

OCT 29 2021

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**GLASS TOWN CULTURAL DISTRICT STEERING COMMITTEE**  
**MINUTES: SEPTEMBER 15, 2021**  
**LOCATION: Sandwich Public Library**  
**3:30 P.M.**

**Present:** Charleen Johnson, Joanne Lamothe, Jeanne Prendergast, Lee Repetto,  
Anne Scott-Putney, Rob Vinciguerra, Ralph Vitacco  
**Absent:** Katie Campbell, Paula Johnson, Diane Scharf

**Call to Order:** Chair Jeanne Prendergast called the meeting to order at 3:35 p.m.

**Approval of Minutes of July 21, August 18 and August 25, 2021 meetings:**

July 21 – motion to approve: Anne Scott-Putney; seconded: Rob Vinciguerra; in favor: Charleen Johnson, Jeanne Prendergast, Lee Repetto, Ralph Vitacco; abstained: Joanne Lamothe; motion passed.

August 18 – motion to approve: Rob Vinciguerra; seconded: Lee Repetto; in favor: Charleen Johnson, Jeanne Prendergast, Ralph Vitacco; abstained: Joanne Lamothe, Anne Scott-Putney; motion passed.

August 25 special meeting – motion to approve: Anne Scott-Putney; seconded: Ralph Vitacco; in favor: Charleen Johnson, Joanne Lamothe, Jeanne Prendergast, Lee Repetto, Rob Vinciguerra; motion passed.

**Financials:** Funds held by Town:

General funds	\$	95	
MCC Incentive Grant funds		10,000	
VSB grant		1,500	
Total held by Town			\$11,595.00

Friends Account:

Balance as of 8/18/21		4,201.05	
Income:			
Bank interest		.08	
Expenses:			
Anne-Scott Putney/ e-invites		83.94	
Current Balance, Friends Acct			4,117.19

Total, Combined Accounts \$15,712.19

**Public Art Installation:**

Chair Jeanne Prendergast announced that challenges have been received towards installation of the public art piece from:



The Historic Commission – they need to take a formal vote on the application. Will be done at their next meeting, September 22<sup>nd</sup>. They question whether the project is a temporary or permanent installation. They are questioning more the location rather than the design. All data has been provided that they have requested. Rob, Paula and Jeanne will attend their meeting.

The Building Inspector – the application is complete except for information regarding the size of the sign. Rob and Paula will see that their question is answered and that the sign is completed on time.

Office of Dam Safety through the Town Engineer - A conservation permit is needed before we can proceed and that document has not yet come through. The Town Engineer does not know when it will be received. All information has been provided; waiting game.

There is also the issue of a dead tree that has to be removed before the installation is permitted.

Rob has kept Michael Magyar informed of all these issues.

After discussion, the Committee unanimously voted to continue with the plans for the unveiling on the previously announced date of Thursday, September 23 at 5:00 p.m. but moving the entire event to the Dunbar House and explaining to the guests that the sculpture is complete and we wanted to unveil it to the community while waiting for the space where it will be placed to be cleared of a dead tree. Anne will stay back at the Town Hall area to inform guests that the event is at the Dunbar House. Jeanne will do a Facebook post to announce the change of location.

Anne circulated two lists to the Committee: one showing names of those who had responded to the e-invite that they would attend and the second listing those who had not yet responded – with the request that Committee members follow up on those they felt comfortable approaching. Thirty have indicated they would be attending.

**HDC fees** – Paula, in her anticipated absence from the meeting, had sent an email to Charleen informing her that, at the time she handed in the application for HDC approval, she was informed that the fees had been waived.

**Selectmen's meeting September 16** – at the Town Hall. 7 p.m. Jeanne and Lee will attend. Jeanne will thank them for their support on this project and inviting them to attend the unveiling. Rob will send the video to Heather so that it can be shown.

**SandwichFest** – Mike will try to provide miniature obelisks for sale at the event.

**Banners** - In checking on installation of the banners, Katie had been told the Town was donating its time for putting them up but that GTC D might have to pay for the police detail. Upon checking with Bud Dunham, Katie was told this was not true. The Town would take care of it.

There being no further business to attend to, Joanne Lamothe made a motion that the meeting be adjourned, seconded by Ralph Vitacco, all were in favor. Meeting was adjourned at 4:40 p.m.

Respectfully submitted,

*Charleen Johnson*

Charleen L. Johnson  
Secretary