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MINUTES
OF THE
LOCAL COMPREHENSIVE PLAN STEERING COMMITTEE
July 13, 2022

Present: Jonathan Finn, Lisa Hassler, David Darling, Jeffery Picard, Roy Anderson
Staff: Ralph Vitacco, Director of Planning and Development, Leanne Drake, Town Planner
Public: Candy Thompson

Mr. Finn convenes meeting at 5:05pm.

Minutes

Mr. Picard motions to approve the minutes of June 8, 2022; Ms. Hassler seconds. Approved 4-0-1.

Action Items

Mr. Vitacco provides an overview of where we are in the process. Today we will be focusing on the 2009 LCP action items. Each member was given a section to discuss. The goal of today is to identify which actions are still pertinent. Mr. Picard is first to present. The committee discusses the task at hand. Mr. Finn explains that the committee was asked to look at the action items only. Ms. Drake agrees, we should focus on just the previous action items and how they fit into our current goals. She apologizes if they were not clear on what the task was. Mr. Picard begins to run through his assigned sections. The discussion surrounding these sections is lengthy. The committee discusses each policy/action and clarify whether it has been completed, who it was assigned to and whether it should be moved forward. The committee felt that a lot of the actions were too detailed. Mr. Anderson explained that they were detailed but not in a way that creates action. An action should have a number associated with it and that town officials can decide how to fulfill that action. He provides some examples.

Mr. Darling asks when we can discuss new ideas. Ms. Hassler explains that will come in a later session. Mr. Picard notes the time it is taking to get through the document. Ms. Drake suggests that the committee members look through the all of the actions and pull out the few nuggets that could be used in the new plan. Whether it's one or five this should help move the process along quickly. Mr. Vitacco states that staff will work on the spreadsheet to make it easier. They will pull out the 2009 action items and file them under our current goals. Mr. Picard asks for clarification. Mr. Vitacco further explains his thought. Mr. Anderson asks when the committee should expect to see this. Mr. Vitacco states that he will get it to the committee by Tuesday at the latest. Ms. Hassler would like to see the word document transferred to excel as it will be more manageable.

Mr. Darling motions to adjourn; Ms. Hassler seconds. Approved 5-0-0.
Meeting ended at 6.43 pm

Respectfully submitted,

Leanne Drake, Town Planner and Special Projects Administrator

