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SANDWICH COUNCIL ON AGING
BOARD OF DIRECTORS MEETING MINUTES



Location: Sandwich Town Hall Stage

Date: October 26, 2021

Time: 9:00 a.m.

Facilitator: Patricia Collins, Chair

The meeting was called to order at 9:03 a.m. Venue for this meeting was changed due to activities at the Human Service Building.

In Attendance

Members: Vice-Chair John Vibberts, Karen Cotter, Ann Marie Rodgers, Ellen Swain, Christina Coffey, Jack Lee, Lucille Murphy; Director Susan Marancik

Guests: Bobby George, Board of Selectmen; Reggie Peters, FSCOA

Approval of Minutes

The minutes of the October 5, 2021 meeting were read. Motion to approve was made by John Vibberts and seconded by Karen Cotter and were approved unanimously.

Director's Report

Director Susan Marancik reported that the CALS is proceeding on schedule. The project is on budget. The Formula Grant has been level-funded; the final amount has not been determined pending results of the 2020 census, but the amount will not affect our budget. Ralph Patako is holding Q & A's at the Sand Hill School regarding the Long Range Plan. One of the COA drivers has resigned.

Standing Committee Reports

A. Nominating: Pat Collins again asked that a board member step up to take on the role of Secretary of the CoA board.

John Vibberts made a motion to nominate Frank MacDonald to an open seat on the Board. Karen Cotter seconded the motion and a vote to nominate Mr. MacDonald to the Board of Selectmen was unanimous.



FSCOA

Reggie Peters reported the FSCOA by-law change was passed at their annual meeting; however, the group is uncertain as to how this change can be legally adopted. Two program checks have been given to the COA. The Friends have turned over \$16,724.91 which was in their designated building fund.

Old Business /Building Project

1. CALS Building Committee update: The project is in good shape. The Board will be invited to tour the site soon.
2. CALS Marketing Plan update: John Vibberts raised the concern that marketing/development discussions by the board could be interpreted as fundraising, which is not an appropriate activity for the board. Pat Collins said the intent was to support the Friends by researching/presenting possible opportunities for the Friends to raise funds in support of the CALS. A lengthy board discussion followed, and it was determined that the COA Board would cease further efforts; however, if the FSCOA does host fundraising events which will benefit the furnishing of the CALS, board members would volunteer to assist.

New Business

Bobby George said that 17 DAV's are now living at Liberty Lodge, previously known as County Acres Motel on Route 6A.

Next Board Meeting

November 23, 2021 at 9:00 a.m. at the COA.

Adjourn

Motion to adjourn at 10:30 a.m. was made by John Vibberts and seconded by Ellen Swain and was approved unanimously.

Respectfully submitted,
Patricia Collins, Chair