

GLASS TOWN CULTURAL DISTRICT STEERING COMMITTEE
MINUTES: AUGUST 25, 2021
LOCATION: Sandwich Public Library
3:30 P.M.

TOWN CLERK
TOWN OF SANDWICH

SEP 20 2021

9 H 00 M A M
RECEIVED & RECORDED

Present: Katie Campbell, Charleen Johnson, Paula Johnson, Joanne Lamothe, Jeanne Prendergast, Lee Repetto, Diane Scharf, Anne Scott-Putney, Rob Vinciguerra, Ralph Vitacco

Absent: None

Call to Order: Chair Jeanne Prendergast called the Special Meeting to order at 3:30 p.m.

Approval of Minutes for July 21, 2021 and August 18, 2021: Tabled until September meeting.

The Special Meeting was called for, and devoted to, issues pertaining to the unveiling ceremony associated with the public art project. Issues discussed:

Suncatchers/paperweights:

It was voted to go forward with a quantity of fifty (50) paperweights and to shelve the suncatchers for now. The paperweights will be available for sale following the unveiling at the SandwichFest, on our website, at Heritage Museums & Gardens and at The Spotted Cod. Cost is \$150 set up, plus individual cost of \$24. Selling price will be \$40 each. Michael Magyar will sign and number them as limited edition. Motion made by Katie Campbell that we approve the paperweights as outlined above, seconded by Joanne Lamothe, all in favor, none opposed. Motion passed.

Permitting Issues:

The DCR Office of Dam Safety has raised a permitting issue, plus there may be another agency approval yet needed. Ralph Vitacco and Michael Magyar will follow this up and keep Chair Jeanne Prendergast informed of progress.

Program Music:

Jim Ellis has agreed to provide guitar music for \$150. Motion made to approve: Katie Campbell. Seconded by Joanne Lamothe. All in favor; none opposed. Motion passed.

Reception:

To be held at the Dunbar House. Time: 5:30-7:30 p.m. Anticipated guests = 50. Cost = \$1651.62. \$500 has been paid as deposit. Balance due on day of event. The bar arrangement is "open bar" until tab totals \$700 and then converts to "pay per drink." Paula Johnson entered a motion that this plan be approved; seconded by Joanne Lamothe; all in favor; none opposed. Motion passed.

Invitations:

Anne Scott-Putney reported that 74 e-invites were sent. 20 have replied favorably to date. She will send a reminder at the appropriate time. The cost of sending the invitations was \$83.94. Paula Johnson motioned that payment be authorized in this amount to Anne; seconded by Ralph Vitacco; all in favor; none opposed. Motion passed. Charleen Johnson will issue a check payable to Anne Scott-Putney from the Friends account in the amount of \$83.94.

Unveiling drape:

Has been ordered and received by Paula Johnson. Cost \$60. Will be donated by Sandwich Community TV. Katie Campbell motioned that this donation be accepted, with gratitude; seconded by Diane Scharf; all in favor; none opposed. Motion passed.

Non-unveiling ceremony item:

Banners:

Katie Campbell reported that the anticipated banner order has been received; however, they are not the correct size. The manufacturer will re-do them. Additional cost: \$281.60. Thus, total cost of banners will be \$1,115.60. Motion was made by Anne Scott-Putney to authorize the additional expenditure of \$281.60 for the banners; seconded by Diane Scharf; all in favor; none opposed. Motion was passed.

There being no further business to come before the Committee, motion was made by Katie Campbell to adjourn; seconded by Rob Vinciguerra; all in favor; none opposed. Motion passed. Meeting adjourned at 4:35 p.m.

Respectfully submitted,

Charleen L. Johnson

Charleen L. Johnson
Secretary