



MINUTES OF THE
LOCAL COMPREHENSIVE PLAN STEERING COMMITTEE
August 24, 2022

TOWN CLERK
TOWN OF SANDWICH
SEP 28 2022

Present: Jonathan Finn, David Darling, Jeffery Picard, Jonathan Fitch
Staff: Leanne Drake, Town Planner

3 H O U R S P M
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Mr. Finn convenes meeting at 5:03pm.

Minutes

Mr. Picard motions to approve the minutes of August 10, 2022; Mr. Fitch seconds. Approved 4-0-0.

Action Items

Mr. Finn explains that the committee will be discussing their Community System actions today. Ms. Drake mentions that there is some overlap from Natural Systems. Mr. Fitch presents 3 actions under Community Systems. From Mr. Fitch's suggested actions Mr. Finn discusses widening the road at Chipman to allow for biking and walking. Mr. Fitch explains that it could be a whole bigger project for the town; start creating sidewalks. I don't know if there's any active groups expanding sidewalks. Mr. Fitch mentions something he has always wondered about. The rules and regs for the Planning Board require sidewalks but they are routinely waived. Is there any talk about changing that? Mr. Picard states that they are waived due to cost. They are currently permitting a subdivision on Farmersville, its only 3 house but they have asked for a waiver due to cost and they will get it. The committee discusses this further. Mr. Fitch asks about making a connection from the new road into the existing neighborhoods. Mr. Picard states the neighbors probably don't want that. In his own subdivision they have tried to make connections and homeowners don't want to see if for various reasons; thru traffic and so forth. The committee discusses making connections and ultimately think preference changes neighborhood to neighborhood.

Mr. Picard present his section. When putting this together he realized that the last one we did was Natural Systems but he actually chose something out of Community Systems. So given that he chose something from Natural Systems. Mr. Picard details his action and action steps. Mr. Picard explains that we have a hazardous waste collection 4 times a year is that enough? There a whole bunch of things to be looked at. We can assigned to an owner and let them take and detail the steps. Mr. Darling suggests reaching out to the Barnstable County Extension as he is sure there is an educator there that could help. Mr. Fitch asks which dept. would have the responsibility to implement this. Mr. Picard would first like to address the diagram he provided to the committee. He details all the actions that they are accumulating and lets the board know that he has concerns. We got a boatload of actions, we haven't talked through how we are going to synthesize to the critical few. We need an analytical method based on a set of criteria. They need to be weighted. We need to pick the 10, or whatever number, to move forward with and the rest if they are good ideas can go in the appendix. If a department gets through all their actions in the plan great they can go to the appendix for more. Once we get this final list we give it back to Ralph and Leanne they send it out. Let the departments say yes we own that and the timeframe they can do it in. This shouldn't be decided by the committee. Mr. Finn states that we can probably x off the left hand side of the paper. What we decided was the 2009 actions were not going to be included. What we were going to do was send those through to the town department to see what they had accomplished. The actions from the 2009 LCP could end up as part of an addendum. Mr. Picard states that there will be members who would disagree with that. This was the discussion I was trying to have with you and Lisa last time. Lisa was very clear she expects them to all be in the new plan. Ms. Drake





states that this is something we will have to clear up. We should have it in the plan just because we previously didn't have an owner. The problem we should be addressing is identify a department that is going to manage most of the actions. The historic plan will be in the appendix we are not going to regurgitate another plan into this one. That was never our goal here. Mr. Picard agrees and states that was what we was trying to day in the last meeting but he wasn't sure that he had support. Mr. Finn agrees. Mr. Picard states he wouldn't discount the 2009 actions yet. Mr. Finn states they might. Ms. Drake states that it was previously mention by Roy that those great ideas that don't make the cut should go in the back of the plan as "ideas". Mr. Picard agrees. Mr. Finn states that where we ended up was that each of the 15 goals would have 3-5 larger action items, the dial movers, but where we were driving was to maximum 75 actions. That would be an improvement over the last plan. Mr. Picard states that it is appropriate. We want to make sure that every department gets some number, we have to spread the load. Mr. Darling states that we have a document that references all of that and it is the appendix to the warrant. The town does reference the 2009 LCP, including waste management. Mr. Picard brings up another concern he has. He has been pushing for not being overly specific. Mr. Picard uses one of Mr. Fitch's actions as an example. Specifying which parking lot to retain is a level of specificity that I don't want in the plan. I want to characterize the issue and assign an overall action. The committee discusses this further.

Mr. Darling presents his ideas and actions. He details what goes into the ideal plan. Mr. Picard states we are at the section listed tactic, tasks and actions. He isn't sure what David means as we are all doing that. Mr. Darling details his 4 actions for waste management. He lets the committee know that he spoke with the foreman at the transfer station that stated the first 2 actions couldn't be done. The committee discusses swap spaces and how other towns run them. Mr. Darling mentions using Barnstable County inmates. We could use the jailbirds to do low value things like recycling. He really should be pushing the next Sherriff that direction. Both Ms. Drake and Mr. Finn state they have no knowledge of how to initiate that. Mr. Picard states that we have to be careful. Yes it's important that they learn a skill but we shouldn't take jobs away from those who didn't break the law. The committee discusses this further.

Mr. Finn details his action item. Ms. Drake states that this action was heard loud and clear at the community outreach sessions. The committee discusses other facilities in town that could be utilized better. Mr. Darling and Mr. Picard discuss the community pool. Mr. Fitch likes the effort of both David and Jonathan. Flagging existing services and facilities and managing them better. He mentions Sand Hill School and the promises made when we retained it. Mr. Finn states that it in substantially underutilized. Mr. Fitch agrees. The committee discusses this facility.

Homework assignment for the next meeting will be under Built Systems.

Mr. Darling motions to adjourn; Mr. Picard seconds. Approved 4-0-0.
Meeting ended at 6.38 pm

Respectfully submitted,

Leanne Drake, Town Planner and Special Projects Administrator