Wiklund – aye
Katie Miller – aye

Christine Brown – abstained

Director’s Report

Update on renovation project and current services –

- Project Timeline –

June 23rd furniture delivery.

June 29th and 30th furniture installation.

Main St library projected opening the week of 8/23/21. This is change from the projected mid July opening. The library opening had to be moved to August due to the A/C installation happening in July and the final inspection on 8/9/21.

Move in to take place on August 9th and 10th.

Setup to take place on August 9th through August 13th.

The ribbon cutting ceremony will occur in September.

The patio furniture cost is not included in the renovation budget. Potential funding via the Friends.

Campaign coordinator – Donna Rockwell – created tag line “It’s a New Chapter”. Stu Parsons will be the face of the campaign.

Chris Ranney – campaign photographer.

- Current Services –

Summer reading program to begin on June 17th.

Three summer family programs will be held in August on the library lawn at Main St.

Meeting with BobT, JoanneL, Bud Dunham and Heather Harper – agreement to abolish future overdue fines. Announcement to be made with the opening of the library as a gift/thank you to the town for funding the renovation project.

Library hours of operation at the Main St location will revert back to the original hours of operation. Sunday hours to begin in October.

Chairperson’s Report

- Friends Meeting –

- Making plans to reopen the Friend’s store. At this time, they are not accepting general public donations. They will have enough books on hand to set up a good display. General merchandise will be available for purchase such as coffee mugs and reusable water bottles.

- Meeting with BobT, JoanneL, Bud Dunham and Heather Harper –

- Update on the renovation finances. The project continues to go well financially even though the project has had a number of change orders. They haven’t yet spent up to the 3.5 million dollar budget estimate that was approved at the special town meeting in the Fall of 2019. If Joanne and the project managers identify other needed or desirable expenditures as part of the renovation work, she could tap some of the other funds that the library has at hand. The project is moving along on time.

- July Trustees Meeting –

- The next trustees meeting will be on July 13th at 7:00pm to be held at the Town Hall in the upstairs stage room.

ChristineB motioned to adjourn – JayneB seconded – and all were in favor.

Roll call – adjournment.

Bill Wagner – aye
Bob Thomson – aye
Katie Miller – aye

Jayne Burke - aye
Mark Wiklund – aye
Christine Brown – aye

Meeting was adjourned at 7:29 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Melinda Aguiar". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Melinda Aguiar