

**GLASS TOWN CULTURAL DISTRICT STEERING COMMITTEE
MINUTES: JUNE 16, 2021
LOCATION: Town Hall Auditorium**

Present: Katie Campbell, Charleen Johnson, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Lee Repetto, Anne Scott-Putney, Rob Vinciguerra, Ralph Vitacco
Absent: Diane Scharf
Guest: Michael Magyar

Call to Order: Chair Jeanne Prendergast called the meeting to order at 3:35 pm.

Approval of Minutes of May 19, 2021: Ralph Vitacco moved to accept the Minutes of May 19, 2021 as presented; seconded by Anne Scott-Putney. In favor: Katie Campbell, Charleen Johnson, Paula Johnson, Jeanne Prendergast, Anne Scott-Putney, Rob Vinciguerra, Ralph Vitacco. Opposed: none. Abstained: Joanne Lamothe, Lee Repetto. Motion passed; minutes approved.

Financials:		Funds held by Town:		
		General funds	\$	95
		MCC Incentive Grant funds	\$	<u>10,000</u>
		Total held by Town		\$10,095.00
		Friends Account:		
		Balance as of 5/19/21	\$	7,448.84
		Income:		
		Bank interest		<u>.12</u>
		Expenses:		
		None		
		Current balance, Friends acct.	\$	<u>7,448.96</u>
		Total, Combined Accounts		\$17,543.96

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Banners:
Discussion tabled. Katie Campbell expecting to hear from vendor tomorrow. She will send copies of the submitted material to the Committee. We, in turn, will individually reply to Jeanne Prendergast with our comments.

Visitors Services Board:
Rob Vinciguerra has been in touch with Heidi at the VSB. Their June meeting was cancelled. Their next meeting will be July 13. Glass Town Cultural District's request for funds is on the agenda and will be voted on at that time. It is anticipated that the request will be approved and that we should be able to use the funds right away. Rob will attend the July meeting.



Public Art Project:

Signage: Paula Johnson will take over responsibility for all aspects of the signage.

Items to take into consideration:

- Draft of signage wording as submitted by Jeanne Prendergast with input from Michael Magyar
- Coordinate the actual fabrication of the signage with Michelle Raymond
- Suggested placement of the sign: the railing in the viewing area, attached with clamps
- Ralph advised the signage be treated as part of the whole project and that we refrain from going back to the Committee time and again i.e. the wording of the sign; the placement of the sign
- Take into consideration signage for the Hoxie House and the Grist Mill
- Consider QR coding – one with Michael Magyar talking about the art project; another thanking those who participated in making it happen: Steering Committee members, those who gave funds, the design review panel
- Rob suggested we make it more inclusive; something for the children to do. Michael had already planned for it.

We should encourage the schools to take field trips, include the art project in their studies.

Michael indicated other artists are donating colored shards to help with the project. He exhibited a box of samples he's already collected, plus demonstrating how the solar will work.

Event planning: Lee Repetto will help Jeanne Prendergast plan the event.

- Date: Thursday, September 23 at 5:00 p.m. – unveiling plus reception
- Location of reception: Dunbar's Tea Room
- Jeanne has drafted a preliminary guest list of approximately 73 names. We should include an RSVP. Optimal number of attendees: 50
- Menu suggestion: wine, beer, hors d'oeuvres; consider using lit ice cubes

Ornament: A miniature of the obelisk to promote the art work and to raise funds for our next venture. Michael Magyar is already thinking about it. Limited edition. Split the proceeds. \$15-\$30 each. Michael will do a few prototypes for us to review. Could be used as an ornament, a paper weight or a piece of jewelry. He will try to get the prototypes to us in time for our July meeting. It was suggested that they be sold through

banks, shops and Heritage Museums & Gardens. The prototype selected, the selling price and the methods of distribution will be decided at the July meeting.

SandwichFest – Rob will contact the Chamber to see about signing up for a booth. The event is back on Water Street and will be in October. We will be able to sell our ornament at our booth.

Next Project:

Katie Campbell suggested that we all put our thinking caps on and start brainstorming for our next project, remembering our mandate to drive economic development.

The Steering Committee then moved outside to the proposed site for the art work. Michael Magyar explained how and where it is proposed to be set up. Upon seeing the site, an alternate location was suggested as being more desirable and Jeanne Prendergast was asked to see if this preferred location will work with the Town.

Adjournment:

There being no further business to discuss, Ralph Vitacco motioned that the meeting be adjourned, seconded by Paula Johnson. Katie Campbell, Charleen Johnson, Joanne Lamothe, Jeanne Prendergast, Anne Scott-Putney, Rob Vinciguerra and Lee Repetto were all in favor. Motion passed unanimously. The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Charleen L. Johnson

Charleen L. Johnson
Secretary